

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.cityofutica.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name:	Bond, Scoeneck and King, PLLC	2. Vendor Name:	Cobblestone Construction
Type of Procurement:	Legal Services	Type of Procurement:	Design and Construction/Maintenance
Award Process:	Authority Contract - Non-Competitive Bid	Award Process:	Authority Contract - Competitive Bid
Award Date:	02/13/2009	Award Date:	10/09/2009
End Date:		End Date:	
Amount:	\$23,000	Amount:	\$244,600
Amount Expended for Fiscal Year:	\$0	Amount Expended for Fiscal Year:	\$244,600
Address Line1:	501 Main Street	Address Line1:	2145 Dwyer Avenue
Address Line2:		Address Line2:	
City:	UTICA	City:	UTICA
State:	NY	State:	NY
Postal Code:	13501	Postal Code:	13501
Plus 4:		Plus 4:	
Province Region:		Province Region:	
Country:	USA	Country:	USA
Procurement Description:	general counsel to UIDA	Procurement Description:	Remove and replace roof on Harza Building

Procurement Transactions Listing:

3. Vendor Name: Gruver, Zweifel and Scott, LLP

Type of Procurement: Financial Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/05/2010
End Date: 12/31/2010
Amount: \$7,125
Amount Expended for Fiscal Year: \$7,125

Address Line1: 7936 Seneca Turnpike
Address Line2:
City: CLINTON
State: NY
Postal Code: 13323
Plus 4:
Province Region:
Country: USA

Procurement Description: Preparation of Audit and Annual Report

Procurement Transactions Listing:

Additional Comments: