

CITY OF UTICA

URBAN & ECONOMIC DEVELOPMENT
1 KENNEDY PLAZA, UTICA, NEW YORK 13502
PH.315-792-0181 FAX. 315-797-6607

BRIAN THOMAS, AICP COMMISSIONER

Planned Development

Site Plan Approval

PLANNING BOARD AGENDA Common Council Chambers October 20, 2022 – 4:30 PM

Zone:

Requested Action:

PB Case No.: 17-22

Tax map #'s 318.8-1-61 & 62

Applicant:

Bonacci Architects pllc

Owner:

Address:

Aqua Vino Real Estate Holdings, LLC /

Utica Harbor Point Development Corp.

Pursuant to Section 2-29-373(a) of the City of Utica Zoning Code, the applicant is seeking Site Plan Approval for a proposed project at the aforementioned address; the proposal is located within the Planned Development zoning district established for development in and around Harbor Point.

The applicant has an approved Letter of Intent to purchase the property from the Utica Harbor Point Development Corporation; a purchase and sale agreement is currently being negotiated. The applicant is proposing to construct an 8,000 square foot +/- restaurant which, due to flood plain restrictions, will be elevated over ground-level parking. This proposed restaurant will be connected to the existing 1933 building that sits at the southern end of the Harbor; the connecting element will contain a loading dock, pedestrian walkway and kitchen equipment area. The 1933 building, which is approximately 9,600 square feet in size, will be renovated and re-purposed as an event center. It will be restored based on ongoing discussions between the applicant and the State Historic Preservation Office (SHPO).

In March 2016, the City of Utica Common Council acknowledged the completion of a Generic Environmental Impact Statement (GEIS) which evaluated impacts from "public and private buildout of the Harbor Point Redevelopment Plan". If the Planning Board determines that the development proposed by this application is not likely to exceed the impacts evaluated by the GEIS, then no further action under SEQRA is required for this particular application.

PB Case No.: 18-22 Zone: Planned Development Address: Lee Street Requested Action: Recommendation

Requestor: City of Utica Common Council

Owner: Utica Harbor Point Development Corp.

Pursuant to Section 2-29-21(b)(6) of the City of Utica Zoning Code, the City of Utica Common Council is seeking a recommendation that the aforementioned property be accepted as a public street.

As part of its charge to redevelop Utica's Harbor Point, the Utica Harbor Point Development Corporation recently effectuated a transfer of historically State owned land. During that transfer, it was noted that a portion of Lee Street had never been appropriately accepted by the City as a public right-of-way. A records search showed that steps had been taken toward that end, but apparently never brought to a final vote. As part of the process to fully complete the acceptance and transfer the property, the Common Council has requested a recommendation on the proposed action by the Planning Board. A public hearing on the matter will be held by the Common Council, as required, in November.

PB Case No.: 19-22 Zone: Planned Development

Address: Harbor Lock Road Requested Action: Recommendation

Requestor: City of Utica Common Council

Owner: Utica Harbor Point Development Corp.

Pursuant to Section 2-29-21(b)(6) of the City of Utica Zoning Code, the City of Utica Common Council is seeking a recommendation that the aforementioned property be accepted as a public street.

As part of its charge to redevelop Utica's Harbor Point, the Utica Harbor Point Development Corporation (UHPDC) recently effectuated a transfer of historically State owned land. In order to provide access from Genesee Street to the largest development site at the Harbor (commonly referred to as DSA-1), the Utica Harbor Point Development Corporation partnered with the City to secure grant funds from the State to extend the driveway that has commonly been referred to as Wurz Avenue Extended. Construction of that roadway to City specifications, including necessary infrastructure, as largely been completed. The UHPDC would now like to turn those improvements over to the City, thereby ensuring that the right-of-way is a public street.

As part of the process to fully complete the acceptance and transfer the property, the Common Council has requested a recommendation on the proposed action by the Planning Board. A public hearing on the matter will be held by the Common Council, as required, in November.

TABLED APPLICATIONS

PB Case No.: 16-22 Zone: Residential Mixed Address: 1005 Downer Avenue Requested Action: Curb Cut Variance

Applicant: Tatyana Shepelevich Owner: Tatyana Shepelevich

Pursuant to Section 2-29-21(b)(4) of the City of Utica Zoning Code, the applicant is seeking a curb cut variance at the aforementioned address.

The maximum width for a residential driveway, per §2-2-123 of the City's Code of Ordinances, is 20 feet. The applicant currently has a driveway that is 18 feet wide; she is proposing to increase that width by 9 additional feet, thereby exceeding the permitted maximum width by 7 feet.

The Planning Board tabled further review of this request at its September meeting as the applicant was not present to answer the Board's questions. The Board asked her representative, her son, to ask that she be present at the October meeting.



