

**Full Environmental Assessment Form  
Part 1 - Project and Setting**

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Sponsor Information.**

Name of Action or Project: Implementation of Utica Harbor Point Master Plan		
Project Location (describe, and attach a general location map): See Attachment 1: USGS Location Map		
Brief Description of Proposed Action (include purpose or need):  See Attachment 2: Project description		
Name of Applicant/Sponsor: City of Utica Common Council		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Project Contact (if not same as sponsor; give name and title/role): Brian Thomas, Commissioner/Director of Urban Planning		Telephone: (315) 792-0185
		E-Mail: bthomas@cityofutica.com
Address: 1 Kennedy Plaza		
City/PO: Utica	State: NY	Zip Code: 13502-4234
Property Owner (if not same as sponsor): Various		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

**B. Government Approvals**

<b>B. Government Approvals, Funding, or Sponsorship.</b> (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)		
<b>Government Entity</b>	<b>If Yes: Identify Agency and Approval(s) Required</b>	<b>Application Date (Actual or projected)</b>
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	See Attachment 3: Permitting and Involved Agencies	TBD
b. City, Town or Village <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission	See Attachment 3: Permitting and Involved Agencies	TBD
c. City Council, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals	TBD	TBD
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No	TBD	TBD
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Attachment 3: Permitting and Involved Agencies	TBD
f. Regional agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Attachment 3: Permitting and Involved Agencies	TBD
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Attachment 3: Permitting and Involved Agencies	TBD
h. Federal agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See Attachment 3: Permitting and Involved Agencies	TBD
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**C. Planning and Zoning**

<b>C.1. Planning and zoning actions.</b>	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<ul style="list-style-type: none"> <li>• <b>If Yes</b>, complete sections C, F and G.</li> <li>• <b>If No</b>, proceed to question C.2 and complete all remaining sections and questions in Part 1</li> </ul>	
<b>C.2. Adopted land use plans.</b>	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, identify the plan(s): Utica Master Plan, Erie Canal Heritage Corridor, NYS Barge Canal, The site is also included in the Step 1 BOA Pre-Nomination Study for the Utica Central Industrial Corridor.	
_____	
_____	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, identify the plan(s):	
_____	
_____	
_____	

<b>C.3. Zoning</b>	
a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. If Yes, what is the zoning classification(s) including any applicable overlay district? Planned Development Extraordinary, Land Conservation	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
_____	
b. Is the use permitted or allowed by a special or conditional use permit?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
c. Is a zoning change requested as part of the proposed action? If Yes, i. What is the proposed new zoning for the site?	TBD <input type="checkbox"/> Yes <input type="checkbox"/> No
_____	
<b>C.4. Existing community services.</b>	
a. In what school district is the project site located?	City of Utica School District
b. What police or other public protection forces serve the project site?	City of Utica Police Department
c. Which fire protection and emergency medical services serve the project site?	City of Utica Fire Department
d. What parks serve the project site?	Erie Canal Trail
_____	

**D. Project Details**

<b>D.1. Proposed and Potential Development</b>	
a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?	Recreation, commercial, retail, residential, water-based
_____	
b. a. Total acreage of the site of the proposed action?	114.2 acres
b. Total acreage to be physically disturbed?	50 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	.5 acres
c. Is the proposed action an expansion of an existing project or use? i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
d. Is the proposed action a subdivision, or does it include a subdivision? If Yes, i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
mixed-uses - commercial, residential, retail	
ii. Is a cluster/conservation layout proposed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Number of lots proposed?	TBD
iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____	TBD
e. Will proposed action be constructed in multiple phases? i. If No, anticipated period of construction: _____ months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ii. If Yes:	
• Total number of phases anticipated	TBD
• Anticipated commencement date of phase 1 (including demolition)	_____ month _____ year
• Anticipated completion date of final phase	_____ month _____ year
• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases:	TBD
_____	
_____	

f. Does the project include new residential uses?  Yes  No  
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	TBD	TBD	TBD	TBD
At completion of all phases	TBD	TBD	TBD	TBD

g. Does the proposed action include new non-residential construction (including expansions)?  Yes  No  
 If Yes,

i. Total number of structures TBD

ii. Dimensions (in feet) of largest proposed structure: \_\_\_\_\_ height; \_\_\_\_\_ width; and \_\_\_\_\_ length

iii. Approximate extent of building space to be heated or cooled: \_\_\_\_\_ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage?  Yes  No  
 If Yes,

i. Purpose of the impoundment: \_\_\_\_\_

ii. If a water impoundment, the principal source of the water:  Ground water  Surface water streams  Other specify: \_\_\_\_\_

iii. If other than water, identify the type of impounded/contained liquids and their source. \_\_\_\_\_

iv. Approximate size of the proposed impoundment. Volume: \_\_\_\_\_ million gallons; surface area: \_\_\_\_\_ acres

v. Dimensions of the proposed dam or impounding structure: \_\_\_\_\_ height; \_\_\_\_\_ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): \_\_\_\_\_

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both?  Yes  No  
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)  
 If Yes:

i. What is the purpose of the excavation or dredging? \_\_\_\_\_

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): \_\_\_\_\_
- Over what duration of time? \_\_\_\_\_

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. \_\_\_\_\_

iv. Will there be onsite dewatering or processing of excavated materials?  Yes  No  
 If yes, describe. \_\_\_\_\_

v. What is the total area to be dredged or excavated? \_\_\_\_\_ acres

vi. What is the maximum area to be worked at any one time? \_\_\_\_\_ acres

vii. What would be the maximum depth of excavation or dredging? \_\_\_\_\_ feet

viii. Will the excavation require blasting?  Yes  No

ix. Summarize site reclamation goals and plan: \_\_\_\_\_

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area?  Yes  No  
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): Marina proposed in Utica Harbor

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:  
Installation of marian facilities including docks, etc.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

iii. Will proposed action cause or result in disturbance to bottom sediments?  Yes  No  
If Yes, describe: \_\_\_\_\_

iv. Will proposed action cause or result in the destruction or removal of aquatic vegetation?  Yes  No  
If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

v. Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

---

c. Will the proposed action use, or create a new demand for water?  Yes  No  
If Yes:

i. Total anticipated water usage/demand per day: \_\_\_\_\_ TBD \_\_\_\_\_ gallons/day

ii. Will the proposed action obtain water from an existing public water supply?  Yes  No  
If Yes:

- Name of district or service area: Mohawk Valley Water Authority
- Does the existing public water supply have capacity to serve the proposal?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No
- Do existing lines serve the project site?  Yes  No

iii. Will line extension within an existing district be necessary to supply the project?  Yes  No  
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: TBD
- \_\_\_\_\_
- Source(s) of supply for the district: Hinckley Reservoir

iv. Is a new water supply district or service area proposed to be formed to serve the project site?  Yes  No  
If, Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

v. If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

vi. If water supply will be from wells (public or private), maximum pumping capacity: \_\_\_\_\_ gallons/minute.

---

d. Will the proposed action generate liquid wastes?  Yes  No  
If Yes:

i. Total anticipated liquid waste generation per day: \_\_\_\_\_ TBD TBD \_\_\_\_\_ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

iii. Will the proposed action use any existing public wastewater treatment facilities?  Yes  No  
If Yes:

- Name of wastewater treatment plant to be used: Oneida County Water Pollution Control Plant (WPCP)
- Name of district: Oneida County Sewer District
- Does the existing wastewater treatment plant have capacity to serve the project?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No

Yes  No  
 Yes  No  
 If Yes:
 

- Describe extensions or capacity expansions proposed to serve this project: TBD

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?  Yes  No  
 If Yes:
 

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- What is the receiving water for the wastewater discharge? \_\_\_\_\_

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge, or describe subsurface disposal plans):  
 \_\_\_\_\_  
 \_\_\_\_\_

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: \_\_\_\_\_  
 \_\_\_\_\_

---

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction?  Yes  No  
 If Yes:
 

- How much impervious surface will the project create in relation to total size of project parcel?  
TBD Square feet or \_\_\_\_\_ acres (impervious surface)  
TBD Square feet or \_\_\_\_\_ acres (parcel size)
- Describe types of new point sources. TBD
- Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?  
 On-site stormwater management facilities or control structures, groundwater via green infrastructure features, and/or surface waters.  
 \_\_\_\_\_  
 \_\_\_\_\_
  - If to surface waters, identify receiving water bodies or wetlands: Mohawk River
  - Will stormwater runoff flow to adjacent properties?  Yes  No

iv. Does proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?  Yes  No

---

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations?  Yes  No  
 If Yes, identify:
 

- Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)  
TBD
- Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)  
TBD
- Stationary sources during operations (e.g., process emissions, large boilers, electric generation)  
TBD

---

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit?  Yes  No  
 If Yes:
 

- Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year)  Yes  No
- In addition to emissions as calculated in the application, the project will generate:
  - TBD Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)
  - TBD Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)
  - TBD Tons/year (short tons) of Perfluorocarbons (PFCs)
  - TBD Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)
  - TBD Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
  - TBD Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)?  Yes  No

If Yes:

i. Estimate methane generation in tons/year (metric): \_\_\_\_\_

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): \_\_\_\_\_

---

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations?  Yes  No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): \_\_\_\_\_

---

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services?  Yes  No

If Yes:

i. When is the peak traffic expected (Check all that apply):  Morning  Evening  Weekend **TBD - All**  
 Randomly between hours of \_\_\_\_\_ to \_\_\_\_\_.

ii. For commercial activities only, projected number of semi-trailer truck trips/day: \_\_\_\_\_

iii. Parking spaces: Existing 0 Proposed TBD Net increase/decrease TBD

iv. Does the proposed action include any shared use parking?  Yes  No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: New internal roads will be constructed to service the site.  
 \_\_\_\_\_  
 \_\_\_\_\_

vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site?  Yes  No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles?  Yes  No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes?  Yes  No

---

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy?  Yes  No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: \_\_\_\_\_  
 TBD

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other):  
 TBD

iii. Will the proposed action require a new, or an upgrade to, an existing substation? **TBD**  Yes  No

---

l. Hours of operation. Answer all items which apply.

<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ TBD</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ TBD</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>
--	---

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both?  Yes  No  
 If yes:  
 i. Provide details including sources, time of day and duration:  
 Construction activities will generate noise, which may exceed (on a temporary basis) the City's noise ordinance.  
 \_\_\_\_\_  
 \_\_\_\_\_

ii. Will proposed action remove existing natural barriers that could act as a noise barrier or screen?  Yes  No  
 Describe: \_\_\_\_\_  
 \_\_\_\_\_

---

n.. Will the proposed action have outdoor lighting?  Yes  No  
 If yes:  
 i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:  
 TBD TBD \_\_\_\_\_  
 \_\_\_\_\_

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen?  Yes  No  
 Describe: \_\_\_\_\_  
 \_\_\_\_\_

---

o. Does the proposed action have the potential to produce odors for more than one hour per day?  Yes  No  
 If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: \_\_\_\_\_  
 \_\_\_\_\_

---

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage?  Yes  No  
 If Yes:  
 i. Product(s) to be stored \_\_\_\_\_ Potential future end users may install emergency generators which would have bulk petroleum storage tanks.  
 ii. Volume(s) \_\_\_\_\_ per unit time \_\_\_\_\_ (e.g., month, year)  
 iii. Generally describe proposed storage facilities:  
 Potential future end users may install emergency generators which would have bulk petroleum storage tanks. Tanks would be under 1100 gallons.  
 \_\_\_\_\_

---

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation?  Yes  No  
 If Yes:  
 i. Describe proposed treatment(s):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ii. Will the proposed action use Integrated Pest Management Practices?  Yes  No

---

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)?  Yes  No  
 If Yes:  
 i. Describe any solid waste(s) to be generated during construction or operation of the facility:  
 • Construction: \_\_\_\_\_ TBD \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)  
 • Operation : \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)  
 ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:  
 • Construction: \_\_\_\_\_ TBD \_\_\_\_\_  
 \_\_\_\_\_  
 • Operation: \_\_\_\_\_  
 \_\_\_\_\_

iii. Proposed disposal methods/facilities for solid waste generated on-site:  
 • Construction: \_\_\_\_\_ TBD \_\_\_\_\_  
 \_\_\_\_\_  
 • Operation: \_\_\_\_\_  
 \_\_\_\_\_

s. Does the proposed action include construction or modification of a solid waste management facility?  Yes  No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_

ii. Anticipated rate of disposal/processing:

- \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
- \_\_\_\_\_ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: \_\_\_\_\_ years

---

t. Will proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste?  Yes  No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_

ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_

iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility?  Yes  No

If Yes: provide name and location of facility: \_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

**E. Site and Setting of Proposed Action**

**E.1. Land uses on and surrounding the project site**

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

Urban  Industrial  Commercial  Residential (suburban)  Rural (non-farm)

Forest  Agriculture  Aquatic  Other (specify): \_\_\_\_\_

ii. If mix of uses, generally describe: \_\_\_\_\_

---

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	23	70	47
• Forested	4	4	0
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	67.2	20.2	47
• Agricultural (includes active orchards, field, greenhouse etc.)	0	0	0
• Surface water features (lakes, ponds, streams, rivers, etc.)	18	18	0
• Wetlands (freshwater or tidal)	2	2	0
• Non-vegetated (bare rock, earth or fill)	0		
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation?  Yes  No  
i. If Yes: explain: \_\_\_\_\_

---

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site?  Yes  No  
If Yes,  
i. Identify Facilities: \_\_\_\_\_  
\_\_\_\_\_

---

e. Does the project site contain an existing dam?  Yes  No  
If Yes:  
i. Dimensions of the dam and impoundment:  
• Dam height: \_\_\_\_\_ feet  
• Dam length: \_\_\_\_\_ feet  
• Surface area: \_\_\_\_\_ acres  
• Volume impounded: \_\_\_\_\_ gallons OR acre-feet  
ii. Dam's existing hazard classification: \_\_\_\_\_  
iii. Provide date and summarize results of last inspection: \_\_\_\_\_  
\_\_\_\_\_

---

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility?  Yes  No  
If Yes:  
i. Has the facility been formally closed?  Yes  No  
• If yes, cite sources/documentation: \_\_\_\_\_  
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: \_\_\_\_\_  
\_\_\_\_\_  
iii. Describe any development constraints due to the prior solid waste activities: \_\_\_\_\_  
\_\_\_\_\_

---

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste?  Yes  No  
If Yes:  
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:  
~~For 20 years remediation of coal tar contamination on the Harbor Point peninsula and the Mohawk have been undertaken primarily by National Grid The NY Tar-Emulsion-Products Site has been cleaned up by Beazer East, Inc and Suit-Kote Corporation. The remediation is directed by NYSDEC.~~ \_\_\_\_\_

---

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site?  Yes  No  
If Yes:  
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply:  Yes  No  
 Yes – Spills Incidents database Provide DEC ID number(s): \_\_\_\_\_  
 Yes – Environmental Site Remediation database Provide DEC ID number(s): 6-33-021  
 Neither database  
ii. If site has been subject of RCRA corrective activities, describe control measures: ~~TBD~~ \_\_\_\_\_  
\_\_\_\_\_

---

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database?  Yes  No  
If yes, provide DEC ID number(s): ~~6-33-021~~ \_\_\_\_\_  
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): \_\_\_\_\_  
\_\_\_\_\_

v. Is the project site subject to an institutional control limiting property uses?  Yes  No

- If yes, DEC site ID number: 6-33-021
- Describe the type of institutional control (e.g., deed restriction or easement): Deed restrictions to protect remedial features
- Describe any use limitations: Activities that may lead to exposures to residual site contamination are restricted on portions of site
- Describe any engineering controls: Various soil covers or caps and groundwater removal / treatment and vapor extraction systems
- Will the project affect the institutional or engineering controls in place?  Yes  No
- Explain: \_\_\_\_\_  
\_\_\_\_\_

---

**E.2. Natural Resources On or Near Project Site**

a. What is the average depth to bedrock on the project site? \_\_\_\_\_ 6 feet

b. Are there bedrock outcroppings on the project site?  Yes  No  
If Yes, what proportion of the site is comprised of bedrock outcroppings? \_\_\_\_\_ %

c. Predominant soil type(s) present on project site:

<u>udorthents, smoothed</u>	_____	<u>85</u> %
<u>Wayland soils, complex</u>	_____	<u>0.9</u> %
<u>Water</u>	_____	<u>14</u> %

d. What is the average depth to the water table on the project site? Average: \_\_\_\_\_ 4 feet

e. Drainage status of project site soils:  Well Drained: \_\_\_\_\_ % of site  
 Moderately Well Drained: 85 % of site  
 Poorly Drained: .9 % of site

f. Approximate proportion of proposed action site with slopes:  0-10%: 100 % of site  
 10-15%: \_\_\_\_\_ % of site  
 15% or greater: \_\_\_\_\_ % of site

g. Are there any unique geologic features on the project site?  Yes  No  
If Yes, describe: \_\_\_\_\_  
\_\_\_\_\_

