

CITY OF UTICA

NOTICE OF VACANCY

THE CITY OF UTICA

announces that a vacancy exists in the City of Utica for

LABORER

Salary:

\$20.15 – \$21.41 per hour

Classification:

CSEA, Labor Position

Membership in the NYS Retirement System is Mandatory

Eligible for Health Insurance and Dental Insurance

**DISTINGUISHING FEATURES OF THE CLASS:** This position is responsible for the routine manual work requiring endurance and a willingness to perform menial tasks. Work is performed in accordance with policies and objectives outlined by the department head. Work is performed under constant supervision. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative only)

Assists in patching and grading streets;  
Installs trees, shrubs, and retaining walls;  
Loads and unloads trucks;  
Cleans and maintains streets, park areas, culverts, basins, playgrounds, and restroom facilities;  
Clears clogged sewers;  
Removes snow from streets, sidewalks, parks and recreational areas;  
Assists in the repair of sewer and catch basins;  
Digs and refills trenches for water pipe lines;  
Assists in repairing sweepers and making brooms;  
Puts up and takes down swings, other recreational equipment, Christmas lights, and snow fencing;  
Cuts grass, trims shrubs, rakes leaves, spades flower beds, and assists in ground maintenance activities;  
Conditions ice skating rinks, tennis courts, baseball diamonds, swimming pools, cross country tracks, recreation trails;  
Oils and cinders streets;  
Direct trucks on dump grounds;  
Oversees and participates in ash dumping, dump cleaning and leveling;  
Washes, greases, lubricates, checks, and vacuums automotive equipment in and out of garage;  
Picks up city wide trash cans, and  
Performs general building and grounds cleaning tasks.

**REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Willingness to perform routine manual work; ability to lift heavy weights; willingness to work under all weather conditions; knowledge of the policies and procedures of the department; ability to follow oral and written directions; ability to get along well with others; tact and courtesy; and dependability. Physical condition commensurate with the demands of this position.

**MINIMUM QUALIFICATIONS:**

- A. A valid Class D, NYS Driver’s License at the time of appointment.

**Applications:**  
Applications should be submitted to Civil Service, Utica City Hall, 1 Kennedy Plaza, Utica, New York 13502.

*For more information about this position, please call the City of Utica, Parks Department (315) 792-0152.*

Applicants must be residents of the City of Utica.

**THE CITY OF UTICA IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**  
It is the policy of the City of Utica to provide for and promote equal opportunity in employment, compensation and other terms and conditions of employment without discrimination because of age, race, creed, color, national origin, gender, sexual orientation, disability, military status, genetic predisposition, carrier status, political affiliation or belief.