



# CITY OF UTICA

Utica Industrial Development Agency  
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**DAVID R. ROEFARO**  
MAYOR

**JOSEPH HOBICA**  
CHAIRMAN

October 8, 2008  
Utica Industrial Development Agency Meeting  
8:30 a.m.

**Members Present:** Joe Hobika, Sr., Emmett Martin, Jack Spaeth, John Buffa

**Excused:** Angela VanDerhoof

**Also Present:**

**Call meeting to Order:** The meeting was called to order by the Chairman at 8:37 a.m.

**Approval of Minutes:** A motion was made by Mr. Martin and seconded by Mr. Buffa to approve the minutes of the September 2, 2008 meeting. With no discussion, the motion passed unanimously.

**Harza Building:** Mr. Hobika started the discussion inquiring as to the status of the City of Utica's letter offering to cover any shortfall incurred by the Agency as it relates to the operation of the building. No such letter has come before the Agency.

NYS JDA/ESDC has requested the City develop an RFP toward the sale of the building. Discussion ensued as it related to the Request For Proposal (RFP) prepared by the City for the marketing of the building for its sale. A copy of the RFP that the City has already sent out was provided to the members for their information.

**Budget:** Mr. Spaeth informed Agency members that the State is requesting a budget be prepared and entered into the PARIS online system. Mr. Spaeth stated that he would sit with Mr. Buffa to develop.

**JK Hage – CWC-ZUZU:** Project financing documents are being drafted and approval by the Agency will be needed. Expected closing date is October 28, 2008. A special meeting will be scheduled next week to accommodate the client.

**ADJOURNMENT:** There being no further business brought before the Agency, Mr. Spaeth made a motion to adjourn which was seconded by Mr. Martin and the meeting was adjourned at 9:05 a.m.