CITY OF UTICA PLANNING BOARD STANDARD APPLICATION

It is the responsibility of the applicant to complete this form <u>in its entirety</u>, including all required attachments, as precisely as possible prior to submitting your application. **Incomplete applications will not be accepted**

APPLICAT	TION TYPE					
X Cor	nmercial Site Plan Review	Subdivision	n Review			
Res	idential Site Plan Review	X Floodplain	Developmen	nt Review		
		RBOR POINT DEVE	LOPMENT			
APPLICAN NAME	NT INFORMATION Bonacci Architects pllc	ADDRESS	110 Fulton	Stroot		
		ADDRESS				
PHONE	315.797.8666		Utica	NY	13501	
FAX	315.735.3605	E-MAIL	City djb@bona	State acciarchitects	.com	
OWNER IN	NFORMATION (complete only if a	pplicant is not the owne	r of the propert	ty)		
NAME	Aqua Vino Real Estate Holdings,	LLC ADDRESS	16 Harbor	Lock Rd		
PHONE	315.732.0116		Utica	NY	13502	
FAX		E-MAIL	City	State	Zip	
CONTRAC	CTOR INFORMATION					
NAME	TBD	ADDRESS				
PHONE						
FAX		E-MAIL	City	State	Zip	
DECENSED.	O	FFICE USE ONLY				
			DATE/TIME RECEIVED:			
FEE AMOUNT:			CHECK/MONEY ORDER #:			
ZONING:			FEE TRANSMITTAL DATE:			
FILING DATE:		_ AGENDA DAT	AGENDA DATE:			

DESCRIPTION OF PROPOSED ACTION (include specific use proposed, size of construction or addition proposed, details of proposed access, parking provisions and signage, etc.) Properties include newly approved subdivision lots #1 and #2 at Harbor Point. The proposed project will include an 8,000+/- SF restaurant elevated above 100-yr flood elevation with under building parking. The restaurant will be connected to the existing 1933 former Canal Building via a 2-story 800sf element containing loading dock, pedestrian walkway and kitchen equipment area. The 9,600sf 1933 building will be renovated and re-purposed as an event center with SHPO approval. See attached preliminary drawings. COMPATIBILITY WITH NEIGHBORHOOD (describe the manner by which the proposed development will be consistent with adjoining development and will not cause substantial injury to neighboring properties) In addition to City of Utica Planning Board review, the project is also being vetted and approved by the Harbor Point Development Corp. for compatibility with their guidelines.	BRIEF HISTORY OF PROPERTY (historic use of property, ownership history, prior approvals, etc.)
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Harbor Point Development Corp. for compatibility with their guidelines.	In addition to City of Utica Planning Board review, the project is also being vetted and approved by the
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APPLICATION COMPONENTS

To ensure appropriate and timely review of the application, please provide the following additional documentation in support of the application. Failure to provide all of the applicable materials listed below may result in refusal of your application.

Application Fee (check or money order only payable to City of Utica)

Site Plan Review	
Residential	\$ 150.00
Commercial	\$ 250.00
Subdivision Review	
Residential	\$ 150.00
Commercial	\$ 250.00
Floodplain Development	\$100.00*

^{*}Please note that an application for preliminary site plan review and approval shall be accompanied by a fee in the amount specified in Article II.

Anticipated costs which the Planning Board expects to incur due to consulting services or other review costs shall be paid by the applicant and placed in an escrow account. Any unspent funds shall be returned to the applicant within five days of the Planning Board action on the final site plan.



4 Sets of Detailed Site Plans in 24" X 36" format to include:

(for site plan review applications only)

An area map at the scale of one inch equals 2,000 feet showing the parcel under consideration for site plan review, and all properties, water bodies, streets, and easements within 200 feet of the property boundaries.

A map of site topography at no more than five-foot contour intervals. If general site grades exceed 5% or portions of the site have susceptibility to erosion, flooding, or ponding, a soils overlay and a topographic map showing contour intervals of not more than two feet of elevation should be provided.

Adequacy and arrangement of vehicular traffic access and circulation, including intersections, road widths, pavement surfaces, dividers and traffic control.

Adequacy and arrangement of pedestrian traffic access and circulation, walkway structures, control of intersections with vehicular traffic and overall pedestrian convenience.

Location, arrangement, appearance and sufficiency of off-street parking and loading.

Location, arrangement, size, design and general site compatibility of buildings, lighting and signs.

Adequacy of stormwater and drainage facilities.

Adequacy of water and sewage disposal facilities.

Adequacy, type and arrangement of trees, shrubs and other landscaping constituting a visual and/or noise buffer between the applicant's and adjoining lands, including the maximum retention of existing vegetation.

In the case of multifamily dwellings, the adequacy of usable open space for play areas and informal recreation.

Protection of adjacent or neighboring properties against noise, glare, unsightliness or other objectionable features

Adequacy of fire lanes/other emergency zones and the provisions of fire hydrants.

Special attention to the adequacy of structures, roadways, and landscaping in areas with susceptibility to ponding, flooding and/or erosion.

Overall sensitivity to the environment.

1 set of the above plans in 11"x17" format.

1 set of plans in a .pdf format e-mailed to clawrence@cityofutica.com



4 Sets of Subdivision Plans in 24" X 36" format to include:

(for subdivision applications only)

Existing property survey

Sketch subdivision plan, including topography, easements, existing & proposed streets, utilities on and adjacent to the tract, ground elevations

Final subdivision plan

1 set of the above plans in 11"x17" format.

