

# City of Utica



Utica, New York

To The City Clerk of Utica

certify that

*As provided by Section 12 of the Second Class Cities Laws, I hereby*

Name: **Alexander T. Castilla**

Address: [REDACTED]

Telephone:

*has this day been appointed to the position of* **Police Officer**

*in the department of* **Public Safety- Bureau Of Police**

*the term to commence* **June 12, 2014**

*the term to end* **N/A**

*filling unexpired term of (if applicable)*

Signed

**Mayor**

**Title of Official**

# **PERFORMANCE EVALUATION REPORT**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                      |                                  |                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--------------------------------------|----------------------------------|---------------------------------------------|
| NAME (FIRST, LAST, MI)<br><b>Al Castilla</b>                                                                                                                                                                                                                                                                                                                                                                                                   |                                      | ID #<br>[REDACTED]                   | RANK<br><b>PO</b>                | DIVISION/UNIT<br><b>COT</b>                 |
| DUTY ASSIGNMENT (I.E. DESK, STREET PATROL, BOOKING)<br><b>Community Outreach/K9</b>                                                                                                                                                                                                                                                                                                                                                            |                                      | PERIOD COVERED<br><b>2019 yearly</b> | FROM<br><b>1/1/19</b>            | TO<br><b>12/31/19</b>                       |
| <b>PERFORMANCE LEVEL DEFINITIONS</b><br>OUTSTANDING = 5    VERY GOOD = 4    ACCEPTABLE = 3    NEEDS IMPROVEMENT = 2    UNSATISFACTORY = 1<br>In making the evaluation of each category below, supervisors are to evaluate the employee's performance only for the past Twelve month period and compare that performance to guidelines established in section 6.15 C (1 through 18) of General Order # 02-47 Personnel Performance Evaluations. |                                      |                                      |                                  |                                             |
| <b>1. DUTY PERFORMANCE (ALL EMPLOYEES)</b>                                                                                                                                                                                                                                                                                                                                                                                                     |                                      |                                      |                                  |                                             |
| <b>5</b>                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>PERSONAL APPEARANCE</b>           | <b>3</b>                             | <b>COMMAND PRESENCE</b>          | <b>4</b>                                    |
| <b>4</b>                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>RESPONSIVENESS TO SUPERVISION</b> | <b>4</b>                             | <b>ATTENDANCE</b>                | <b>4</b>                                    |
| <b>4</b>                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>PERFORMANCE</b>                   | <b>4</b>                             | <b>PUNCTUALITY</b>               | <b>3</b>                                    |
| <b>3</b>                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>JUDGMENT</b>                      | <b>5</b>                             | <b>CARE AND USE OF EQUIPMENT</b> | <b>3</b>                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                      |                                  | <b>4</b>                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                      |                                  | <b>5</b>                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                      |                                  | <b>INTERPERSONAL SKILLS (VERBAL)</b>        |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                      |                                  | <b>RELIABILITY</b>                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                      |                                  | <b>PERFORMANCE UNDER STRESS</b>             |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                      |                                  | <b>INVESTIGATIVE/PROBLEM SOLVING SKILLS</b> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                      |                                      |                                  | <b>KNOWLEDGE OF LAWS, POLICIES, ETC</b>     |
| <b>2. DAYS LOST DURING PERIOD COVERED BY THIS REPORT</b>                                                                                                                                                                                                                                                                                                                                                                                       |                                      |                                      |                                  |                                             |
| SICK: 0    INJURED ON-DUTY: 0    INJURED OFF-DUTY: 0    OTHER: 0    TOTAL OCCURENCES: 0                                                                                                                                                                                                                                                                                                                                                        |                                      |                                      |                                  |                                             |

**3. SUPERVISORY PERSONNEL ONLY**LEADERSHIP  
QUALITIESEFFECTIVENESS OF  
DELEGATIONTRAINING/COACHING  
OF SUBORDINATESEVALUATION OF  
SUBORDINATES
**4. NARRATIVE SECTION** (This section is to be used to record specific and personal characteristics of this employee which are not adequately covered in the rating sections above. Any factors rated as a 1 or a 5 in the above sections must be articulated in this section.)

Personal Appearance - PO Castilla consistently displays a professional appearance and he has passed all of his uniform inspections in 2019.

Responsiveness To Supervision - PO Castilla responds to supervision in a professional manner and positively accepts direction.

Attendance - PO Castilla utilized 0 sick days during this evaluation period.

Report Writing Ability - PO Castilla has shown that he can complete assigned tasks in a timely manner and submits reports that are free of error.

Reliability--PO Castilla is frequently called upon to change his schedule and hours which he does without complaint. He always makes himself available when needed to attend various community events which many times occur with short notice and outside of his prescribed working hours.

Interpersonal Skills - PO Castilla is a member of the Community Outreach Team and is consistently utilizing his interpersonal skills by promoting positive interaction between the public and the police on a daily basis.

Care and Use of Equipment--PO Castilla is a K9 officer who is assigned a take home vehicle for him and his partner, K9 Varick. PO Castilla always maintains his vehicle in good working condition.

PO Castilla was recognized as the American Legion Post #229 Officer of the Year for his work in Community Outreach.

How can this employee best improve his/her performance? (Include setting Career /Performance Goals).

PO Castilla is a valued member of this department who possesses many much needed attributes of an effective Police Officer. PO Castilla should continue to promote positive police/community interactions in an effort to build and maintain relationships with various community groups and organizations. PO Castilla should strive to maintain a positive work ethic which in turn will inherently expand his exposure, experience and knowledge base so that he can progress towards his future goals within the department.

(Continue on Back)

(Goal settings Continue From Front)

5. OVERALL PERFORMANCE RATING: This overall rating is to be based on the following factors:

- A. The employee's performance in his/her present assignment during the evaluation period; AND  
B. Consideration of the general needs of the Department, comparing the capabilities and characteristics of this employee to all other employees of equal rank and pay grade known to the evaluator.

☐ OUTSTANDING ☒ VERY GOOD ☐ ACCEPTABLE ☐ NEEDS IMPROVEMENT ☐ UNSATISFACTORY

6. REVIEWING COMMANDING OFFICER: (Immediate Supervisor) Name: Lt. Brian D. Bansner

Signature Brian D. Bansner Rank Lieutenant Date \_\_\_\_\_  
Print / Signature

7. SUPERVISOR REVIEWING WITH EMPLOYEE: Name: Lt. Brian D. Bansner

Signature Brian D. Bansner Rank Lieutenant Date \_\_\_\_\_  
Print / Signature

8. EMPLOYEE'S COMMENTS: (Optional)

9. EMPLOYEE'S SIGNATURE: This signature does not necessarily indicate agreement with this report. It verifies that this report has been personally reviewed with me and that I have received a copy of this report. If I do not agree with this report, I have indicated this by writing "under protest" next to my signature. I have also indicated whether I "request appeal" or "waive appeal".

Signature Al Castilla Rank PO Date 1/21/20  
Print / Signature

## PERFORMANCE EVALUATION REPORT

|                                                                             |  |                                   |                       |                             |
|-----------------------------------------------------------------------------|--|-----------------------------------|-----------------------|-----------------------------|
| NAME (FIRST, LAST, MI)<br><b>Alexander Castilla</b>                         |  | ID #<br>[REDACTED]                | RANK<br><b>P.O.</b>   | DIVISION/UNIT<br><b>C-2</b> |
| DUTY ASSIGNMENT (I.E. DESK, STREET PATROL, BOOKING)<br><b>Street Patrol</b> |  | PERIOD COVERED<br><b>Transfer</b> | FROM<br><b>1/1/18</b> | TO<br><b>4/11/18</b>        |

**PERFORMANCE LEVEL DEFINITIONS**  
 EXCELLENT = 5      GOOD = 4      ACCEPTABLE = 3      NEEDS IMPROVEMENT = 2      UNSATISFACTORY = 1  
 In making the evaluation of each category below, supervisors are to evaluate the employee's performance only for the past Twelve month period and compare that performance to guidelines established in section 6.15 C (1 through 18) of General Order # 02-47 Personnel Performance Evaluations.

**1. DUTY PERFORMANCE (ALL EMPLOYEES)**

|          |                                      |          |                                  |          |                                                         |          |                                          |
|----------|--------------------------------------|----------|----------------------------------|----------|---------------------------------------------------------|----------|------------------------------------------|
| <b>4</b> | <b>GENERAL APPEARANCE</b>            | <b>3</b> | <b>ASSIGNMENT TASKS</b>          | <b>3</b> | <b>WORK QUALITY</b>                                     | <b>3</b> | <b>KNOWLEDGE OF LAWS, POLICIES, ETC.</b> |
| <b>4</b> | <b>RESPONSIVENESS TO SUPERVISION</b> | <b>5</b> | <b>ATTENDANCE</b>                | <b>4</b> | <b>RELIABILITY</b>                                      | <b>4</b> | <b>REPORT WRITING ABILITY</b>            |
| <b>3</b> | <b>INITIATIVE</b>                    | <b>3</b> | <b>PUNCTUALITY</b>               | <b>3</b> | <b>INVESTIGATIVE/PROBLEM SOLVING SKILLS</b>             | <b>3</b> | <b>INTERACTION WITH PUBLIC</b>           |
| <b>3</b> | <b>JUDGMENT</b>                      | <b>3</b> | <b>CARE AND USE OF EQUIPMENT</b> | <b>4</b> | <b>INTERACTION WITH OTHER MEMBERS OF THE DEPARTMENT</b> |          |                                          |
| <b>4</b> | <b>COMMAND PRESENCE</b>              | <b>4</b> | <b>PERFORMANCE UNDER STRESS</b>  | <b>4</b> | <b>COMMUNICATION SKILLS (VERBAL)</b>                    |          |                                          |

**2. SUPERVISORY PERSONNEL ONLY**LEADERSHIP  
QUALITIESEFFECTIVENESS OF  
DELEGATIONTRAINING/COACHING  
OF SUBORDINATESEVALUATION OF  
SUBORDINATES**3. NARRATIVE SECTION** (This section is to be used to record specific and personal characteristics of this employee which are not adequately covered in the rating sections above. Any factors rated as a 1 or a 5 in the above sections must be articulated in this section.)

Attendance (5) - Ptlm. Castilla utilized no sick days throughout the year.

Responsiveness to Supervision (4) - Ptlm. Castilla always does what is asked of him without complaint. He also is able to complete tasks without any assistance.

Report Writing Ability (4) - Ptlm. Castilla's reports are generally well written with very few grammatical mistakes. Ptlm. Castilla writes complete and thorough narratives with good detail and all the pertinent information.

Punctuality (3) - Ptlm. Castilla is always on time for his shift.

Reliability (4) - Ptlm. Castilla can be relied upon to competently complete tasks without supervision.

How can this employee best improve his/her performance? (Include setting Career /Performance Goals).

All together Ptlm. Castilla is progressing well as a young police officer. Ptlm. Castilla shows the necessary qualities to become a good police officer and a mentor to younger officers. Ptlm. Castilla could further his progression as a police officer by becoming more proactive. Ptlm. Castilla who is a K-9 officer should consider further trainings such as FTO or IDC

(Continue on Back)

(Goal settings Continue From Front)

**4. OVERALL PERFORMANCE RATING:** This overall rating is to be based on the following factors:

A. The employee's performance in his/her present assignment during the evaluation period; AND

B. Consideration of the general needs of the Department, comparing the capabilities and characteristics of this employee to all other employees of equal rank and pay grade known to the evaluator.

☐ EXCELLENT    ☐ GOOD    ☒ ACCEPTABLE    ☐ NEEDS IMPROVEMENT    ☐ UNSATISFACTORY

**5. REVIEWING COMMANDING OFFICER:** Name: James Holt

Signature James Holt Rank Lieutenant Date 4/10/18

**6. SUPERVISOR REVIEWING WITH EMPLOYEE:**

Signature Kevin Strife Rank Sergeant Date 4/10/18

**7. EMPLOYEE'S COMMENTS:** (Optional)

**8. EMPLOYEE'S SIGNATURE:** This signature does not necessarily indicate agreement with this report. It verifies that this report has been personally reviewed with me and that I have received a copy of this report. If I do not agree with this report, I have indicated this by writing "under protest" next to my signature. I have also indicated whether I "request appeal" or "waive appeal" on this report.

Signature Alexander Castilla Rank Patrolman Date 4/10/18

**PERFORMANCE EVALUATION REPORT**

|                                                                                      |                               |                        |                                    |
|--------------------------------------------------------------------------------------|-------------------------------|------------------------|------------------------------------|
| NAME (FIRST, LAST, MI)<br><b>Al Castilla</b>                                         | ID #<br>[REDACTED]            | RANK<br><b>PO</b>      | DIVISION/UNIT<br><b>CID/TAC/NA</b> |
| DUTY ASSIGNMENT (I.E. DESK, STREET PATROL, BOOKING)<br><b>COT/Nuisance Abatement</b> | PERIOD COVERED<br><b>2018</b> | FROM<br><b>4/11/18</b> | TO<br><b>12/31/18</b>              |

**PERFORMANCE LEVEL DEFINITIONS****EXCELLENT = 5****GOOD = 4****ACCEPTABLE = 3****NEEDS IMPROVEMENT = 2****UNSATISFACTORY = 1**

In making the evaluation of each category below, supervisors are to evaluate the employee's performance only for the past Twelve month period and compare that performance to guidelines established in section 6.15 C (1 through 18) of General Order # 02-47 Personnel Performance Evaluations.

**1. DUTY PERFORMANCE (ALL EMPLOYEES)**

|          |                                      |          |                                  |          |                                                         |          |                                          |
|----------|--------------------------------------|----------|----------------------------------|----------|---------------------------------------------------------|----------|------------------------------------------|
| <b>5</b> | <b>GENERAL APPEARANCE</b>            | <b>3</b> | <b>ASSIGNMENT TASKS</b>          | <b>4</b> | <b>WORK QUALITY</b>                                     | <b>3</b> | <b>KNOWLEDGE OF LAWS, POLICIES, ETC.</b> |
| <b>4</b> | <b>RESPONSIVENESS TO SUPERVISION</b> | <b>5</b> | <b>ATTENDANCE</b>                | <b>4</b> | <b>RELIABILITY</b>                                      | <b>3</b> | <b>REPORT WRITING ABILITY</b>            |
| <b>3</b> | <b>INITIATIVE</b>                    | <b>4</b> | <b>PUNCTUALITY</b>               | <b>3</b> | <b>INVESTIGATIVE/PROBLEM SOLVING SKILLS</b>             | <b>5</b> | <b>INTERACTION WITH PUBLIC</b>           |
| <b>3</b> | <b>JUDGMENT</b>                      | <b>4</b> | <b>CARE AND USE OF EQUIPMENT</b> | <b>4</b> | <b>INTERACTION WITH OTHER MEMBERS OF THE DEPARTMENT</b> |          |                                          |
| <b>3</b> | <b>COMMAND PRESENCE</b>              | <b>3</b> | <b>PERFORMANCE UNDER STRESS</b>  | <b>4</b> | <b>COMMUNICATION SKILLS (VERBAL)</b>                    |          |                                          |

**2. SUPERVISORY PERSONNEL ONLY****LEADERSHIP QUALITIES****EFFECTIVENESS OF DELEGATION****TRAINING/COACHING OF SUBORDINATES****EVALUATION OF SUBORDINATES****3. NARRATIVE SECTION (This section is to be used to record specific and personal characteristics of this employee which are not adequately covered in the rating sections above. Any factors rated as a 1 or a 5 in the above sections must be articulated in this section.)**

**General Appearance** - PO Castilla consistently displays a professional appearance and he has passed all of his uniform inspections in 2018.

**Responsiveness To Supervision** - PO Castilla responds to supervision in a professional manner in that he positively accepts direction and strives to complete the prescribed duties as directed.

**Attendance** - PO Castilla utilized 0 sick days during this evaluation period.

**Work Quality/Assigned Tasks** - PO Castilla has shown that he can complete assigned tasks in a timely manner and submits reports that are free of error.

**Reliability**--PO Castilla is frequently called upon to change his schedule and hours which he does without complaint. He always makes himself available when needed to attend various community events which many times occur with short notice.

**Interaction With Public** - PO Castilla is a member of the Community Outreach Team and is consistently promoting positive interaction between the public and the police on a daily basis.

**Care and Use of Equipment**--PO Castilla is a K9 officer who is assigned a take home vehicle for him and his partner, K9 Varick. PO Castilla always maintains his vehicle in good working condition.

**How can this employee best improve his/her performance? (Include setting Career /Performance Goals).**

PO Castilla is a valued member of this department who possesses many much needed attributes of an effective Police Officer. PO Castilla should continue to promote positive police/community interactions in an effort to build and maintain relationships with various community groups and organizations. PO Castilla should strive to maintain a positive work ethic which in turn will inherently expand his exposure, experience and knowledge base so that he can progress towards his future goals within the department.

(Continue on Back)

(Goal settings Continue From Front)

**4. OVERALL PERFORMANCE RATING:** This overall rating is to be based on the following factors:

- A. The employee's performance in his/her present assignment during the evaluation period; AND  
B. Consideration of the general needs of the Department, comparing the capabilities and characteristics of this employee to all other employees of equal rank and pay grade known to the evaluator.

☐ EXCELLENT    ☐ GOOD    ☒ ACCEPTABLE    ☐ NEEDS IMPROVEMENT    ☐ UNSATISFACTORY

**5. REVIEWING COMMANDING OFFICER:** (In the presence of the employee)

Signature Brian D. Bansner [Redacted] Lieutenant Date 11/12/19  
Print [Redacted]

**6. SUPERVISOR REVIEWING WITH EMPLOYEE:** (In the presence of the employee)

Signature Brian D. Bansner [Redacted] Lieutenant Date 11/17/19  
Print [Redacted]

**7. EMPLOYEE'S COMMENTS:** (Optional)

**8. EMPLOYEE'S SIGNATURE:** This signature does not necessarily indicate agreement with this report. It verifies that this report has been personally reviewed with me and that I have received a copy of this report. If I do not agree with this report, I have indicated this by writing "under protest" next to my signature. I have also indicated whether I "request appeal" or "waive appeal".

Signature Al Castilla [Redacted] Rank Patrolman Date 11/17/19  
Print / Signature [Redacted]

# **PERFORMANCE EVALUATION REPORT**

|                                                                             |                                 |                        |                                    |
|-----------------------------------------------------------------------------|---------------------------------|------------------------|------------------------------------|
| NAME (FIRST, LAST, MI)<br><b>Alexander Castilla</b>                         | ID #<br>[REDACTED]              | RANK<br><b>P.O.</b>    | DIVISION/UNIT<br><b>Patrol C-2</b> |
| DUTY ASSIGNMENT (I.E. DESK, STREET PATROL, BOOKING)<br><b>Street Patrol</b> | PERIOD COVERED<br><b>Annual</b> | FROM<br><b>01/2017</b> | TO<br><b>12/2017</b>               |

**PERFORMANCE LEVEL DEFINITIONS**

EXCELLENT = 5      GOOD = 4      ACCEPTABLE = 3      NEEDS IMPROVEMENT = 2      UNSATISFACTORY = 1  
 In making the evaluation of each category below, supervisors are to evaluate the employee's performance only for the past Twelve month period and compare that performance to guidelines established in section 6.15 C (1 through 18) of General Order # 02-47 Personnel Performance Evaluations.

**1. DUTY PERFORMANCE (ALL EMPLOYEES)**

|          |                                      |          |                                  |          |                                                         |          |                                          |
|----------|--------------------------------------|----------|----------------------------------|----------|---------------------------------------------------------|----------|------------------------------------------|
| <b>4</b> | <b>GENERAL APPEARANCE</b>            | <b>3</b> | <b>ASSIGNMENT TASKS</b>          | <b>3</b> | <b>WORK QUALITY</b>                                     | <b>3</b> | <b>KNOWLEDGE OF LAWS, POLICIES, ETC.</b> |
| <b>4</b> | <b>RESPONSIVENESS TO SUPERVISION</b> | <b>5</b> | <b>ATTENDANCE</b>                | <b>4</b> | <b>RELIABILITY</b>                                      | <b>4</b> | <b>REPORT WRITING ABILITY</b>            |
| <b>3</b> | <b>INITIATIVE</b>                    | <b>3</b> | <b>PUNCTUALITY</b>               | <b>3</b> | <b>INVESTIGATIVE/PROBLEM SOLVING SKILLS</b>             | <b>3</b> | <b>INTERACTION WITH PUBLIC</b>           |
| <b>3</b> | <b>JUDGMENT</b>                      | <b>3</b> | <b>CARE AND USE OF EQUIPMENT</b> | <b>4</b> | <b>INTERACTION WITH OTHER MEMBERS OF THE DEPARTMENT</b> |          |                                          |
| <b>4</b> | <b>COMMAND PRESENCE</b>              | <b>4</b> | <b>PERFORMANCE UNDER STRESS</b>  | <b>4</b> | <b>COMMUNICATION SKILLS (VERBAL)</b>                    |          |                                          |

**2. SUPERVISORY PERSONNEL ONLY**

|                             |                                    |                                          |                                   |
|-----------------------------|------------------------------------|------------------------------------------|-----------------------------------|
| <b>LEADERSHIP QUALITIES</b> | <b>EFFECTIVENESS OF DELEGATION</b> | <b>TRAINING/COACHING OF SUBORDINATES</b> | <b>EVALUATION OF SUBORDINATES</b> |
|-----------------------------|------------------------------------|------------------------------------------|-----------------------------------|

**3. NARRATIVE SECTION (This section is to be used to record specific and personal characteristics of this employee which are not adequately covered in the rating sections above. Any factors rated as a 1 or a 5 in the above sections must be articulated in this section.)**

Initiative (3) - Ptlm. Castilla could become a better-rounded officer if he would increase his productivity and proactiveness. It would be nice to see Ptlm. Castilla on the monthly leader board more often as he is on the street every day of the month that he works.

Attendance (5) - Ptlm. Castilla utilized no sick days throughout the year.

Responsiveness to Supervision (4) - Ptlm. Castilla is always courteous and generous to supervisors and there are never any issues when it comes to dealing with supervisors and taking directions from a supervisor.

Report Writing Ability (4) - Ptlm. Castilla's reports are generally well written with very few grammatical mistakes. Ptlm. Castilla writes complete and thorough narratives with good detail and all the pertinent information.

Punctuality (3) - Ptlm. Castilla is always on time for his shift. Although Ptlm. Castilla needs to make sure that he deploys and is in service as soon as his shift begins.

Reliability (4) - Ptlm. Castilla can be relied upon to competently complete tasks without inordinate supervision.

How can this employee best improve his/her performance? (Include setting Career /Performance Goals).

All together Ptlm. Castilla is progressing well as a young police officer. Ptlm. Castilla shows the necessary qualities to become a good police officer and a mentor to younger officers. Ptlm. Castilla could further his progression as a police officer by becoming more proactive. Ptlm. Castilla who is a K-9 officer should consider further trainings such as FTO or IDC as well as look into transferring to the Tactical Unit if any openings arise.

(Continue on Back)



(Goal settings Continue From Front)

4. OVERALL PERFORMANCE RATING: This overall rating is to be based on the following factors:

- A. The employee's performance in his/her present assignment during the evaluation period; AND  
B. Consideration of the general needs of the Department, comparing the capabilities and characteristics of this employee to all other employees of equal rank and pay grade known to the evaluator.

☐ EXCELLENT    ☐ GOOD    ☒ ACCEPTABLE    ☐ NEEDS IMPROVEMENT    ☐ UNSATISFACTORY

5. REVIEWING COMMANDING OFFICER: (Immediate Supervisor) Name:

Signature LT. J. HOLT JR. Rank LT. Date 1/25/18  
Print / Signature

6. SUPERVISOR REVIEWING WITH EMPLOYEE: Joseph W. Cimpi #1415

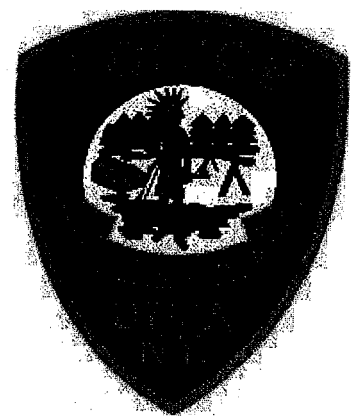
Signature Joseph Cimpi Rank Sgt. Date 1/15/18  
Print / Signature

7. EMPLOYEE'S COMMENTS: (Optional)

8. EMPLOYEE'S SIGNATURE: This signature does not necessarily indicate agreement with this report. It verifies that this report has been personally reviewed with me and that I have received a copy of this report. If I do not agree with this report, I have indicated this by writing "under protest" next to my signature. I have also indicated whether I "request appeal" or "waive appeal" on this report.

Signature [Redacted] Rank Pt/m Date 1/15/2018  
Print / Signature

# COUNSELING MEMORANDUM



**TO: Officer Al Castilla**  
**FROM: Lieutenant Brian Bansner**  
**DATE: April 16, 2019**  
**RE: MVA Car 8—RMS 19-6163**

---

## **I. Identify and define the behavior to be modified:**

On February 21<sup>st</sup>, 2019 you were involved in an on-duty motor vehicle accident and as a result an internal investigation was commenced. After completing a fact-finding investigation, the following was determined:

At approximately 1251 hours on the above-mentioned date, you were operating Car 8 southbound through the intersection of Oneida St. and Memorial Parkway with your lights and sirens activated while responding to assist other units with a Burglary in progress which was dispatched for the residence located at [REDACTED]. While traveling through the above intersection you disregarded the traffic control device (steady red signal) for your lane of travel and as a result you became involved in a Motor Vehicle Accident when a vehicle traveling eastbound on Memorial Parkway (steady green signal) collided with passenger side of Car 8.