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?  Yes  No

ii. Do any wetlands or other waterbodies adjoin the project site?  Yes  No  
If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency?  Yes  No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name Mohawk River Classification \_\_\_\_\_
- Lakes or Ponds: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Wetlands: Name Unnamed Wetland Approximate Size 1 ac
- Wetland No. (if regulated by DEC) \_\_\_\_\_

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies?  Yes  No  
If yes, name of impaired water body/bodies and basis for listing as impaired: Mohawk River  
\_\_\_\_\_

i. Is the project site in a designated Floodway?  Yes  No

j. Is the project site in the 100 year Floodplain?  Yes  No

k. Is the project site in the 500 year Floodplain?  Yes  No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer?  Yes  No  
If Yes:  
i. Name of aquifer: \_\_\_\_\_

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____  Common species consistent with an _____  urban environment. _____</p>	<p>_____</p> <p>_____</p> <p>_____</p>
<p>n. Does the project site contain a designated significant natural community? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> <li>• Currently: _____ acres</li> <li>• Following completion of project as proposed: _____ acres</li> <li>• Gain or loss (indicate + or -): _____ acres</li> </ul>	
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="text-align: right; color: red; font-weight: bold;">TBD</p>	
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="text-align: right; color: red; font-weight: bold;">TBD</p>	
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p>	
<p><b>E.3. Designated Public Resources On or Near Project Site</b></p>	
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes, provide county plus district name/number: _____</p>	
<p>b. Are agricultural lands consisting of highly productive soils present? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>	
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>	
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>	

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on, or has been nominated by the NYS Board of Historic Preservation for inclusion on, the State or National Register of Historic Places?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input checked="" type="checkbox"/> Historic Building or District	
<i>ii.</i> Name: <u>NYS Canal System (Barge Canal)</u>	
<i>iii.</i> Brief description of attributes on which listing is based: The nomination includes the entire system of channels, locks, bridges and other structures that are now in use and were built between 1905 and 1918	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site?	
If Yes:	
<i>i.</i> Describe possible resource(s): <u>TBD</u>	
<i>ii.</i> Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes:	
<i>i.</i> Identify resource: _____	
<i>ii.</i> Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____	
<i>iii.</i> Distance between project and resource: _____ miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes:	
<i>i.</i> Identify the name of the river and its designation: _____	
<i>ii.</i> Is the activity consistent with development restrictions contained in 6NYCRR Part 666?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

**F. Additional Information**

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

**G. Verification**

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

**IMPLEMENTATION OF UTICA HARBOR MASTER PLAN**

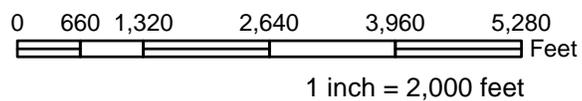
**ENVIRONMENTAL ASSESSMENT FORM**

**ATTACHMENT 1 USGS LOCATION MAP**

**ATTACHMENT 2 PROJECT DESCRIPTION**

**ATTACHMENT 3 PERMITTING AND LEAD AGENCY LIST**

**ATTACHMENT 1**  
**USGS LOCATION MAP**



**ATTACHMENT 2**  
**PROJECT DESCRIPTION**

## **Utica Harbor Point**

### **PROJECT DESCRIPTION**

The Harbor Point Redevelopment Plan establishes a new vision for this neglected area in the city of Utica by revitalizing the harbor area to create an economically sustainable mixed-used development project that will become a major new destination within the Mohawk Valley.

The Harbor Point Redevelopment Plan outlines a framework of guidelines for new public- and private-sector construction, identifies areas for public activities and recreation spaces, enhances connections to Baggs Square east and west and downtown Utica, outlines required infrastructure improvements for development, promotes the reuse of industrially vacated properties and improves access to the Mohawk River, Erie Canal, and the Utica Marsh. The aim is to promote innovation in waterfront and urban planning in the Mohawk Valley, reflecting the present day concerns for a socially and environmentally responsible built environment, and an improved standard for living, working and recreating within Utica.

Working with the UHLDC, two alternative Harbor Redevelopment Master Plans were prepared. Although both options contain the same components, the internal configuration of certain elements are adjusted to reflect various circulation options. Due to their relative similarity, the following is a description of the component parts regardless of which option they apply to. The attached Master Plans illustrate the proposed improvements and the Harbor Point Redevelopment Component Area Map discusses the various areas of improvements.

#### **Overall:**

- Internal street configuration inclusive of sidewalks, bike lanes, street trees, period lighting
- Surface and structured parking
- Utilities (water, sanitary, stormwater, and telecommunications)
- Pedestrian walkways
- Repair of bulkhead walls

#### **Component Areas:**

##### **1. Water-Based Development**

- a. Area located on NYS Canal Corporation lands that immediately surrounding the harbor
- b. Area intended for water enhanced and water dependent mixed-uses such as:

- i. Harbor promenade with pedestrian amenities such as benches, period lighting, interpretive signage, trash receptacles.
- ii. Public Plazas and water features design to attract attention to the harbor
- iii. Marina
- iv. Marina services
- v. 1933 Building Re-Use as a year-round commercial destination with ethnic restaurants, local beer, wine and spirits, local crafts, outdoor seating, farm emporium, boating supplies
- vi. Restored 1918 Canal Building as a marina center and barge canal history (Redevelopment Concept A; building proposed to be moved or demolished in Concept B)
- vii. Performance/amphitheater
- viii. Two multi-story anchor mixed-use buildings (commercial, office, residential)

## **2. Commercial-Based Development**

- a. Approximate 16 acre private redevelopment area with multi-story mixed-use buildings containing commercial uses on the ground floor with residential on the upper floors
- b. Greenspace, parks and plazas
- c. Pedestrian walkways with connections to the Harbor Promenade and the Erie Canal Trail
- d. Associated surface and structured parking

## **3. Corridor Commercial Development**

- a. Private redevelopment area along the west side of North Genesee Street
- b. Proposed commercial buildings with retail and restaurants

## **4. Corridor Commercial Development**

- a. Private redevelopment area along the west side of North Genesee Street adjacent to the John St. Bridge exit ramp
- b. Proposed commercial buildings with retail and restaurants
- c. Connections to downtown, Baggs Square East and West, and the train station via new pedestrian link on the John St. Bridge exit ramp

## **5. Passive Recreation Development**

- a. Earthen berm forms with native plantings on the former Mohawk Valley Oil (MVO) site
- b. Trail loop linking to the Harbor Promenade and recreation area to the west
- c. In-water amphitheater with associated on-land seating
- d. Associated surface parking

## **6. Marine-Based Development**

- a. Proposed commercial use associated with canal shipping and/or boating

**7. Active Recreation Development**

- a. Active recreation fields including baseball, softball, soccer
- b. Re-purposed building as a multi-use recreational facility/ice arena
- c. Associated parking
- d. Pedestrian walkways with connections to Harbor Promenade, Utica Marsh, and the Erie Canal Trail

Utica Harbor is a historical landmark on the Erie Canal. It is a vestige of the great NYS Canal System during the "Barge Canal" industrial period and boasts a proud history. Through the implementation of the Harbor Point Redevelopment Project the Utica Harbor will both celebrate its past and assist in driving a new economic engine of private investments - commercial, retail, and mixed uses, food/restaurant establishments, and entertainment venues.

