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# CITY OF UTICA

## URBAN RENEWAL AGENCY

### CITY OF UTICA URBAN RENEWAL AGENCY MEETING MINUTES –November 9, 2023 1 KENNEDY PLAZA, UTICA, NEW YORK 13502

**MEMBERS ATTENDING** Councilman Joe Betrus, Councilman Robert Burmaster, Joe Burke, Marques Phillips

**OTHERS ATTENDING:** Brian Thomas, Assistant Corporation Council Stephanie DiGiorgio, Gene A Allen, Cathy Mack,

**EXCUSED:** Mayor Robert M. Palmieri, Danielle Faulkner-Forgas

**CALL TO ORDER:** By Brian Thomas at 9:37 am

#### **ITEM #1 Approval of Agency Minutes**

Councilman Robert Burmaster made a motion to approve the minutes from the October 28, 2023 URA meeting. The motion was seconded by Councilman Joe Betrus and passed unanimously.

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#### **Old Business**

**No Old Business**

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#### **New Business**

#### **ITEM # 2 Approval of Public Authorities Accountability Act Documents**

The Public Authorities Reform Act of 2009 (Chapter 506 of the Laws of 2009) requires many measures designed to improve the oversight and accountability of NY's Public Authorities. Reporting requirements including mission statements, measurement reports and capital projects reporting provides more information on authority operations

Councilman Robert Burmaster, with the factors established by the Agency having been considered made a motion to approve the Public Authorities Accountability Act Documents. The motion was seconded by Councilman Joe Betrus and passed unanimously.

#### **ITEM #3 Approval of Annual Audit & Annual Report**

On October 27, 2023 (prior to the November 9<sup>th</sup>, 2023) URA board meeting all Board members were provided with an electronic copy of the official results of the URA Audit for the year ending March 31, 2023 and the Final Report. Board members were asked to review the documents for possible approval/acceptance of them at the November 9, 2023 URA meeting.

Councilman Robert Burmaster, with the factors established by the Agency having been considered made a motion to approve the Annual Audit & Annual Report. The motion was seconded by Joe Burke and passed unanimously.

#### **ITEM #4 Appropriation of Fund Balance.**

A request was made to approve an Appropriation of Fund Balance to bring the balance back up to cover the cost of the construction of the parking lot on the corner of James & Elm Street and to cover the 2<sup>nd</sup> round of mowing the City vacant lots.

Councilman Robert Burmaster, with the factors established by the Agency having been considered made a motion to approve the Appropriation of fund Balance. The motion was seconded by Councilman Joseph Betrus and passed unanimously.

**ITEM #5    Adjournment**

Councilman Robert Burmaster made a motion to adjourn the meeting at 9:45 am. The motion was seconded by Councilman Joseph Betrus and passed unanimously.

Respectfully submitted this 9<sup>th</sup> day of November, 2023 by Gene A. Allen