1 set of plans in a .pdf format email to clawrence@cityofutica.com

X

Photographs of Existing Conditions



SEQRA (State Environmental Quality Review Act)

Short or Full Environmental Assessment Form (EAF)

*****Applicants must consult Planning Staff to determine minimum compliance requirements and appropriate form*****

If a Full EAF is required, it is the responsibility of the applicant to complete Parts I & II

X

Floodplain Development Permit Application

According to Zoning Code Section 2-10-12:

All applications for a floodplain development permit shall be accompanied by an application fee of \$100. In addition, the applicant shall be responsible for reimbursing the City of Utica for any additional costs necessary for review, inspection and approval of this project.

The local administrator may require a deposit of no more than \$500 to cover these additional costs.

X

Stormwater Pollution Prevention Plan (SWPPP)

Applicants proposing a project involving the disturbance of one (1) acre of land or greater will be required to submit a SWPPP along with their application.

OWNER AFFIRMATION

I, THE UNDERSIGNED, DO HEREBY AFFIRM THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE TO THE BEST OF MY KNOWLEDGE AND I FURTHER UNDERSTAND THAT INTENTIONALLY PROVIDING FALSE OR MISLEADING INFORMATION IS GROUNDS FOR IMMEDIATE DENIAL OF MY APPLICATION.

FURTHERMORE, I UNDERSTAND THAT I (OR A DESIGNATED REPRESENTATIVE) MUST BE PRESENT AT THE MEETING TO REPRESENT THE APPLICATION AND RESPOND TO ANY QUESTIONS FROM THE PLANNING BOARD MEMBERS.

Signature of Applicant

IF APPLICANT IS NOT THE OWNER OF RECORD FOR SUBJECT PARCEL:

I, THE UNDERSIGNED, HEREBY AFFIRM THAT I AM THE OWNER OF RECORD FOR THE SUBJECT PARCEL AT THE TIME OF APPLICATION. FURTHERMORE, I AM FAMILIAR WITH THE REQUEST BY THE APPLICANT AND AUTHORIZE SAID APPLICANT TO REPRESENT THE INTEREST OF THE OWNER(S) IN FURTHERANCE OF THE REQUEST.

Signature of Owner

09.30.22

PHOTOGRAPHS OF EXISTING CONDITIONS



VIEW OF HARBOR FROM 1933 CANAL MACHINE SHOP



VIEW OF WEST END OF 1933 CANAL MACHINE SHOP



PARKING AREA SOUTH OF 1933 CANAL MACHINE SHOP



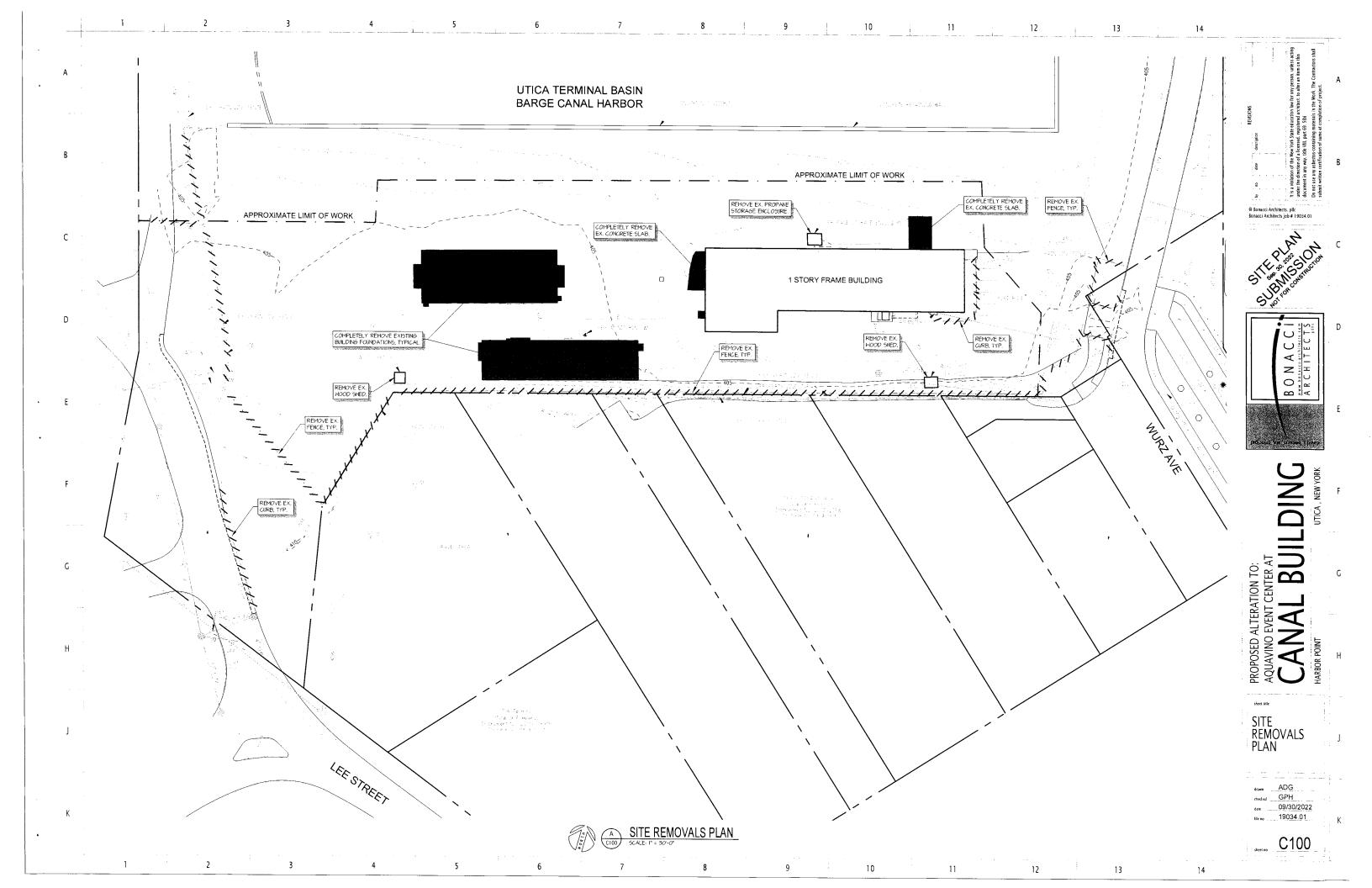
PARKING AREA SOUTH OF 1933 CANAL MACHINE SHOP

