MICHAEL P. GALIME, MAYOR
CITY OF UTICA

UTICA INDUSTRIAL DEVELOPMENT AGENCY
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December 17, 2025 12:00p.m.
Utica Industrial Development Agency Regular Meeting
Fort Schuyler Club, Utica, NY – WebEx Conference Call/In-Person

Members Present: Vin Gilroy, John Zegarelli, Kevin Martin
Excused: John Buffa, Haris Dervisevic
Also Present: Jack Spaeth (Executive Director)
Others: Laura Ruberto (BSK – Agency Counsel), Brian Thomas (Commissioner – UED)

1) CALL MEETING TO ORDER: The meeting was called to order by Mr. Gilroy at 12:00p.m. The Finance, Governance and Audit Committees, as they consist of sitting Agency members, meet as a committee of the whole, and in doing such, meet at every meeting.

2) APPROVAL OF MINUTES: A motion was made by Mr. Zegarelli, seconded by Mr. Martin, to approve the minutes of the October 1, 2025 meeting. All in favor.

3A) OLD BUSINESS – Parkway Gardens 1 - Utica
Mr. Spaeth noted that a Supplemental Resolution was needed to be approved.

Mr. Zegarelli made a motion, seconded by Mr. Martin to approve a supplemental resolution relating to the People First AMP 1, LLC (Parkway Gardens 1-Utica, LLC) Facility, accepting an amendment to the Application for Financial Assistance, authorizing additional financial assistance in the form of mortgage recording tax exemption not to exceed $282,750 (an increase of $87,750) and approving the form and execution of related documents, subject to counsel review. All in favor.

4A) NEW BUSINESS

5) EXECUTIVE SESSION: Not entered into

6) ADJOURNMENT: There being no further business brought before the Agency, Mr. Zegarelli made a motion to adjourn, seconded by Mr. Martin and the meeting was adjourned at 12:33pm.