Although you had your lights and sirens activated on Car 8 and attempted to make sure the intersection was clear and safe in order to proceed through without issue, you failed to exercise enough due care which resulted in you becoming involved in the motor vehicle accident.

As a result of this internal investigation, I find that you violated the below referenced policy of the Utica Police Department:

## **II. Review of applicable rules & regulations, orders and operating procedures or laws:**

Chapter 8

Article 1

1.14 PERFORMANCE AND ATTENTION TO DUTY:

EE. Departmental Vehicles/Operation/Care/ Personal Use/MV Accident/Reporting;

2. Employees shall operate departmental vehicles in a careful and prudent manner, and shall obey all laws and departmental directives pertaining to such operation.

## **III. Employee's response to the performance deficiency:**

In your response to this violation of the Utica Police Department's Policy and Procedure you took responsibility for your actions and admit that you did not properly follow the above outlined section of the Utica Police Department Policy and Procedure Manual.

## **IV. Clearly explain the behavior expected of the member:**

In the future you are expected to operate all departmental vehicles in a careful and prudent manner and you are expected to adhere to all of the Utica Police Department's Policies and Procedures pertaining to the operation of departmental vehicles.

**V. Potential consequences for continuing the unacceptable behavior:**


Further, similar incidents may result in continued progressive discipline. The discipline may be negative and may include (but is not limited to) reprimand, loss of time or pay, or other measures deemed appropriate.

**VI. Provisions for follow-up consultations:**


This counseling memorandum will be placed in your squad training file. If, after a period of six months there are no further incidents of a similar nature, this memo will be purged from your training file and the matter will be considered closed.

This counseling memorandum will be placed in your personnel file.


---

Signature of Employee: 

Date: 5/1/19

Signature of Supervisor: LT 

Date: 5/1/19

Signature of Witnessing Supervisor: 

Date: 05/30/19

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 04 DAY 01 YEAR 2020

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Castilla, Alexander T

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 77,179.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

Check Nature of Personnel Change

Date Effective

Action Necessary by Appointing Officer:

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From: To:

From: To:

From: To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

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☐ Resignation

☐ Retirement

☐ Deceased

☐ Removal

☐ Layoff (Lack of Work or Funds)

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☐ Military Leave of Absence

☐ Other Leave of Absence

☐ Transfer

☐ Demotion

☐ Suspension

☐ Reinstatement

☐ Change in Classification

☐ New Position

☒ Change in Salary

☐ Change in Name

☐ Other

From: To:

From: To:

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From: To:

From: To:

From: To:

From: To:

From: To:

From: To:

From: To:

4/1/20

Indicate new salary

Give facts under Remarks

Give facts under Remarks

Remarks: (Continue on back if necessary)

3.75% contract inc. eff. 4/1/20.

Appointing Officer

Title

Address



Longevity inc. eff. 6/16/19

3.75% contract inc. eff. 4/1/19

*Mark H. Williams*

Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 16 YEAR 2019

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Castilla, Alexander T

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 74,389.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

*Check Nature of Personnel Change*

*Date Effective*

*Action Necessary by Appointing Officer:*

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From: To:

From: To:

From: To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

Give facts under Remarks

From: To:

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Submit form MSD-222

Indicate new salary

Give facts under Remarks

Give facts under Remarks

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☐ Military Leave of Absence

☐ Other Leave of Absence

☐ Transfer

☐ Demotion

☐ Suspension

☐ Reinstatement

☐ Change in Classification

☐ New Position

☒ Change in Salary

☐ Change in Name

☐ Other

6/16/19

Remarks: (Continue on back if necessary)

Longevity inc. eff. 6/16/19

3.75% contract inc. eff. 4/1/19

Appointing Officer

Title

Address

Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 04 DAY 01 YEAR 2019

TO: Utica Civil Service Commission

NAME OF EMPLOYEE:  
Castilla, Alexander T

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:

Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 67,413.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

Check Nature of Personnel Change

Date Effective

Action Necessary by Appointing Officer:

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- ☐ Permanent  
☐ Provisional  
☐ Temporary  
☐ Substitute  
☐ For Term of Office  
☐ Permanent Promotion  
☐ Provisional Promotion  
☐ Non-Competitive Class  
☐ Exempt Class  
☐ Labor Class

From: To:  
From: To:  
From: To:

Return report of Certification  
Attach application (MSD-330)  
State length of employment  
Give facts under Remarks  
Give facts under Remarks  
Return report of Certification  
Attach nomination  
Attach application (MSD-330)  
Submit this form only  
Attach application (MSD-330)

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- ☐ Resignation  
☐ Retirement  
☐ Deceased  
☐ Removal  
☐ Layoff (Lack of Work or Funds)

Submit signed resignation  
Give effective date  
Indicate date  
Attach copy of proceedings

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- ☐ Military Leave of Absence  
☐ Other Leave of Absence  
☐ Transfer  
☐ Demotion  
☐ Suspension  
☐ Reinstatement  
☐ Change in Classification  
☐ New Position  
☒ Change in Salary  
☐ Change in Name  
☐ Other

From: To:

Give facts under Remarks  
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Give facts under Remarks  
Give facts under Remarks

Remarks: (Continue on back if necessary)

3.75% contact inc. eff. 4/1/19

*Mark H. Williams*

Appointing Officer

Title

Address

Chief of Police

Longevity inc. eff. 6/16/18

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 08 DAY 17 YEAR 2018

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Castilla, Alexander T

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 64,977.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

Check Nature of Personnel Change

Date Effective

Action Necessary by Appointing Officer:

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- ☐ Permanent  
☐ Provisional  
☐ Temporary  
☐ Substitute  
☐ For Term of Office  
☐ Permanent Promotion  
☐ Provisional Promotion  
☐ Non-Competitive Class  
☐ Exempt Class  
☐ Labor Class

From: To:  
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Return report of Certification  
Attach application (MSD-330)  
State length of employment  
Give facts under Remarks  
Give facts under Remarks  
Return report of Certification  
Attach nomination  
Attach application (MSD-330)  
Submit this form only  
Attach application (MSD-330)

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- ☐ Resignation  
☐ Retirement  
☐ Deceased  
☐ Removal  
☐ Layoff (Lack of Work or Funds)

Submit signed resignation  
Give effective date  
Indicate date  
Attach copy of proceedings  
Give facts under Remarks

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- ☐ Military Leave of Absence  
☐ Other Leave of Absence  
☐ Transfer  
☐ Demotion  
☐ Suspension  
☐ Reinstatement  
☐ Change in Classification  
☐ New Position  
☐ Change in Salary  
☐ Change in Name  
☒ Other

From: To:

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Indicate new saalry  
Give facts under Remarks  
8/17/18  
Give facts under Remarks

Remarks: (Continue on back if necessary)

Longevity inc. eff. 6/16/18  
New Contract salary changes eff. 4/1/18

Appointing Officer  
Title  
Address

Mark Williams  
Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 16 YEAR 2018

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Castilla, Alexander T

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 64,977.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

*Check Nature of Personnel Change*

*Date Effective*

*Action Necessary by Appointing Officer:*

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From: To:

From: To:

From: To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

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☐ Resignation

☐ Retirement

☐ Deceased

☐ Removal

☐ Layoff (Lack of Work or Funds)

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

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☐ Military Leave of Absence

☐ Other Leave of Absence

☐ Transfer

☐ Demotion

☐ Suspension

☐ Reinstatement

☐ Change in Classification

☐ New Position

☒ Change in Salary

☐ Change in Name

☐ Other

From: To:

6/16/18

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Submit form MSD-222

Indicate new salary

Give facts under Remarks

Give facts under Remarks

Remarks: (Continue on back if necessary)

Longevity inc. eff. 6/16/18

New Contract salary changes eff. 4/1/18  
pp. 6/8/18

Longevity inc. eff. 6/12/17.