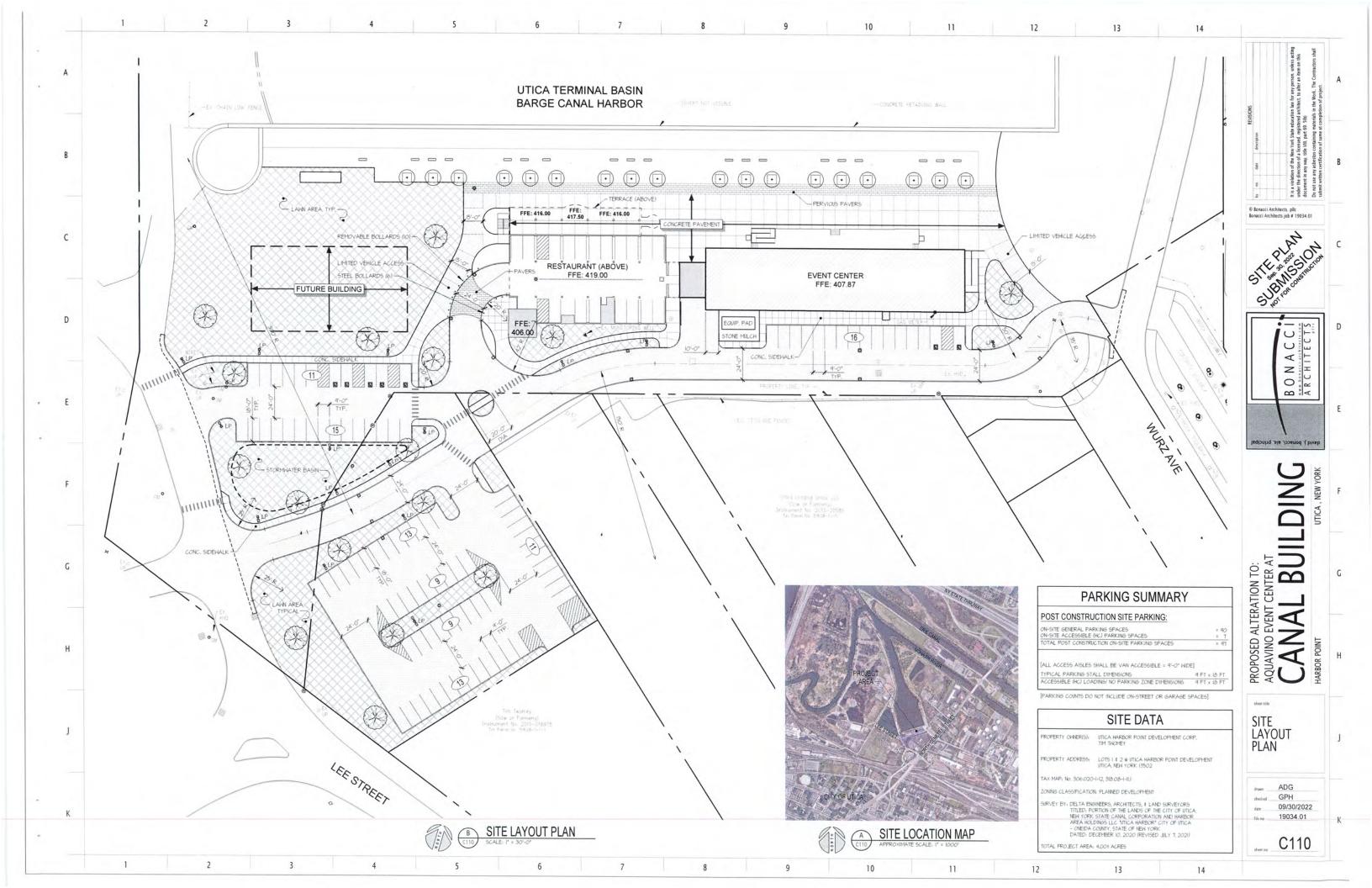


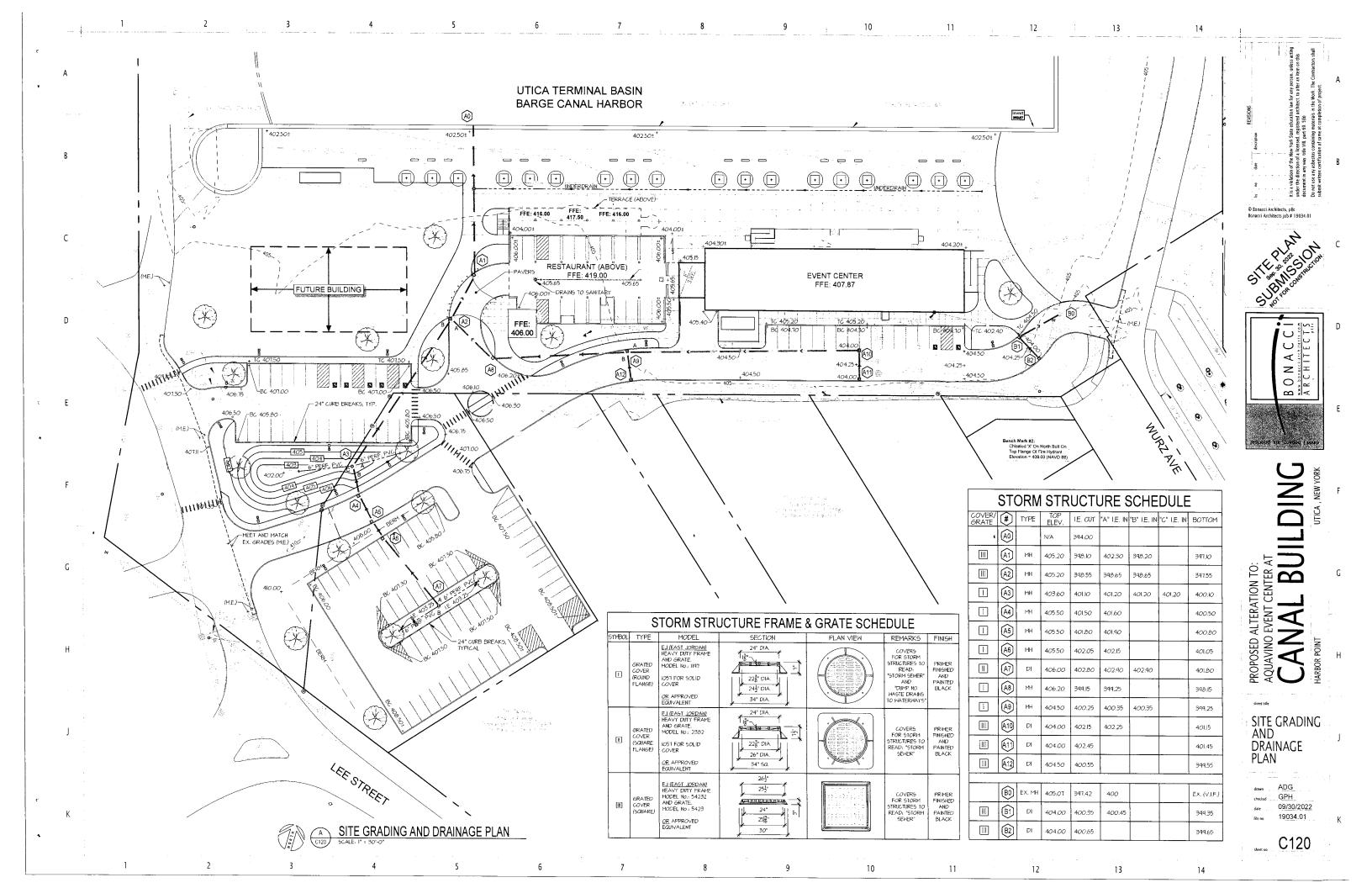
SOUTH EAST CORNER OF 1933 CANAL MACHINE SHOP



NORTH EAST CORNER OF 1933 CANAL MACHINE SHOP







Submitted to council by: _		Mayoı	rs C	ffice	_		Proposed Ordinance No. 22
Submitted to council on:	_	08	/	31	/_	22	Proposed Resolution No.
Sent to Council Attorney o	n: _	08	1	31	/	22	Thursday Rule Waiver Required? N
Date of Legislation: 05	9 /	07	/	22			Explanation provided to council on: / /

CITY OF UTICA Department of Legislation Common Council

Sponsored by: Councilmembers Meola, Williamson

ORDINANCE ACCEPTING PROPERTY IN THE HARBOR POINT AREA AS A PUBLIC STREET

WHEREAS, Utica Harbor Point Development Corporation (UHPDC) is the owner of a parcel of real
property described below, which is a portion of a larger tract commonly known as the Harbor Point Area., and
WHEREAS, Utica Harbor Point Development Corporation proposes to convey said parcel to the City of
Utica to be used as a public street, and
WHEREAS, a public hearing has been held on, 2022, and the matter has been referred
to the Planning Board which has duly reported thereon.
NOW, THEREFORE BE IT ORDAINED, that the City of Utica hereby accepts and declares the parcel
of real property described below to be a public street and agrees to maintain and repair the same for public purposes.
BE IT FURTHER ORDAINED, pursuant to Section 99 of the Second Class City's Law, the City
Engineer is hereby directed to fix the grade for said street.
BE IT FURTHER ORDAINED, the Common Council hereby designates the name of the street to be Lee
Street.

