

# City of Utica



Utica, New York

To The City Clerk of Utica

*As provided by Section 12 of the Second Class Cities Laws, I hereby certify that*

*Name:* Sanel Beslic

*Address:* [REDACTED]

*Telephone:*

*has this day been appointed to the position of* Police Officer

*in the department of* Public Safety Bureau Of Police

*the term to commence* March 11, 2022

*the term to end* N/A

*filling unexpired term of (if applicable)*

*Signed* [Signature]

Mayor

Title of Official

**Payroll Changes**

**Department of Public Safety  
Bureau of Police  
Utica, N.Y.**

Police Salaries

Effective period: 8 /26/2022

Changes Pertaining To:

Police/civilian: Police

<b>Lastname:</b> Beslic	<b>Firstname:</b> Sanel	<b>MI:</b>
<b>Title</b> Police Officer	<b>Employee ID</b>	0624

<b>Annual Salary:</b> \$52,417.00	<b>Salary/Wages Due:</b> \$2,016.04
-----------------------------------	-------------------------------------

A.5.3123.101	\$2,016.04	Salary
<b>Salary/Wages Due:</b>	<b>\$2,016.04</b>	

Notes:  
Please move to acct 3123 to be paid out of Patrol Division //// PBA contracted settled pay 10 days at new rate, eff. 4/1/2021 3% increase, and fee. 4/1/2022 3.25% increase. ///// Normal Gross///// Remove ND and charge \$12.00 ND for 1 day, transfer to B2 eff. 04/08/2022. ///// Normal Gross //// New employee eff. 3/11/22. Owed 11 days salary due to

Submitted by: *Rebecca R. M. al*

Date Submitted: 8/15/2022

Approved by: *Mark H. Williams*

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 08 DAY 08 YEAR 2022

TO: **Utica Civil Service Commission**

NAME OF EMPLOYEE:  
**Beslic, Sanel**

FROM: (Check only one)  
 City  County  Town  Village or District

ADDRESS:  
[REDACTED]

DEPARTMENT:  
**Police Department**

TITLE OF POSITION:  
**Police Officer**

SALARY:  
**\$52,417.**

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

Veteran  Non-Veteran  
 Disabled Veteran  Exempt Volunteer Fireman

DATE OF BIRTH:  
**02/23/1987**

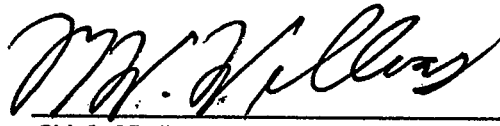
SOCIAL SECURITY NUMBER:  
[REDACTED]

	<i>Check Nature of Personnel Change</i>	<i>Date Effective</i>	<i>Action Necessary by Appointing Officer</i>
A P P O I N T M E N T S	<input type="checkbox"/> Permanent		Return report of Certification
	<input type="checkbox"/> Provisional		Attach application (MSD-330)
	<input type="checkbox"/> Temporary	From: To:	State length of employment
	<input type="checkbox"/> Substitute	From: To:	Give facts under Remarks
	<input type="checkbox"/> For Term of Office	From: To:	Give facts under Remarks
	<input type="checkbox"/> Permanent Promotion		Return report of Certification
	<input type="checkbox"/> Provisional Promotion		Attach nomination
	<input type="checkbox"/> Non-Competitive Class		Attach application (MSD-330)
	<input type="checkbox"/> Exempt Class		Submit this form only
	<input type="checkbox"/> Labor Class		Attach application (MSD-330)
T E R M I N A T I O N S	<input type="checkbox"/> Resignation		Submit signed resignation
	<input type="checkbox"/> Retirement		Give effective date
	<input type="checkbox"/> Deceased		Indicate date
	<input type="checkbox"/> Removal		Attach copy of proceedings
	<input type="checkbox"/> Layoff (Lack of Work or Funds)		Give facts under Remarks
O T H E R	<input type="checkbox"/> Military Leave of Absence		Give facts under Remarks
	<input type="checkbox"/> Other Leave of Absence	From: To:	Give facts under Remarks
	<input type="checkbox"/> Transfer		Give facts under Remarks
	<input type="checkbox"/> Demotion		Give facts under Remarks
	<input type="checkbox"/> Suspension		Give facts under Remarks
	<input type="checkbox"/> Reinstatement		Give facts under Remarks
	<input type="checkbox"/> Change in Classification		Give facts under Remarks
	<input type="checkbox"/> New Position		Submit form MSD-222
	<input checked="" type="checkbox"/> Change in Salary	04/01/22	Indicate new salary
	<input type="checkbox"/> Change in Name		Give facts under Remarks
<input type="checkbox"/> Other		Give facts under Remarks	

Remarks: (Continue on back if necessary)

**PBA Contract Salary Increase**  
**3.25% - Eff. 04/01/22- \$52,417.**  
**3% - Eff. 03/11/22- \$50,767.**

Appointing Officer  
Title  
Address

  
**Chief of Police**

CERTIFICATE  
valid until

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

(Date)

**Payroll Changes**

**Department of Public Safety  
Bureau of Police  
Utica, N.Y.**

Police Salaries

Effective period: 8 /12/2022

Changes Pertaining To:

Police/civilian: Police

<b>Lastname:</b> Beslic	<b>Firstname:</b> Sanel	<b>MI:</b>
<b>Title</b> Police Officer	<b>Employee ID</b>	0624

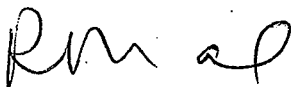
<b>Annual Salary:</b> \$52,417.00	<b>Salary/Wages Due:</b> \$2,016.04
-----------------------------------	-------------------------------------

A.5.3123.101	\$2,016.04	Salary
<b>Salary/Wages Due:</b>	<b>\$2,016.04</b>	

Notes:

PBA contracted settled pay 10 days at new rate, eff. 4/1/2021 3% increase, and 4/1/2022 3.25% increase. ///// Normal Gross///// Remove ND and charge \$12.00 ND for 1 day, transfer to B2 eff. 04/08/2022. ///// Normal Gross //// New employee eff. 3/11/22. Owed 11 days salary due to starting date at end of payroll for 3/11/22 plus 9 days night differential

Submitted by:



Date Submitted: 8/10/2022

Approved by:



Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE  
MONTH 03 DAY 03 YEAR 2022

TO:  
**Utica Civil Service Commission**

FROM: (Check only one)  
 City  County  Town  Village or District

NAME OF EMPLOYEE:  
**Beslic, Sanel**

ADDRESS:  
[REDACTED]

DEPARTMENT:  
**Police Department**

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

TITLE OF POSITION:  
**Police Officer**

SALARY:  
**\$ 49,288**

Veteran  Non-Veteran  
 Disabled Veteran  Exempt Volunteer Fireman

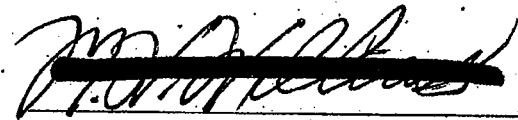
DATE OF BIRTH:  
**02/23/1987**

SOCIAL SECURITY NUMBER:  
[REDACTED]

	<i>Click Nature of Personnel Change</i>	<i>Date Effective</i>	<i>Action Necessary by Appointing Officer:</i>
A P P O I N T M E N T S	<input checked="" type="checkbox"/> Permanent	03/11/2022	Return report of Certification
	<input type="checkbox"/> Provisional		Attach application (MSD-330)
	<input type="checkbox"/> Temporary	From: To:	State length of employment
	<input type="checkbox"/> Substitute	From: To:	Give facts under Remarks
	<input type="checkbox"/> For Term of Office	From: To:	Give facts under Remarks
	<input type="checkbox"/> Permanent Promotion		Return report of Certification
	<input type="checkbox"/> Provisional Promotion		Attach nomination
	<input type="checkbox"/> Non-Competitive Class		Attach application (MSD-330)
	<input type="checkbox"/> Exempt Class		Submit this form only
	<input type="checkbox"/> Labor Class		Attach application (MSD-330)
T E R M I O N A S	<input type="checkbox"/> Resignation		Submit signed resignation
	<input type="checkbox"/> Retirement		Give effective date
	<input type="checkbox"/> Deceased		Indicate date
	<input type="checkbox"/> Removal		Attach copy of proceedings
	<input type="checkbox"/> Layoff (Lack of Work or Funds)		Give facts under Remarks
O T H E R  C H A N G E S	<input type="checkbox"/> Military Leave of Absence		Give facts under Remarks
	<input type="checkbox"/> Other Leave of Absence	From: To:	Give facts under Remarks
	<input type="checkbox"/> Transfer		Give facts under Remarks
	<input type="checkbox"/> Demotion		Give facts under Remarks
	<input type="checkbox"/> Suspension		Give facts under Remarks
	<input type="checkbox"/> Reinstatement		Give facts under Remarks
	<input type="checkbox"/> Change in Classification		Give facts under Remarks
	<input type="checkbox"/> New Position		Submt form MSD-222
	<input type="checkbox"/> Change in Salary		Indicate new saaly
	<input type="checkbox"/> Change in Name		Give facts under Remarks
<input type="checkbox"/> Other		Give facts under Remarks	

Remarks: (Continue on back if necessary)  
New Hire Effective Date 03/11/2022

Appointing Officer  
Title  
Address

  
**Chief of Police**

CERTIFICATE  
valid until

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

(Date)

**Payroll Changes**

**Department of Public Safety  
Bureau of Police  
Utica, N.Y.**

Police Salaries

Effective period: 5 /6 /2022

Changes Pertaining To:

Police/civilian: Police

**Lastname:** Beslic

**Firstname:** Sanel

**MI:**

**Title** Police Officer

**Employee ID** 0624

**Annual Salary:** \$49,288.00 **Salary/Wages Due:** \$1,895.69

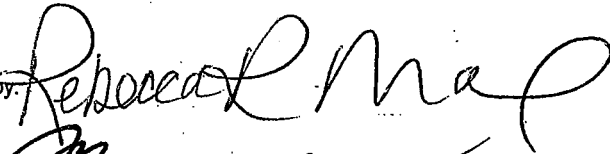
A.5.3123.101 \$1,895.69 Salary

**Salary/Wages Due:** \$1,895.69

**Notes:**

Normal Gross///// Remove ND and charge \$12.00 ND for 1 day, transfer to B2 eff. 04/08/2022. ///// Normal Gross ///  
New employee eff. 3/11/22. Owed 11 days salary due to starting date at end of payroll for 3/11/22 plus 9 days night  
differential for new payroll period.

Submitted by:



Date Submitted: 4/22/2022

Approved by:



**Payroll Changes**

**Department of Public Safety  
Bureau of Police  
Utica, N.Y.**

Police Salaries

Effective period: 4 /8 /2022

Changes Pertaining To: Personnel Addition to Pay

Police/civilian: Police

<b>Lastname:</b> Beslic	<b>Firstname:</b> Sanel	<b>MI:</b>
<b>Title</b> Police Officer	<b>Employee ID</b>	0624

<b>Annual Salary:</b> \$49,288.00	<b>Salary/Wages Due:</b> \$2,015.69
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A.5.3123.101	\$120.00	Night Differential
A.5.3123.101	\$1,895.69	Salary
<b>Salary/Wages Due:</b>	<b>\$2,015.69</b>	

**Notes:**

Normal Gross //// New employee eff. 3/11/22. Owed 11 days salary due to starting date at end of payroll for 3/11/22 plus 9 days night differential for new payroll period.