Appointing Officer

Title

Address

*Mark Villan*  
Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date



Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 08 YEAR 2018

TO:  
**Utica Civil Service Commission**

NAME OF EMPLOYEE:

**Castilla, Alexander T**

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:

**Police Department**

TITLE OF POSITION:

**Police Officer**

SALARY:

**\$ 62,279.**

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐

Veteran

☐

Non-Veteran

☐

Disabled Veteran

☐

Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

Check Nature of Personnel Change

Date Effective

Action Necessary by Appointing Officer:

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From: To:

From: To:

From: To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

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☐ Resignation

☐ Retirement

☐ Deceased

☐ Removal

☐ Layoff (Lack of Work or Funds)

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

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☐ Military Leave of Absence

☐ Other Leave of Absence

☐ Transfer

☐ Demotion

☐ Suspension

☐ Reinstatement

☐ Change in Classification

☐ New Position

☒ Change in Salary

☐ Change in Name

☐ Other

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Remarks: (Continue on back if necessary)

Longevity inc. eff. 6/12/17.  
1% Contract increase effective 10/1/15

Appointing Officer

Title

Address



Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 12 YEAR 2017

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Castilla, Alexander T

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:

Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 57,556.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

*Check Nature of Personnel Change*

*Date Effective*

*Action Necessary by Appointing Officer:*

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☐ Permanent

Return report of Certification

☐ Provisional

Attach application (MSD-330)

☐ Temporary

From: To: State length of employment

☐ Substitute

From: To: Give facts under Remarks

☐ For Term of Office

From: To: Give facts under Remarks

☐ Permanent Promotion

Return report of Certification

☐ Provisional Promotion

Attach nomination

☐ Non-Competitive Class

Attach application (MSD-330)

☐ Exempt Class

Submit this form only

☐ Labor Class

Attach application (MSD-330)

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☐ Resignation

Submit signed resignation

☐ Retirement

Give effective date

☐ Deceased

Indicate date

☐ Removal

Attach copy of proceedings

☐ Layoff (Lack of Work or Funds)

Give facts under Remarks

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☐ Military Leave of Absence

Give facts under Remarks

☐ Other Leave of Absence

From: To: Give facts under Remarks

☐ Transfer

Give facts under Remarks

☐ Demotion

Give facts under Remarks

☐ Suspension

Give facts under Remarks

☐ Reinstatement

Give facts under Remarks

☐ Change in Classification

Give facts under Remarks

☐ New Position

Submit form MSD-222

☒ Change in Salary

8/12/17 Indicate new salary

☐ Change in Name

Give facts under Remarks

☐ Other

Give facts under Remarks

Remarks: (Continue on back if necessary)

Longevity inc. eff. 6/12/17.

1% Contract increase effective 10/1/15

Longevity increase eff. 6/12/15

Appointing Officer

Title

Address

Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 10 YEAR 2016

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Castilla, Alexander T

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 54,920.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

*Check Nature of Personnel Change*

*Date Effective*

*Action Necessary by Appointing Officer:*

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From: To:

From: To:

From: To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

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☐ Resignation

☐ Retirement

☐ Deceased

☐ Removal

☐ Layoff (Lack of Work or Funds)

☐ Military Leave of Absence

☐ Other Leave of Absence

☐ Transfer

☐ Demotion

☐ Suspension

☐ Reinstatement

☐ Change in Classification

☐ New Position

☒ Change in Salary

☐ Change in Name

☐ Other

From: To:

6/12/16

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Submit form MSD-222

Indicate new salary

Give facts under Remarks

Give facts under Remarks

Remarks: (Continue on back if necessary)

Longevity inc. eff. 6/12/16.

1% Contract increase effective 10/1/15  
Longevity increase eff. 6/12/15

Appointing Officer

Title

Address

Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 09 DAY 23 YEAR 2015

TO:  
**Utica Civil Service Commission**

NAME OF EMPLOYEE:  
**Castilla, Alexander T**

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
**Police Department**

TITLE OF POSITION:  
**Police Officer**

SALARY:  
**\$ 51,258**

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

*Check Nature of Personnel Change*

*Date Effective*

*Action Necessary by Appointing Officer:*

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☐ Permanent  
☐ Provisional  
☐ Temporary  
☐ Substitute  
☐ For Term of Office  
☐ Permanent Promotion  
☐ Provisional Promotion  
☐ Non-Competitive Class  
☐ Exempt Class  
☐ Labor Class

From: To:  
From: To:  
From: To:

Return report of Certification  
Attach application (MSD-330)  
State length of employment  
Give facts under Remarks  
Give facts under Remarks  
Return report of Certification  
Attach nomination  
Attach application (MSD-330)  
Submit this form only  
Attach application (MSD-330)

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☐ Resignation  
☐ Retirement  
☐ Deceased  
☐ Removal  
☐ Layoff (Lack of Work or Funds)

Submit signed resignation  
Give effective date  
Indicate date  
Attach copy of proceedings

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☐ Military Leave of Absence  
☐ Other Leave of Absence  
☐ Transfer  
☐ Demotion  
☐ Suspension  
☐ Reinstatement  
☐ Change in Classification  
☐ New Position  
☒ Change in Salary  
☐ Change in Name  
☐ Other

From: To:

10/1/15

Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Submt form MSD-222  
Indicate new saalry  
Give facts under Remarks  
Give facts under Remarks

Remarks: (Continue on back if necessary)

1% Contract increase effective 10/1/15

Longevity increase eff. 6/12/15  
Sworn in 6/12/14, on payroll 6/16/14

Appointing Officer  
Title  
Address

**Chief of Police**

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 04 YEAR 2015

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Castilla, Alexander T

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 50,751.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

Check Nature of Personnel Change

Date Effective

Action Necessary by Appointing Officer:

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From: To:

From: To:

From: To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

Give facts under Remarks

From: To:

From: To:

From: To:

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

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Submt form MSD-222

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☐ Military Leave of Absence

☐ Other Leave of Absence

☐ Transfer

☐ Demotion

☐ Suspension

☐ Reinstatement

☐ Change in Classification

☐ New Position

☒ Change in Salary

☐ Change in Name

☐ Other

Remarks: (Continue on back if necessary)


Longevity increase eff. 6/12/15

Sworn in 6/12/14, on payroll 6/16/14

Appointing Officer

Title

Address

  
Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 04 DAY 1 YEAR 2015

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Castilla, Alexander T

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 41,898

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

*Check Nature of Personnel Change*

*Date Effective*

*Action Necessary by Appointing Officer:*

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From: To:

From: To:

From: To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

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☐ Resignation

☐ Retirement

☐ Deceased

☐ Removal

☐ Layoff (Lack of Work or Funds)

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

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☐ Military Leave of Absence

☐ Other Leave of Absence

☐ Transfer

☐ Demotion

☐ Suspension

☐ Reinstatement

☐ Change in Classification

☐ New Position

☒ Change in Salary

☐ Change in Name

☐ Other

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Submt form MSD-222

Indicate new saalry

Give facts under Remarks

Give facts under Remarks

Remarks: (Continue on back if necessary)

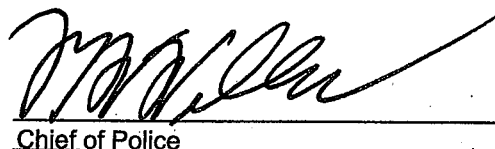
2% Contract increase effective 4/1/15

Sworn in 6/12/14, on payroll 6/16/14

Appointing Officer

Title

Address

  
Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 10 DAY 1 YEAR 2014

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Castilla, Alexander T

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 41,077

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

Check Nature of Personnel Change

Date Effective

Action Necessary by Appointing Officer:

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☐ Permanent  
☐ Provisional  
☐ Temporary  
☐ Substitute  
☐ For Term of Office  
☐ Permanent Promotion  
☐ Provisional Promotion  
☐ Non-Competitive Class  
☐ Exempt Class  
☐ Labor Class

From: To:  
From: To:  
From: To:

Return report of Certification  
Attach application (MSD-330)  
State length of employment  
Give facts under Remarks  
Give facts under Remarks  
Return report of Certification  
Attach nomination  
Attach application (MSD-330)  
Submit this form only  
Attach application (MSD-330)

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☐ Resignation  
☐ Retirement  
☐ Deceased  
☐ Removal  
☐ Layoff (Lack of Work or Funds)

Submit signed resignation  
Give effective date  
Indicate date  
Attach copy of proceedings  
Give facts under Remarks

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☐ Military Leave of Absence  
☐ Other Leave of Absence  
☐ Transfer  
☐ Demotion  
☐ Suspension  
☐ Reinstatement  
☐ Change in Classification  
☐ New Position  
☒ Change in Salary  
☐ Change in Name  
☐ Other

From: To:

10/1/14

Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Submt form MSD-222  
Indicate new saalry  
Give facts under Remarks  
Give facts under Remarks

Remarks: (Continue on back if necessary)

Contract increase effective 10/1/14.  
Sworn in 6/12/14, on payroll 6/16/14

Appointing Officer

Title

Address

*Mark H. Williams*  
Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

COPY

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE  
MONTH 06 DAY 12 YEAR 2014

TO:  
**Utica Civil Service Commission**

NAME OF EMPLOYEE:  
**Castilla, Alexander T**

FROM: (Check only one)  
☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:  
[REDACTED]