**ATTACHMENT 3**  
**PERMITTING AND LEAD AGENCY LIST**

**Table 1 Potential Permits, Approvals & Reviews.**

	<b>Permit</b>	<b>Activity</b>	<b>Agency</b>	<b>Comments</b>	<b>SEQRA Involved Agency Contact</b>
	<u>Federal</u>				
1	Section 404 of the Clean Water Act (Joint Application)	Dredging or discharges in waters of the United States (including non-isolated wetlands).	USACE	<ul style="list-style-type: none"> <li>Required for work within the canal/inner harbor (e.g., construction within waterbody, repair of harbor walls, dredging, etc.); or work within federal wetlands on inner harbor lands (based on federal wetland delineation).</li> <li>National Wetland Inventory mapping illustrates potential federal wetlands.</li> <li>Potential use of Nationwide Permits (NW/PS) and submission of Pre-Construction Notification (PCN).</li> <li>Joint Application Form – <a href="http://www.dec.ny.gov/docs/permits_ej_operation_s_pdf/jointapp.pdf">http://www.dec.ny.gov/docs/permits_ej_operation_s_pdf/jointapp.pdf</a>.</li> </ul>	Federal agencies are not SEQRA Involved Agencies.
2	Section 10 of the Rivers & Harbors Act of 1899 (Joint Application)	Work within federally-designated navigable waters of the United States, which include the canal/inner harbor.	USACE	<ul style="list-style-type: none"> <li>Same as above.</li> </ul>	Same as above.
	<b>State &amp; Local</b>				
3	Section 401 of the Clean Water Act (401 Water Quality Certification) (Joint Application)	Certification is used to ensure that federal agencies issuing permits or carrying out direct actions, which may result in a discharge to waters of the United States do not violate New York State's water quality standards or impair designated uses.	NYSDEC	<ul style="list-style-type: none"> <li>Potential use of NYSDEC's "Blanket" Water Quality Certification of the USACE's NWP Program. <a href="http://www.dec.ny.gov/docs/permits_ej_operations_pdf/wqcnationwide.pdf">http://www.dec.ny.gov/docs/permits_ej_operations_pdf/wqcnationwide.pdf</a></li> </ul>	Mr. Larry Ambeau Regional Permit Administrator NYSDEC, Region 6 317 Washington St. Watertown, NY 13601
4	Protection of Waters (6 NYCRR Part 608; Article 15 of the ECL) (Joint Application)	Work within protected and or State-designated navigable water bodies (bed and banks), which include the canal/inner harbor.	NYSDEC	<ul style="list-style-type: none"> <li>Required for work within the canal/inner harbor (e.g., construction within waterbody, repair of harbor walls, dredging, etc.).</li> </ul>	Mr. Larry Ambeau Regional Permit Administrator NYSDEC, Region 6 317 Washington St. Watertown, NY 13601

5	Freshwater Wetlands (6 NYCRR Parts 663 – 664; Article 24 of the ECL) (Joint Application)	Activities within State-regulated wetlands and check zones (100-foot buffer areas) as mapped by NYSDEC.	NYSDEC	<ul style="list-style-type: none"> <li>Required if activities require construction within State-designated wetlands and/or check zones mapped within Harbor Point area.</li> </ul>	Mr. Larry Ambeau Regional Permit Administrator NYSDEC, Region 6 317 Washington St. Watertown, NY 13601
6	Canal Work and Occupancy Permit	Work within the canal/inner harbor.	NYS Canal Corporation NYS Thruway Authority	<ul style="list-style-type: none"> <li>Work activities within canal/inner harbor.</li> <li>Planning activities and impact on canal system.</li> <li>Relocation of NYS Canal Corporation facilities (including dredged spoil area).</li> </ul>	Mr. Joseph Moloughney, P.E. NYS Canal Corporation Exit 23 and Rt. 9W Albany, NY 12201
7	SPDES General Permit for Storm Water Discharges from Construction Activity (GP-0-10-001)	Storm water discharges from construction phase activities disturbing one-acre or greater. Includes preparation and implementation of SWPPP.	NYSDEC City of Utica	<ul style="list-style-type: none"> <li>NOI submitted at least 5-days before construction start-up. NOT submitted after site restoration completed.</li> <li>Up to 60-day review of SWPPP by NYSDEC if SWPPP not in conformance with General Permit.</li> <li>Review of SWPPP by City of Utica as a Municipal Separate Storm Sewer System (MS4).</li> <li>Coverage under the SPDES General Permit for projects located in areas deemed “archaeologically sensitive” for cultural resources (as mapped by the State Historic Preservation Office; SHPO) also “triggers” consultation with SHPO. The project site is located in such an area (see below).</li> </ul>	Ms. Deborah St. John-Day, P.E. City of Utica Department of Engineering 1 Kennedy Plaza Utica, NY 13502
8	Highway Work Permit	Work within highway rights-of-way (highway and utility improvements).	NYSDOT City of Utica	<ul style="list-style-type: none"> <li>NYSDOT – Road improvements or utility extensions within right-of-way of N. Genesee Street.</li> <li>City of Utica – Road improvements or utility extensions within rights-of-way of Wurz Avenue, Wells Avenue, Lee Street, etc.</li> </ul>	Mr. Brian Hoffmann, P.E. Regional Design Engineer NYSDOT Region 2 Utica State Office Building 207 Genesee Street Utica, NY 13501  Ms. Deborah St. John-Day, P.E. City of Utica Department of Engineering 1 Kennedy Plaza Utica, NY 13502
9	SEORA (Article 8 of the ECL; 6 NYCRR Part 617)	Environmental Impact assessment of project components.	City of Utica Involved Agencies	<ul style="list-style-type: none"> <li>Preparation of Generic Environmental Impact Statement (GEIS).</li> <li>Environmental Justice issues – <a href="http://www.dec.ny.gov/docs/permits_el_operations_pdf/oneidaej.pdf">http://www.dec.ny.gov/docs/permits_el_operations_pdf/oneidaej.pdf</a>.</li> </ul>	Anticipated Lead Agency City of Utica Common Council Mr. Frank Meola, President Department of Legislation 1 Kennedy Plaza Utica, NY 13502

