

ROBERT M. PALMIERI
MAYOR



CITY OF UTICA
Department of Codes Enforcement
1 Kennedy Plaza, Utica, New York 13502
City – (315) 792-0163
County – (315) 792-0157

REQUEST FOR CERTIFICATE OF OCCUPANCY

I, _____, am the owner/agent/other _____
of the structure herein described, and I hereby request a Certificate of Occupancy for the described structure.

Address: _____

City of: _____

State: _____

Phone Number: (Home) _____ (Work) _____

Occupancy: _____

Building Name and Address: _____

Date: _____

Applicants Name (print) _____

Title _____

Signature: _____

AFFIDAVIT

State of New York)
County of Oneida) ss.:
City of Utica)

Print Name: _____

being duly sworn, deposes and says that he/she is the person who completed and signed the foregoing application, that the statements set forth in said application are true to his/her own knowledge, that he/she is authorized to make said application, that all work to be performed will comply in all respects to the Building Code for the City of Utica, New York, and all other applicable codes and ordinances.

Signature: _____

Subscribed and sworn to before me this
_____ day of _____ 200_____

Notary Public _____

Commissioner of Deeds _____