

**CITY OF UTICA URBAN RENEWAL AGENCY  
MEETING MINUTES – FEBRUARY 8, 2018  
1 KENNEDY PLAZA, UTICA, NEW YORK 13502**

**MEMBERS ATTENDING:** Mayor Robert M. Palmieri, Dave Farina, Fred Matrulli, Michael Mahoney, Councilman Robert DeSanctis, Robin Harris

**OTHERS ATTENDING:** Brian Thomas, Gene Allen, Andy Brindisi, Cathy Mack, Kathryn Hartnett, Assistant Corporation Council, Merima Smajic, Assistant Corporation Council

**EXCUSED:** Councilman Bill Phillips

**CALL TO ORDER:** By Brian Thomas at 9:34 A.M.

**ITEM #1 Approval of Agency Minutes**

Fred Matrulli made a motion to approve the minutes of the January 25, 2018 board meeting. The motion was seconded by Robin Harris and passed unanimously.

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**Old Business**

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**ITEM #1 227 James St.**

An offer was received from Brauilo J. Guzman for the property in the amount of \$1,000.00. He intends to use it for parking for his adjacent property at 1577 West St.

Mayor Robert M. Palmieri made a motion to table the sale, for a 2<sup>nd</sup> time, until the next meeting to give URA staff an opportunity to inspect his property at 1577 West St. The motion was seconded by Mike Mahoney and passed unanimously.

**ITEM #2 1102 Parker Street**

An offer was received from Paulette Anderson for \$250.00. The applicant intends to fence and landscape the property.

Mayor Robert M. Palmieri, with the factors established by the Agency for selection of a purchaser having been considered by the Agency members, made a motion to designate Paulette Anderson as qualified and eligible project sponsor for the redevelopment with the condition that all Taxes are made current prior to closing and applicable codes are complied with and any necessary permits are obtained for work to be completed on the property. The motion was seconded by Fred Matrulli and passed unanimously.

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**New Business**

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**ITEM #3 1110 Whitesboro Street**

An offer was received from Howard C. Welch for \$250.00. The applicant intends to landscape the property.

Councilman Robert DeSanctis, with the factors established by the Agency for selection of a purchaser having been considered by the Agency members, made a motion to designate Howard C. Welch as qualified and eligible project sponsor for the redevelopment with the condition that all Taxes are made current prior to closing, that current open UFD and open Code violations are cleared and all applicable codes are complied with and any necessary permits are obtained for work to be completed on the property. The motion was seconded by Fred Matrulli and passed unanimously.

**ITEM #4 919 Schuyler Street.**

An offer was received from Yahya Kassim for \$500.00. The applicant intends to landscape and use the space for parking.

Mayor Robert M. Palmieri, with the factors established by the Agency for selection of a purchaser having been considered by the Agency members, made a motion designate Yahya Kassim as a qualified and eligible project sponsor for the redevelopment of 919 Schuyler St. with the condition that he Register his property at 1001 Court St. with the UFD for an ROP The motion was seconded by Mike Mahoney and passed unanimously.

**ITEM #5 954-956 Sunset Avenue**

An offer was received from Raymond A. Hensel for \$550.00. The applicant intends to use the space for parking.

Mayor Robert M. Palmieri, with the factors established by the Agency for selection of a purchaser having been considered by the Agency members, made a motion designate Raymond A. Hensel as a qualified and eligible project sponsor for the redevelopment of 954-956 Sunset Ave. with the condition all Taxes are made current prior to closing, and all applicable codes are complied with and any necessary permits are obtained for work to be completed on the property. The motion was seconded by Fred Matrulli and passed unanimously.

**ITEM #6 1501 Steuben**

An offer was received from Thu Nguyen for \$250.00. The applicant intends to use the space for parking.

Mayor Robert M. Palmieri, with the factors established by the Agency for selection of a purchaser having been considered by the Agency members, made a motion designate Thu Nguyen as a qualified and eligible project sponsor for the redevelopment of 1501 Steuben St. with the condition all open UFD ROP and all Open code violations are cleared prior to closing, and all applicable codes are complied with and any necessary permits are obtained for work to be completed on the property. The motion was seconded by Mike Mahoney and passed unanimously.

**ITEM #7 Approval/Acceptance of URA Audit**

At the January 25, 2018 URA Board meeting Brian Thomas provided the Board members with the official results of the URA Audit for the year ended March 31, 2017. He asked the Board members to review the Audit over the next few weeks and the staff would bring it up for approval /acceptance at the February 5, 2018 meeting.

Fred Matrulli, made a motion to approve and accept the URA Audit for the year ended March 31, 2017. The motion was seconded by Robin Harris and passed unanimously.

**ITEM #8 Adjournment**

Robin Harris, made a motion to adjourn the meeting at 10:04 A.M. The motion was seconded by Mike Mahoney and passed unanimously.

Respectfully submitted this 8<sup>th</sup> day of February, 2018  
Gene A. Allen