Submitted by: *Rebecca Rme*

Date Submitted: 3/28/2022

Approved by: *M.W. Wilbur*

**Payroll Changes**

**Department of Public Safety  
Bureau of Police  
Utica, N.Y.**

Police Salaries

Effective period: 3 /25/2022

Changes Pertaining To: Personnel Addition to Pay

Police/civilian: Police

<b>Lastname:</b> Beslic	<b>Firstname:</b> Sanel	<b>MI:</b>
<b>Title</b> Police Officer	<b>Employee ID</b>	0624

<b>Annual Salary:</b> \$49,288.00	<b>Salary/Wages Due:</b> \$2,193.26
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A.5.3123.101	\$108.00	Night Differential - 9 days
A.5.3123.101	\$189.57	1 day owed from 3/11/22
A.5.3123.101	\$1,895.69	Salary
<b>Salary/Wages Due:</b>	<b>\$2,193.26</b>	

Notes:

New employee eff. 3/11/22. Owed 11 days salary due to starting date at end of payroll for 3/11/22 plus 9 days night differential for new payroll period.

Submitted by:

*[Signature]*  
Hagen 3150

Date Submitted: 3/15/2022

Approved by:

*[Signature]*  
M.W. Wilbur



Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE  
MONTH 03 DAY 11 YEAR 2022

TO:  
**Utica Civil Service Commission**

NAME OF EMPLOYEE:  
**Beslic, Sanel**

FROM: (Check only one)  
 City  County  Town  Village or District

ADDRESS:  
[REDACTED]

DEPARTMENT:  
**Police Department**

TITLE OF POSITION:  
**Police Officer**

SALARY:  
**\$ 49,288**

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

Veteran  Non-Veteran  
 Disabled Veteran  Exempt Volunteer Fireman

DATE OF BIRTH:  
**02/23/1987**

SOCIAL SECURITY NUMBER:  
[REDACTED]

	<i>Check Nature of Personnel Change</i>	<i>Date Effective</i>	<i>Action Necessary by Appointing Officer</i>
A P P O I N T M E N T S	<input type="checkbox"/> Permanent		Return report of Certification
	<input type="checkbox"/> Provisional		Attach application (MSD-330)
	<input type="checkbox"/> Temporary	From: To:	State length of employment
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	<input type="checkbox"/> Provisional Promotion		Attach nomination
	<input type="checkbox"/> Non-Competitive Class		Attach application (MSD-330)
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T E R M I O N N A S	<input type="checkbox"/> Resignation		Submit signed resignation
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	<input type="checkbox"/> Deceased		Indicate date
	<input type="checkbox"/> Removal		Attach copy of proceedings
O T H E R  C H A N G E S	<input type="checkbox"/> Layoff (Lack of Work or Funds)		Give facts under Remarks
	<input type="checkbox"/> Military Leave of Absence		Give facts under Remarks
	<input type="checkbox"/> Other Leave of Absence	From: To:	Give facts under Remarks
	<input type="checkbox"/> Transfer		Give facts under Remarks
	<input type="checkbox"/> Demotion		Give facts under Remarks
	<input type="checkbox"/> Suspension		Give facts under Remarks
	<input type="checkbox"/> Reinstatement		Give facts under Remarks
	<input type="checkbox"/> Change in Classification		Give facts under Remarks
	<input type="checkbox"/> New Position		Submit form MSD-222
	<input type="checkbox"/> Change in Salary		Indicate new salary
<input type="checkbox"/> Change in Name		Give facts under Remarks	
	<input checked="" type="checkbox"/> Other	03/11/2022	Give facts under Remarks

Remarks: (Continue on back if necessary)

Address change  
New Hire Effective Date 03/11/2022

Appointing Officer  
Title  
Address

**[Signature]**  
Chief of Police

CERTIFICATE valid until \_\_\_\_\_ (Date)

This certifies that the above employment is in accordance with Law and Rules made in pursuance to law. Subject to any limitation or condition specified above.

