

**CITY OF UTICA URBAN RENEWAL AGENCY
MEETING MINUTES –February 13, 2020
1 KENNEDY PLAZA, UTICA, NEW YORK 13502**

MEMBERS ATTENDING: Mayor Robert Palmieri, Lonnie Jenkins, Michael Mahoney, Marques Phillips

OTHERS ATTENDING: Brian Thomas, Cathy Mack, Gene Allen, Kathryn Hartnett, Assistant Corporation Council, Merima Smajic, Assistant Corporation Council

EXCUSED: Councilman Joseph N. Betrus, Jr., Councilman Robert Burmaster, Fred Matrulli

CALL TO ORDER: Brian Thomas called the meeting to order at 9:40 A.M.

ITEM #1 Approval of Agency Minutes

Michael Mahoney made a motion to approve the minutes of the January 23, 2020 meeting. The motion was seconded by Lonnie Jenkins and passed unanimously.

Old Business

ITEM #2 315 – 317 Court St.

The status of the eminent domain proceedings was discussed in Executive Session

New Business

ITEM #3 Proposed subdivision of 117 Business Park Drive

The owner of the property located at 117 Business Park Drive in the Utica Business Park is proposing to subdivide the parcel into two (2) separate tax parcels. The proposed subdivision will ultimately lead to the construction of another building.

Mayor Robert Palmieri with the factors established by the Agency made a motion to approve the subdivision of the property. The motion was seconded by Michael Mahoney and passed unanimously.

ITEM #4 Aud Authority Lease

Kathryn Hartnett, Assistant Corporation Council, presented the proposed lease agreement with The Utica Memorial Auditorium to improve and maintain the lot on Whitesboro Street for use as a parking lot to be used by contractors, visitors, employees, guests, teams and entertainers at the Aud and the NEXUS Center.

Mayor Robert Palmieri with the factors established by the Agency made a motion to approve the lease. The motion was seconded by Marques Phillips and passed unanimously.

ITEM #5 Adoption of 2020-2021 URA Budget

The draft budget for the Utica Urban Renewal Agency for the 2020-2021 fiscal year was submitted to the Urban Renewal Agency Board for approval.

Michael Mahoney made a motion to adopt the 2020 – 2021 Utica Urban Renewal Agency Budget. The motion was seconded by Lonnie Jenkins and passed unanimously.

ITEM #6 Appropriation of Fund balance

URA staff requested an Appropriation of Fund Balance to cover demolition expenses for 301 Pellettieri Avenue and 1532 Erie Street

From:	URA Fund Balance	\$42,437.10
To:	CU58620 211 Capital Outlay	\$42,437.10

Michael Mahoney made a motion to approve the appropriation. The motion was seconded by Marques Phillips and passed unanimously.

ITEM #6 Quarterly update of URA Finances

Catherine Mack presented the updated financial numbers (thru December 31, 2019) for the Urban Renewal Agency

Municipal Prime Account:	\$ 934,027.29
Preliminary Balance Sheet (Total Liabilities & Fund Balance):	\$1,004,484.76
URA Checking Account:	\$ 445.00

ITEM #7 Tramontane Café

Kathryn Hartnett, Assistant Corporation Council, presented changes to the Tramontane Café agreement with regard to changing to a lease agreement with an option to buy.

Michael Mahoney, with the factors established by the Agency made a motion to table the proposed change to allow Corporation Council to address the changes with the Tramontane Café. The motion was seconded by Lonnie Jenkins and passed unanimously.

ITEM #8 Executive Session

Michael Mahoney made a motion to go into executive session at 10:04 am to discuss pending litigation for 315-317 Court St. The motion was seconded by Mayor Robert Palmieri and passed unanimously.

Mayor Robert Palmieri made a motion to come out of executive session at 10:19 am. The motion was seconded by Marques Phillips and passed unanimously.

ITEM #9 Adjournment

Marques Phillips made a motion to adjourn the meeting at 10:20 am. The motion was seconded by Lonnie Jenkins and passed unanimously.

Respectfully submitted this 13th day of February, 2020
Gene A. Allen