DEPARTMENT:  
**Police Department**

TITLE OF POSITION:  
**Police Officer**

SALARY:  
**\$ 40,670**

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman


DATE OF BIRTH: [REDACTED] SOCIAL SECURITY NUMBER: [REDACTED]

| <u>Check Nature of Personnel Change</u>                      |                                                         | <u>Date Effective</u> | <u>Action Necessary by Appointing Officer:</u> |
|--------------------------------------------------------------|---------------------------------------------------------|-----------------------|------------------------------------------------|
| A<br>P<br>P<br>O<br>I<br>N<br>T<br>M<br>E<br>N<br>T<br>S     | <input checked="" type="checkbox"/> Permanent           | 6/12/14               | Return report of Certification                 |
|                                                              | <input type="checkbox"/> Provisional                    |                       | Attach application (MSD-330)                   |
|                                                              | <input type="checkbox"/> Temporary                      | From: To:             | State length of employment                     |
|                                                              | <input type="checkbox"/> Substitute                     | From: To:             | Give facts under Remarks                       |
|                                                              | <input type="checkbox"/> For Term of Office             | From: To:             | Give facts under Remarks                       |
|                                                              | <input type="checkbox"/> Permanent Promotion            |                       | Return report of Certification                 |
|                                                              | <input type="checkbox"/> Provisional Promotion          |                       | Attach nomination                              |
|                                                              | <input type="checkbox"/> Non-Competitive Class          |                       | Attach application (MSD-330)                   |
|                                                              | <input type="checkbox"/> Exempt Class                   |                       | Submit this form only                          |
|                                                              | <input type="checkbox"/> Labor Class                    |                       | Attach application (MSD-330)                   |
| T<br>E<br>R<br>M<br>I<br>N<br>A<br>S                         | <input type="checkbox"/> Resignation                    |                       | Submit signed resignation                      |
|                                                              | <input type="checkbox"/> Retirement                     |                       | Give effective date                            |
|                                                              | <input type="checkbox"/> Deceased                       |                       | Indicate date                                  |
|                                                              | <input type="checkbox"/> Removal                        |                       | Attach copy of proceedings                     |
|                                                              | <input type="checkbox"/> Layoff (Lack of Work or Funds) |                       | Give facts under Remarks                       |
| O<br>T<br>H<br>E<br>R<br><br>C<br>H<br>A<br>N<br>G<br>E<br>S | <input type="checkbox"/> Military Leave of Absence      |                       | Give facts under Remarks                       |
|                                                              | <input type="checkbox"/> Other Leave of Absence         | From: To:             | Give facts under Remarks                       |
|                                                              | <input type="checkbox"/> Transfer                       |                       | Give facts under Remarks                       |
|                                                              | <input type="checkbox"/> Demotion                       |                       | Give facts under Remarks                       |
|                                                              | <input type="checkbox"/> Suspension                     |                       | Give facts under Remarks                       |
|                                                              | <input type="checkbox"/> Reinstatement                  |                       | Give facts under Remarks                       |
|                                                              | <input type="checkbox"/> Change in Classification       |                       | Give facts under Remarks                       |
|                                                              | <input type="checkbox"/> New Position                   |                       | Submit form MSD-222                            |
|                                                              | <input checked="" type="checkbox"/> Change in Salary    |                       | Indicate new salary                            |
|                                                              | <input type="checkbox"/> Change in Name                 |                       | Give facts under Remarks                       |
|                                                              | <input type="checkbox"/> Other                          |                       | Give facts under Remarks                       |

Remarks: (Continue on back if necessary)

Sworn in 6/12/14, on payroll 6/16/14

Appointing Officer  
Title  
Address

  
**Chief of Police**

CERTIFICATE  
valid until

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By  
Date

(Date)



UTICA POLICE DEPARTMENT

**Personnel Order**



|                                  |                                              |              |
|----------------------------------|----------------------------------------------|--------------|
| <b>Issue date:</b><br>06/04/2015 | <b>Subject: Assignment / Transfer Orders</b> | P.O. 15-1314 |
| <b>Issuing Authority</b>         | <b>Approved by:</b><br>Chief M. Williams     |              |

[REDACTED]

Will leave C Platoon Squad 1 on Monday June 8<sup>th</sup>, 2015 at 23:59 hours and will report to Capt. Edward Noonan at 15:45 hours on Tuesday June 9<sup>th</sup>, 2015 for assignment in C Platoon, Squad 3.

[REDACTED]

Will leave the Professional Standards Unit on Saturday June 6<sup>th</sup>, 2015 at 23:59 hours and will report to Capt. Edward Noonan at 23:45 hours on Sunday June 7<sup>th</sup>, 2015 for assignment A Platoon, Squad 2.

[REDACTED]

Will leave the Logistics Resource Unit on Sunday June 14<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Monday June 15<sup>th</sup>, 2015 for assignment B Platoon, Squad 2.

[REDACTED]

Will leave A Platoon, Squad 2 on Friday June 5<sup>th</sup> at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Saturday June 6<sup>th</sup>, 2015 for assignment B Platoon, Squad 2.

[REDACTED]

Will leave A Platoon Squad 2 on Wednesday June 10<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Sean Dougherty at 23:45 hours on Thursday June 11<sup>th</sup>, 2015 for assignment in A Platoon Squad 3.

[REDACTED]

Will leave the Criminal Investigation Unit (OCDTF) on Tuesday June 9<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Sean Dougherty at 23:45 hours on Wednesday June 10<sup>th</sup>, 2015 for assignment in A Platoon, Squad 1.

[REDACTED]

Will leave C Platoon Squad 2 on Sunday June 7<sup>th</sup>, 2015 at 23:59 hours and will report to Chief Mark Williams at 07:45 hours on Monday June 8<sup>th</sup>, 2015 for assignment in the Professional Standards Unit.

[REDACTED]

Will leave B Platoon Squad 1 on Sunday June 7<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Donald Cinque at 15:45 hours on Monday June 8<sup>th</sup>, 2015 for assignment in C Platoon, Squad 2.

[REDACTED]

Will leave A Platoon Squad 1 on Sunday June 7<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Monday June 8<sup>th</sup>, 2015 for assignment in C Platoon Squad 1.

[REDACTED]

Will leave C Platoon Squad 2 on Saturday June 13<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Sunday June 14<sup>th</sup>, 2015 for assignment in C Platoon, Squad 3.

[REDACTED]

Will leave A Platoon Squad 3 on Friday June 26<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Sean Dougherty at 23:45 hours on Saturday June 27<sup>th</sup>, 2015 for assignment in A Platoon Squad 1.

[REDACTED]

Will leave A Platoon Squad 3 on Friday June 26<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Sean Dougherty at 23:45 hours on Saturday June 27<sup>th</sup>, 2015 for assignment in A Platoon Squad 1.

[REDACTED]

Will leave C Platoon Squad 1 on Wednesday June 24<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Sean Dougherty at 23:45 hours on Thursday June 25<sup>th</sup>, 2015 for assignment in A Platoon Squad 2.

[REDACTED]

Will leave C Platoon Squad 1 on Thursday June 25<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Friday June 26<sup>th</sup>, 2015 for assignment in B Platoon Squad 1.

[REDACTED]

Will leave A Platoon Squad 1 on Thursday June 25<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Friday June 26<sup>th</sup>, 2015 for assignment in B Platoon Squad 1.

[REDACTED]

Will leave B Platoon Squad 3 on Sunday June 28<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Monday June 29<sup>th</sup>, 2015 for assignment in B Platoon Squad 2.

[REDACTED]

Will leave C Platoon Squad 2 on Monday June 29<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Tuesday June 30<sup>th</sup>, 2015 for assignment in B Platoon Squad 2.

[REDACTED]

Will leave C Platoon Squad 3 on Saturday June 27<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Sunday June 28<sup>th</sup>, 2015 for assignment in B Platoon Squad 3.

[REDACTED]

Will leave A Platoon Squad 3 on Saturday June 27<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Sunday June, 28<sup>th</sup>, 2015 for assignment in B Platoon Squad 3.

[REDACTED]

Will leave A Platoon Squad 1 on Thursday June 25<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Friday June 26<sup>th</sup>, 2015 for assignment in C Platoon Squad 1.

[REDACTED]

Will leave B Platoon Squad 3 on Monday June 29<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Tuesday June 30<sup>th</sup>, 2015 for assignment in C Platoon Squad 1.

[REDACTED]

Will leave C Platoon Squad 3 on Monday June 29<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Tuesday June 30<sup>th</sup>, 2015 for assignment in C Platoon Squad 1.

[REDACTED]

Will leave A Platoon Squad 2 on Monday June 29<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Tuesday June 30<sup>th</sup>, 2015 for assignment in C Platoon Squad 3.


PO Alexander Castilla

[REDACTED]

Will leave B Platoon Squad 3 on Monday June 29<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Tuesday June 30<sup>th</sup>, 2015 for assignment in C Platoon Squad 2.

[REDACTED]

Will leave B Platoon Squad 2 on Monday June 29<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Tuesday June 30<sup>th</sup>, 2015 for assignment in C Platoon Squad 2.



Edward Noonan  
Uniformed Patrol Division

UTICA POLICE DEPARTMENT

**Personnel Order**



|                                 |                                              |            |
|---------------------------------|----------------------------------------------|------------|
| <b>Issue date:</b><br>4/29/2015 | <b>Subject: Assignment / Transfer Orders</b> | P.O. 15-12 |
| <b>Issuing Authority</b>        | <b>Approved by:</b><br>Chief M. Williams     |            |

PO Alexander Castilla

Will leave B Platoon Squad 1 on Tuesday May 5<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly on Wednesday May 6<sup>th</sup>, 2015 for assignment in B Platoon Squad 2.

Will leave A Platoon Squad 2 on Wednesday April 29<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque on Thursday April 30<sup>th</sup>, 2015 for assignment in C Platoon Squad 2.

Captain Ed Noonan

UTICA POLICE DEPARTMENT

**Personnel Order**



|                                             |                                                 |           |
|---------------------------------------------|-------------------------------------------------|-----------|
| <b>Issue date:</b><br>01/12/15              | <b>Subject: Assignment / Transfer Orders</b>    | P.O. 15-2 |
| <b>Issuing Authority</b><br>Capt. E. Noonan | <b>Approved by:</b><br><b>Chief M. Williams</b> |           |

[REDACTED]

Will leave A Platoon Squad 3 on Friday January 16<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Saturday January 17<sup>th</sup>, 2015 for assignment in B Platoon Squad 3.

[REDACTED]

Will leave B Platoon Squad 1 on Wednesday January 14<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Thursday January 15<sup>th</sup>, 2015 for assignment in C Platoon Squad 1.

PO Alexander Castilla

Will leave B Platoon Squad 1 on Wednesday January 14<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Thursday January 15<sup>th</sup>, 2015 for assignment in C Platoon Squad 1.

[REDACTED]

Will leave B Platoon Squad 1 on Wednesday January 14<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Thursday January 15<sup>th</sup>, 2015 for assignment in C Platoon Squad 1.

[REDACTED]

Will leave B Platoon Squad 2 on Saturday January 17<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Brian Bansner at 23:45 hours on Sunday January 18<sup>th</sup>, 2015 for assignment in A Platoon Squad 2.

[REDACTED]

Will leave C Platoon Squad 2 on Sunday January 18<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Monday January 19<sup>th</sup>, 2015 for assignment in B Platoon Squad 2.

[REDACTED]

Will leave B Platoon Squad 2 on Saturday January 17<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Brian Bansner at 23:45 hours on Sunday January 18<sup>th</sup>, 2015 for assignment in A Platoon Squad 2.

[REDACTED]

Will leave B Platoon Squad 2 on Sunday January 18<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Monday January 19<sup>th</sup>, 2015 for assignment in C Platoon Squad 2.

[REDACTED]

Will leave C Platoon Squad 3 on Thursday January 15<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Brian Bansner at 23:45 hours on Friday January 16<sup>th</sup>, 2015 for assignment in A Platoon Squad 3.

[REDACTED]

Will leave C Platoon Squad 3 on Thursday January 15<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Brian Bansner at 23:45 hours on Friday January 16<sup>th</sup>, 2015 for assignment in A Platoon Squad 3.

[REDACTED]

Will leave B Platoon Squad 3 on Friday January 16<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Don Cinque at 15:45 hours on Saturday January 17<sup>th</sup>, 2015 for assignment in C Platoon Squad 3.

[REDACTED]

Will leave C Platoon Squad 1 on Wednesday January 14<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Thursday January 15<sup>th</sup>, 2015 for assignment in B Platoon Squad 1.

[REDACTED]

Will leave C Platoon Squad 2 on Saturday January 17<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Brian Bansner at 23:45 hours on Sunday January 18<sup>th</sup>, 2015 for assignment in A Platoon Squad 2.

[REDACTED]

Will leave C Platoon Squad 3 on Friday January 16<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Saturday January 17<sup>th</sup>, 2015 for assignment in B Platoon Squad 3.

[REDACTED]

Will leave A Platoon Squad 1 on Wednesday January 14<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Thursday January 15<sup>th</sup>, 2015 for assignment in B Platoon Squad 1.

[REDACTED]

Will leave A Platoon Squad 1 on Wednesday January 14<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Thursday January 15<sup>th</sup>, 2015 for assignment in B Platoon Squad 1.

[REDACTED]

Will leave A Platoon Squad 2 on Sunday January 18<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Monday January 19<sup>th</sup>, 2015 for assignment in B Platoon Squad 2.

[REDACTED]

Will leave A Platoon Squad 2 on Sunday January 18<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Monday January 19<sup>th</sup>, 2015 for assignment in B Platoon Squad 2.

[REDACTED]

Will leave A Platoon Squad 3 on Friday January 16<sup>th</sup>, 2015 at 23:59 hours and will report to Lt. Charles Kelly at 07:45 hours on Saturday January 17<sup>th</sup>, 2015 for assignment in B Platoon Squad 3.

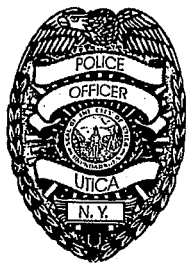
[REDACTED]

Edward Noonan  
Uniformed Patrol Division



UTICA POLICE DEPARTMENT

**Personnel Order**



|                                             |                                              |            |
|---------------------------------------------|----------------------------------------------|------------|
| <b>Issue date:</b><br>12/16/2014            | <b>Subject: Assignment / Transfer Orders</b> | P.O. 14-51 |
| <b>Issuing Authority</b><br>Capt. E. Noonan | <b>Approved by:</b><br>Chief M. Williams     |            |

[REDACTED]

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Steve Hauck at 07:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in B Platoon Squad 1.

PO. Alexander Castilla

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Steve Hauck at 07:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in B Platoon Squad 1.

[REDACTED]

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Steve Hauck at 07:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in B Platoon Squad 1.

[REDACTED]

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Steve Hauck at 07:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in B Platoon Squad 2.

[REDACTED]

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Steve Hauck at 07:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in B Platoon Squad 2.

[REDACTED]

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Steve Hauck at 07:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in B Platoon Squad 2.

[REDACTED]

Will leave the Administration Division on Wednesday, December 17<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Steve Hauck at 07:45 hours on Thursday, December 18<sup>th</sup>, 2014 for assignment in B Platoon Squad 3. PO Giruzzi will be granted an RDO on Wednesday, December 17<sup>th</sup>, 2014.

[REDACTED]

Will leave the Administration Division on Wednesday, December 17<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Steve Hauck at 07:45 hours on Thursday, December 18<sup>th</sup>, 2014 for assignment in B Platoon Squad 3. PO Hill will be granted an RDO on Wednesday, December 17<sup>th</sup>, 2014.

[REDACTED]

Will leave the Administration Division on Wednesday, December 17<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Steve Hauck at 07:45 hours on Thursday, December 18<sup>th</sup>, 2014 for assignment in B Platoon Squad 3. PO Mahaffy will be granted an RDO on Wednesday, December 17<sup>th</sup>, 2014.

[REDACTED]

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Donald Cinque at 15:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in C Platoon Squad 1.

[REDACTED]

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Donald Cinque at 15:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in C Platoon Squad 2.

[REDACTED]

Will leave the Administration Division on Wednesday, December 17<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Donald Cinque at 15:45 hours on Thursday, December 18<sup>th</sup>, 2014 for assignment in C Platoon Squad 3. PO Sabin will be granted an RDO on Wednesday, December 17<sup>th</sup>, 2014.

[REDACTED]

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Charles Kelly at 23:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in A Platoon Squad 1.

[REDACTED]

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Charles Kelly at 23:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in A Platoon Squad 1.

[REDACTED]

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Charles Kelly at 23:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in A Platoon Squad 2.

[REDACTED]

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Charles Kelly at 23:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in A Platoon Squad 2.

[REDACTED]

Will leave the Administration Division on Tuesday, December 16<sup>th</sup>, 2014 at 23:59 hours and will report to Lieutenant Charles Kelly at 23:45 hours on Wednesday, December 17<sup>th</sup>, 2014 for assignment in A Platoon Squad 3.

[REDACTED]

Captain Edward Noonan  
Uniformed Patrol Division

**BUREAU OF POLICE**

413 Oriskany Street West

Utica, New York 13502

1/15/2018

**INTRA-AGENCY MEMORANDUM**

**SUBJECT:** Instructor Development Course  
Date of Hire: 06/12/2014

**TO:** Chief of Police: Mark W. Williams

Sir,

I am respectfully requesting to be considered for the upcoming Instructor Development Course. Becoming an instructor would be very beneficial in my Law Enforcement Career. This opportunity would greatly help improve my communication skills regarding Law Enforcement topics and learning the instructional process. I believe that I would be able to assist in many of the general topics including Defensive Tactics, Firearms, Physical Fitness, TASER and EVOC. I also would be able to assist with K-9 topics pertaining to in-service instruction for this agency as well as in the Police Academy. Being granted a position in the K-9 Unit so young would be beneficial long-term as I have many years remaining in which I will learn and grow as a K-9 Officer. Thank you for your time and consideration.