By \_\_\_\_\_ Date \_\_\_\_\_

# Certificate of Completion

## Crisis Intervention Team

**Sanel Beslic**

*has successfully completed the New York State Crisis Intervention Team Training held the nineteenth through the twenty third days of September, two-thousand and twenty-two in Ufica, New York*

Date Completed: September 23, 2022

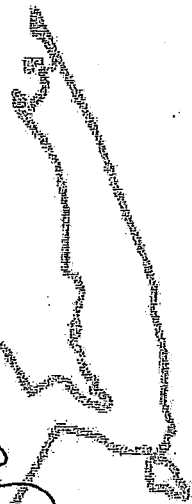
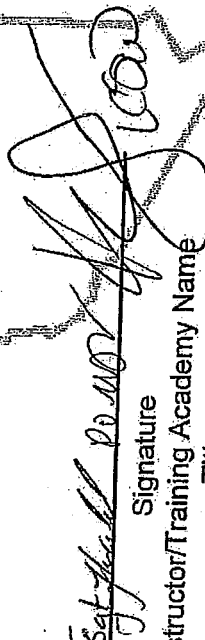
LT-1413

Sgt. Sanel Beslic

Signature

Instructor/Training Academy Name

Title



# UTICA POLICE DEPARTMENT

## Personnel Order



<b>Issue date:</b> [REDACTED]	<b>Subject: FTO Release, Patrol Assignment Orders</b>	[REDACTED]
<b>Issuing Authority</b> Capt. J. Holt	<b>Approved by:</b> Chief M. Williams	

Recruit Sanel Beslic

Will leave his Field Training assignment in B-Platoon, Squad 2, at the end of his shift on Thursday, April 21, 2022, with regular scheduled days off on Friday, April 22, 2022 and Saturday, April 23, 2022, and [REDACTED]

1.

[REDACTED]

Will leave his Field Training assignment in C-Platoon, Squad 2, at the end of his shift on Thursday, April 21, 2022, with regular scheduled days off on Friday, April 22, 2022 and Saturday, April 23, 2022, and report to Lt. A. Berger on Sunday, April 24, 2022 at 1545 hours for assignment in the Patrol Division, C-Platoon, Squad 2.

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Captain James Holt #4016

UTICA POLICE DEPARTMENT

**Personnel Order**



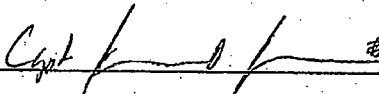
<b>Issue date:</b> 3/14/2022	<b>Subject: Assignment / Transfer Orders</b>	P.O. 22-04
<b>Issuing Authority</b> Capt. B. Bansner	<b>Approved by:</b> Chief M. Williams	

Recruit Sanel Beslic

Sworn in on March 11<sup>th</sup>, 2022. Will leave the Support Division on March 14<sup>th</sup>, 2022 and report to Lt. A. Berger for Field Training Assignment in C-Platoon, Squad 2 on March 15, 2022 at 1545 hours.

Recruit ~~██████████~~ Citriniti

Sworn in on March 11<sup>th</sup>, 2022. Will leave the Support Division on March 14<sup>th</sup>, 2022 and report to Lt. J. Holt for Field Training Assignment in B-Platoon, Squad 2 on March 15, 2022 at 0745 hours.

 #0399  
Captain Brian D. Bansner #0399

# Utica Police Department

## Training Course Summary

Print Date: December 28, 2022

Course Information

<u>Course NO</u> 2022000000027	<u>Title</u> June 2022 DT/Pepper Spray	<u>Type</u> In Service	<u>Credits</u> 0.00	<u>Hours</u> 8.00	<u>Prerequisites</u> <u>Course 1</u> <u>Course 2</u> <u>Comments</u>
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Course Schedule

<u>Schedule</u>	<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
-----	06/03/2022	08:00	06/03/2022 16:00		---
-----	06/07/2022	08:00	06/07/2022 16:00		---
-----	06/13/2022	08:00	06/13/2022 16:00		---
-----	06/17/2022	08:00	06/17/2022 16:00		---
-----	06/23/2022	08:00	06/23/2022 16:00		---
-----	06/27/2022	08:00	06/27/2022 16:00		---

<u>Instructor</u>	<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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**Utica Police Department**

Professional Standards

Officer Disciplinary History

Police Officer Sanel Beslic [0624/0624]

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Part I - Personal Information

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Name: Police Officer Sanel Beslic  
: 0624 Badge No: 0624 Hire Dt: 03/14/2022

Department: Patrol Division  
Bureau: Uniformed Patrol  
Division: Uniformed Patrol

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Part II - Discipline History

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NO DISCIPLINARY RECORD

Printed: Dec 28, 2022 10:39 By: Sgt Hiram Rios

## Concise Officer History

Police Officer Sanel Beslic [0624/0624]

: 0624 Hire date: Mar 14, 2022  
 Current assignment(s):  
 Department: Patrol Division  
 Bureau: Uniformed Patrol  
 Division: Uniformed Patrol

**Involved Officer: Use of force**  
**Received: Apr 01, 2022 23:24**

IA No: UOF2022-0029

Case No: RMS 22-11691

Incident disposition/finding: Within Policy  
 Role: Involved Officer

Use(s) of force	Effective/Not Effective
Come Along	NOT effective
Take Down	Limited
Presence of Authority	NOT effective
Verbal Commands	NOT effective

Service being conducted: Domestic Incident

**Involved Officer: E-File**  
**Received: Apr 08, 2022 14:55**

IA No: EF2022-0020

Incident disposition/finding:

**Involved Officer: E-File**  
**Received: Apr 22, 2022 10:00**

IA No: EF2022-0025

Incident disposition/finding: Administratively Closed

**Involved Officer: Use of force**  
**Received: Jun 03, 2022 10:34**

IA No: UOF2022-0053

Case No: RMS 22-21098

Incident disposition/finding: Within Policy/ Ancillary  
 Role: Assisting Officer

Use(s) of force	Effective/Not Effective
Presence of Authority	NOT effective
Verbal Commands	NOT effective
Empty Hand Control	Limited
Come Along	Limited

Service being conducted: MHL 9:41 ARREST

**Involved Officer: Use of force**  
**Received: Jul 14, 2022 13:56**

IA No: UOF2022-0068

Case No: RMS 22-27479

Incident disposition/finding: Within Policy  
 Role: Arresting Officer

Use(s) of force	Effective/Not Effective
Take Down	Effective
Presence of Authority	NOT effective
Verbal Commands	NOT effective
Come Along	Limited

Service being conducted: Dispatched Assignment

Involved Officer: Soft Hand/Empty hand  
 Received: Sep 24, 2022 16:44

IA No: SH2022-0043  
 Case No: RMS 22-38512

Incident disposition/finding: Within Policy  
 Role: Arresting Officer

Involved Officer: External/Citizen  
 Received: Oct 02, 2022 08:10

IA No: CC2022-0027  
 Case No: RMS 22-37496

Incident disposition/finding: Administratively Closed

Allegations:

Courtesy - Standard of Conduct 321 - Not Sustained - Oct 02, 2022

Involved Officer: Use of force  
 Received: Oct 24, 2022 17:21

IA No: UOF2022-0101  
 Case No: RMS 22-42942

Incident disposition/finding: Within Policy  
 Role: Arresting Officer

Use(s) of force	Effective/Not Effective
Pointing of Handgun	Effective
Presence of Authority	NOT effective
Verbal Commands	NOT effective

Service being conducted: Officer Initiated

Involved Officer: External/Citizen  
 Received: Nov 24, 2022 09:43

IA No: CC2022-0033  
 Case No: RMS 22-47458

Incident disposition/finding:

Report summary: totals by incident type:

Incident type	Received
Anonymous	0
Background Investigation	0
Civilian Injury	0
Department Discipline	0
Discretionary arrest	0
Drug test	0
E-File	2
External/Citizen	2
Firearm discharge	0
Foil Request	0
Forced entry	0
Generic incident	0
Integrity test	0
Internal/Department	0
K9 Utilization	0
Mental Health Law Arrest	0
Notice of Claim	0
Officer Injury	0
Show of force	0
Soft Hand/Empty hand	1
Stop	0
UPD Damaged Prop Car/Equip	0
Use of force	4
Vehicle accident	0
Vehicle pursuit	0



Total

9

Printed: Dec 28, 2022 10:39 By: Sgt Hiram Rios