10	Federal & State Preservation Laws (36 CFR 800.9 NYCRR Part 428; Sections 3.09 and 14.09 of the NYS Parks, Recreation and Historic Preservation Law)	Completion of Project Review Form (project description and location, photographs, and documentation of prior disturbance) and/or cultural resource investigation. Goal is to obtain "No Effect" letter from SHPO.	NYSOPRHP – Field Services Bureau (SHPO)	<ul style="list-style-type: none"> <li>▪ Consultation with SHPO regarding sites/facilities listed or eligible for listing on the State and National Registers of Historic Places.</li> <li>▪ Potential impacts on areas deemed by SHPO as sensitive for the presence of archaeological resources.</li> </ul>	Ms. Ruth Pierpont Deputy Commissioner New York State Division for Historic Preservation New York State Office of Parks, Recreation & Historic Preservation Peebles Island State Park P.O. Box 189 Waterford, NY 12188-0189
11	Floodplain Development Permit	Work within 100-year floodplain.	City of Utica	<ul style="list-style-type: none"> <li>▪ Proposed activities within and potential impacts on the 100-year floodplain.</li> </ul>	Mr. Dave Farina Code Enforcement Administrator City of Utica Codes Department 1 Kennedy Plaza Utica, NY 13502
12	Rezoning	Potential rezone of parcels or creation of overlay districts to manage proposed land uses within inner harbor project area.	City of Utica	<ul style="list-style-type: none"> <li>▪ Potentially proposed by land owners &amp; developers.</li> </ul>	City of Utica Common Council Mr. Frank Meola, President Department of Legislation 1 Kennedy Plaza Utica, NY 13502
13	Site Plan Approval	Approval of future site modifications by land owners & developers.	City of Utica	<ul style="list-style-type: none"> <li>▪ May be triggered by future parcel-specific development.</li> </ul>	Mr. Fred Matrullji, Chairperson City of Utica Planning Board c/o Department of Urban & Economic Development 1 Kennedy Plaza Utica, NY 13502
14	Subdivision Approval	Potential consolidation or breakout of parcels within inner harbor project area.	City of Utica	<ul style="list-style-type: none"> <li>▪ May be triggered by future parcel-specific development.</li> </ul>	Mr. Fred Matrullji, Chairperson City of Utica Planning Board c/o Department of Urban & Economic Development 1 Kennedy Plaza Utica, NY 13502
15	Variances (or Special Use Permits)	Approval of area and/or use variances.	City of Utica	<ul style="list-style-type: none"> <li>▪ May be triggered by future parcel-specific development.</li> </ul>	City of Utica Zoning Board of Appeals c/o Department of Urban & Economic Development 1 Kennedy Plaza Utica, NY 13502
16	General Municipal Law (GML) § 239-m	County Planning review of activities located within 500-feet of State or County highway, municipal boundary or park.	County Planning	<ul style="list-style-type: none"> <li>▪ May be triggered by future parcel-specific development.</li> </ul>	Mr. John R. Kent, Jr. Commissioner Oneida County Department of Planning 321 Main Street Utica, NY 13501

17	Water and Wastewater System Improvements Approval of Plans	Approval of water and wastewater infrastructure improvements and connections.	Mohawk Valley Water Authority (MVWA) City of Utica	MVWA – Water connections. City of Utica – Sewer connections.	Mr. Richard Goodney, P.E. Mohawk Valley Water Authority 1 Kennedy Plaza Utica, NY 13502  Ms. Deborah St. John-Day, P.E. City of Utica Department of Engineering 1 Kennedy Plaza Utica, NY 13502
18	Building & Demolition Permits	Building code compliance.	City of Utica		Mr. Dave Farina Code Enforcement Administrator City of Utica Codes Department 1 Kennedy Plaza Utica, NY 13502
19	Certificate of Occupancy	Approval to occupy building.	City of Utica		Mr. Dave Farina Code Enforcement Administrator City of Utica Codes Department 1 Kennedy Plaza Utica, NY 13502

Source: O'Brien & Gere