BE IT FURTHER ORDAINED, the City Engineer is directed to cause the official map for the City of Utica to be amended in accordance with this Ordinance.

 \boldsymbol{BE} IT FURTHER ORDAINED, the premises are described as follows:

See attached.

4873 NYS Route 5 Vernon, NY 13476 Tel: 315.953.4200

Fax: 315.953.4202 www.delta-eas.com

AN ISO 9001:2015 CERTIFIED COMPANY

April 25, 2022

PROPOSED DESCRIPTION PORTION OF THE LANDS OF UTICA HARBOR POINT DEVELOPMENT CORPORATION

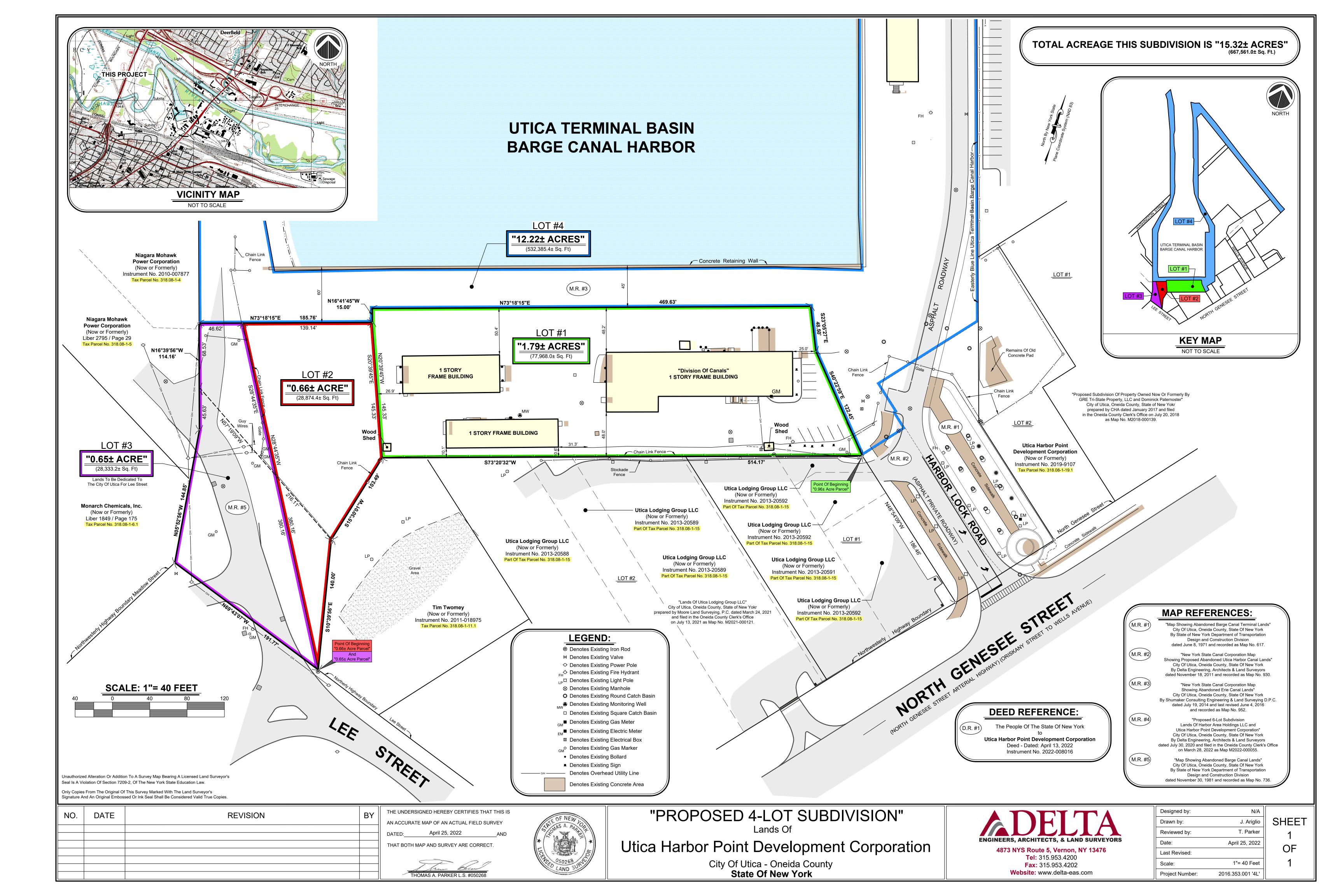
LEE STREET <u>LOT #3</u> PROPOSED LEE STREET DEDICATION

ALL THAT TRACT OR PARCEL OF LAND SITUATE IN THE CITY OF UTICA, COUNTY OF ONEIDA AND STATE OF NEW YORK, BOUNDED AND DESCRIBED AS FOLLOWS:

Beginning at a point on the northerly highway boundary of Lee Street, said point standing at the intersection of the northerly highway boundary of Lee Street with the westerly boundary of Tim Twomey (Now or Formerly) as described in a Deed dated December 5, 2011 and filed in the Oneida County Clerk's Office in Instrument Number 2011-018975; thence N69°43'07"W 191.77 feet along the northerly highway boundary of Lee Street to a point standing on the easterly boundary of Monarch Chemicals, Inc. (Now or Formerly); thence N05°52'56"W 144.85 feet along the easterly boundary of Monarch Chemicals, Inc. and the easterly boundary of Niagara Mohawk Power Corporation (Now or Formerly) to a point; thence N16°39'56"W 114.16 feet along the easterly boundary of Niagara Mohawk Power Corporation and the easterly boundary of other lands of Niagara Mohawk Power Corporation (Now or Formerly) to a point; thence N73°18'15"E 46.62 feet to a point; thence S28°44'35"E 380.16 feet to the point and place of beginning.

The above described premises containing $0.65\pm$ acre (28,333.2± sq. ft.) of land more or less.

Subject to any easements, covenants or restrictions of record.



Submitted to council by:	Mayors Office	Proposed Ordinance No. 24
Submitted to council on:	08 / 31 / 22	Proposed Resolution No.
Sent to Council Attorney on:	08 / 31 / 22	Thursday Rule Waiver Required?N
Date of Legislation: 09	/ 07 / 22	Explanation provided to council on: / /

CITY OF UTICA Department of Legislation Common Council

Sponsored by: Councilmembers Meola, Williamson

ORDINANCE ACCEPTING PROPERTY IN THE HARBOR POINT AREA AS A PUBLIC STREET

WHEREAS, Utica Harbor Point Development Corporation (UHPDC) is the owner of a parcel of real property described below, which is a portion of a larger tract commonly known as the Harbor Point Area, and

WHEREAS, Utica Harbor Point Development Corporation proposes to convey said parcel to the City of Utica to be used as a public street, and

WHEREAS, a public hearing has been held on ________, 2022, and the matter has been referred to the Planning Board which has duly reported thereon.

NOW, THEREFORE BE IT ORDAINED, that the City of Utica hereby accepts and declares the parcel of real property described below to be a public street and agrees to maintain and repair the same for public purposes.

BE IT FURTHER ORDAINED, pursuant to Section 99 of the Second Class City's Law, the City Engineer is hereby directed to fix the grade for said street.

BE IT FURTHER ORDAINED, the Common Council hereby designates the name of the street to be Harbor Lock Road.

BE IT FURTHER ORDAINED, the City Engineer is directed to cause the official map for the City of Utica to be amended in accordance with this Ordinance.

BE IT FURTHER ORDAINED, the premises are described as follows:

See attached.

4873 NYS Route 5 Vernon, NY 13476 Tel: 315.953.4200

Fax: 315.953.4202 www.delta-eas.com

AN ISO 9001:2015 CERTIFIED COMPANY

April 25, 2022

PROPOSED DESCRIPTION LANDS OF THE CITY OF UTICA, UTICA HARBOR POINT DEVELOPMENT AND NEW YORK STATE CANAL CORPORATION

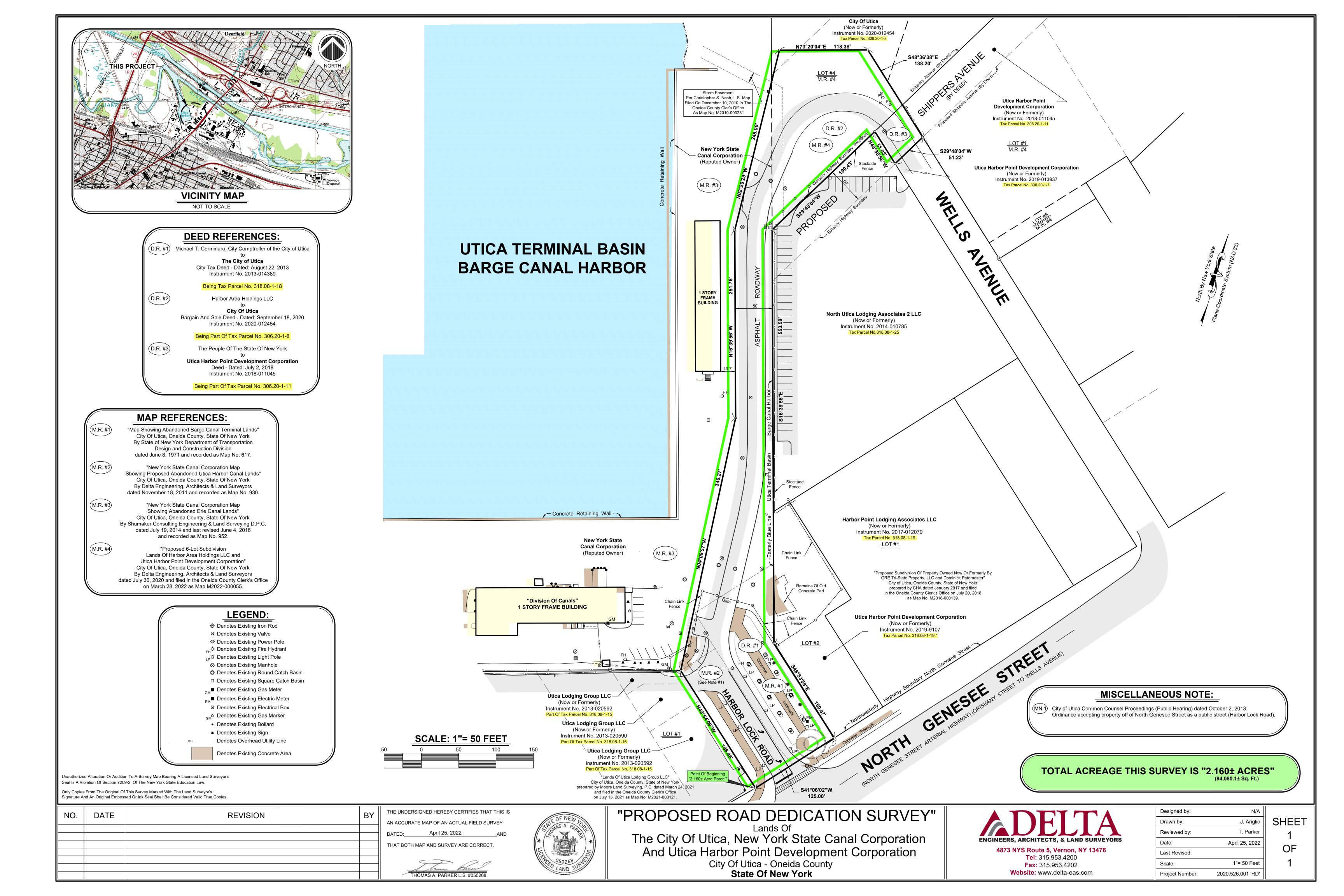
NORTH GENESEE STREET

ALL THAT TRACT OR PARCEL OF LAND SITUATE IN THE CITY OF UTICA, COUNTY OF ONEIDA AND STATE OF NEW YORK, BOUNDED AND DESCRIBED AS FOLLOWS:

Beginning at a point on the northwesterly highway boundary of North Genesee Street (North Genesee Street Arterial Highway), (Oriskany Street to Wells Avenue), said point standing at the intersection of the northwesterly highway boundary of North Genesee Street with the northeasterly boundary of Utica Lodging Group LLC (Now or Formerly) as described in a Warranty Deed dated November 20, 2013 and filed in the Oneida County Clerk's Office in Instrument Number 2013-020592; thence N48°54'09"W 186.46 feet along the northeasterly boundary of Utica Lodging Group LLC, the northeasterly boundary of other lands of Utica Lodging Group LLC (Now or Formerly) and the northeasterly boundary of even other lands of Utica Lodging Group LLC (Now or Formerly) to a point; thence N04°09'57"W 346.27 feet to a point; thence N16°39'56"W 251.76 feet to a point; thence N02°29'29"W 248.00 feet to a point; thence N73°20'04"E 118.38 feet to a point; thence S48°36'38"E 138.20 feet to a point; thence S29°48'04"W 51.23 feet to a point standing on the northeasterly boundary of North Utica Lodging Associates 2 LLC (Now or Formerly); thence N48°38'56"W 51.03 feet along the northeasterly boundary of North Utica Lodging Associates 2 LLC to a point standing on the westerly boundary of North Utica Lodging Associates 2 LLC; thence S29°48'04"W 190.43 feet along the westerly boundary of North Utica Lodging Associates 2 LLC to a point; thence S16°39'56"E **553.59 feet** continuing along the westerly boundary of North Utica Lodging Associates 2 LLC and the westerly boundary of Utica Harbor Point Development Corporation (Now or Formerly) to a point standing on the southwesterly boundary of Utica Harbor Point Development Corporation; thence S48°53'58"E 150.47 feet along the southwesterly boundary of Utica Harbor Point Development Corporation to a point standing on the northwesterly highway boundary of North Genesee Street; thence S41°06'02"W 125.00 feet along the northwesterly highway boundary of North Genesee Street to the point and place of beginning.

The above described premises containing 2.160± acres of land more or less.

Subject to any easements, covenants or restrictions of record.



Curb Cut Application

Date of Application: 8/8/202	72
Property Owner's Name: Vorte	12 yane Shefelevich 520 63 83
Property Owner's Telephone Number	(s): 315 520 63 83
Property Owner's E-Mail Address:	
Location of Curb Cut: 1005	Downer AVE Utica
Reason for Curb Cut:	
Dimensions of Curb Cut:	
Other Information:	
I, the property owner, understand and page 1 of this application. Property Owner's Signature: Date: 8/8/2022	herby agree to abide by the TERMS & CONDITIONS on
Street Excavation Permit No.:	
Contractor:	/Address:
Telephone No.:	/E-Mail:
FOR OFFICE USE ONLY	
Street Excavation Permit No.:	
Approved:	Denied:
Inspected by:	

TRUPOSED	NAME: PROPOSED CURB ALTERATION				
	ROPERTY ADDRESS: 1005 DOWNER AVE.				
C.T.M.:	KEY #:				
CONDITIONS:					
K 9'± (PROPOSED)	-7'± * 18' (EXISTING DW)				
	NOTE: DRAWIN	NG NOT TO SCALE			