NAME: Alexander Castilla 

RANK: P4M

**BUREAU OF POLICE**

**413 Oriskany Street West**

**Utica, New York 13502**

09/28/17

**INTRA-AGENCY MEMORANDUM**

**SUBJECT:** PO Castilla - Secondary Employment

**TO:** Chief of Police: Mark W. Williams

Sir,

I am in agreement with Lt. Holt and do not have any concerns with PO Castilla working the school during the day and his tour of duty on the afternoon shift.

**APPROVED**

*CMW*

NAME: 

RANK: CAPT 1420

# DEPARTMENT OF PUBLIC SAFETY

## BUREAU OF POLICE

413 Oriskany Street West

Utica, New York 13502

9/25/17

### INTRA-AGENCY MEMORANDUM

**SUBJECT:** PO Castilla - Request for Secondary Employment as an SRO

**TO:** Chief of Police: Mark W. Williams

Sir,

PO Castilla who is assigned to C Platoon has submitted a request for secondary employment with the Utica City School District for an SRO position. PO Castilla is a relatively new officer (approximately 3 years of service) who seems to be progressing nicely towards the overall career goal of becoming a well-rounded Police Officer. PO Castilla shows an eagerness to learn, and has a positive approach to his job. PO Castilla is not a sick time abuser and shows no signs of nonfeasance, malfeasance, and/or misfeasance. I do not believe the SRO position will conflict with PO Castilla's primary employment responsibilities associated with the Utica Police Department. Lastly, I do not believe the SRO position will hinder PO Castilla's primary employment responsibilities associated with the Utica Police Department.

NAME: 

RANK: LT. / 4016

# BUREAU OF POLICE

413 Oriskany Street West

Utica, New York 13502

9/25/2017

## INTRA-AGENCY MEMORANDUM

**SUBJECT:** Secondary Employment

**TO:** Chief of Police: Mark W. Williams

Sir,

I am respectfully writing this request to be approved for secondary employment in regards to the recent openings in the Utica City School District for School Resource Officer's. These openings are for "Sub-Status" only and not full-time positions. I would like to be considered for this opportunity for various reasons. The main reason is in order to become more familiar with the vast number of juveniles and teenagers that we encounter every day on the street. Working with these individuals will allow me to know them on a first name basis and will open up an opportunity to develop a relationship if I encounter them outside of school. If I am granted this opportunity it will not interfere with my work performance with the department. I will continue to not utilize sick time unless it is absolutely necessary. Thank you for your time and consideration.

NAME: 

RANK: P4/m

New York State Division of Criminal Justice Services  
**POLICE OFFICER REGISTRY ENTRY FORM - CERTIFICATION OF INITIAL EMPLOYMENT**  
 (Executive Law § 845)

**SECTION I - REGISTRANT INFORMATION** (To be completed by the registrant)

|                                                                                                                                                                                                                                                                  |                                                            |                                |                                |                             |                                                                  |                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|--------------------------------|--------------------------------|-----------------------------|------------------------------------------------------------------|---------------------------------------|
| Were you previously a police officer in NYS?<br><br>Yes <input type="radio"/> No <input checked="" type="radio"/>                                                                                                                                                | Last Name<br><b>Castilla</b>                               | First Name<br><b>Alexander</b> | MI<br>[REDACTED]               | Date of Birth<br>[REDACTED] | Gender<br>[REDACTED]                                             | Social Security Number*<br>[REDACTED] |
|                                                                                                                                                                                                                                                                  | Home Residence Mailing Address<br>[REDACTED]               |                                |                                |                             |                                                                  |                                       |
| Police Officer as defined by NYS Criminal Procedure Law §1.20.                                                                                                                                                                                                   | Home Residence Street Address (if Different)<br>[REDACTED] |                                | City, State, Zip<br>[REDACTED] |                             | City, State, Country of birth (if other than U.S.)<br>[REDACTED] |                                       |
| I am the person named above. I understand that the information in Section I is part of a written statement that will be presented to the Division of Criminal Justice Services for filing, and I certify that it is true to the best of my knowledge and belief. |                                                            |                                |                                |                             |                                                                  |                                       |
| Signature<br>[REDACTED]                                                                                                                                                                                                                                          |                                                            |                                |                                |                             |                                                                  | Date<br><b>6/12/14</b>                |

\*Pursuant to the New York State Personal Privacy Protection Law, DCJS is authorized to collect personal identifying information as part of a public safety agency record. Personal identifying information on this form shall not be revealed, released, transferred, disseminated or otherwise communicated orally, in writing, or by electronic means other than to the registrant. Disclosure of personal identifying information is voluntary. Refusal to provide personal identifying information shall not result in the denial of any right, benefit, or privilege.

**SECTION II - AGENCY INFORMATION** (To be completed by the chief law enforcement officer)

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                   |                           |                                                                                           |                                             |                                                                                                       |                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|---------------------------|-------------------------------------------------------------------------------------------|---------------------------------------------|-------------------------------------------------------------------------------------------------------|------------------------|
| Last Name<br><b>Williams</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                   | First Name<br><b>Mark</b> |                                                                                           | MI<br><b>W</b>                              | Title of Person Signing Section II<br><b>Chief of Police</b>                                          |                        |
| Name of Law Enforcement Agency<br><b>Utica Police Department</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                   |                           |                                                                                           |                                             | Telephone<br><b>315-223-3400</b>                                                                      |                        |
| Address<br><b>413 Oriskany Street W.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                   |                           |                                                                                           | City, State, ZIP<br><b>Utica, NY, 13502</b> |                                                                                                       |                        |
| Type of Appointment<br>Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                     | Background Check Conducted<br>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                           | Residency Verified<br>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                                             | Fingerprints submitted to DCJS<br>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |                        |
| I am the chief law enforcement officer responsible for appointing the person named in Section I as a police officer of the above named law enforcement agency. I understand that the information in Section II is part of a written statement that will be presented to the Division of Criminal Justice Services for filing, and I certify that it is true to the best of my knowledge and belief. I understand I am responsible for providing the registrant with the requisite training pursuant to §209-g of the General Municipal Law. |                                                                                                   |                           |                                                                                           |                                             |                                                                                                       |                        |
| Signature<br>[Signature]                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                   |                           |                                                                                           |                                             |                                                                                                       | Date<br><b>6/13/14</b> |

**SECTION III - CIVIL SERVICE INFORMATION** (To be completed by the civil service officer for all registrants Full or Part-time)

|                                                                                                                                                                                                                                                                                                                                                                                                            |  |                           |  |                                                  |                                                                   |                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------|--|--------------------------------------------------|-------------------------------------------------------------------|-------------------------|
| Last Name<br><b>Wrobel</b>                                                                                                                                                                                                                                                                                                                                                                                 |  | First Name<br><b>Lori</b> |  | MI<br><b>A</b>                                   | Title of Person Signing Section III<br><b>Executive Secretary</b> |                         |
| Name of Civil Service or Personnel Agency<br><b>City of Utica Civil Service</b>                                                                                                                                                                                                                                                                                                                            |  |                           |  |                                                  | Telephone<br><b>315-792-0227</b>                                  |                         |
| Address<br><b>1 Kennedy Plaza</b>                                                                                                                                                                                                                                                                                                                                                                          |  |                           |  | City, State, ZIP<br><b>Utica, New York 13502</b> |                                                                   |                         |
| Title and Civil Service Classification of the Registrant<br><b>Police Officer - Competitive</b>                                                                                                                                                                                                                                                                                                            |  |                           |  |                                                  |                                                                   |                         |
| I am the civil service officer responsible for certifying the appointment of individuals appearing on the payroll of the law enforcement agency named in Section II. I understand that the information in Section III is part of a written statement that will be presented to the Division of Criminal Justice Services for filing, and I certify that it is true to the best of my knowledge and belief. |  |                           |  |                                                  |                                                                   |                         |
| Signature<br>[Signature]                                                                                                                                                                                                                                                                                                                                                                                   |  |                           |  |                                                  |                                                                   | Date<br><b>06-19-14</b> |

**SECTION IV - OATH OF OFFICE** (To be completed by the registrar responsible for recording oaths of office)

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                             |                               |  |                                                  |                                                         |                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-------------------------------|--|--------------------------------------------------|---------------------------------------------------------|------------------------|
| Last Name<br><b>Lindsey</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                             | First Name<br><b>Patricia</b> |  | MI                                               | Title of Person Signing Section IV<br><b>City Clerk</b> |                        |
| Name of Recording Office<br><b>City of Utica City Clerks Office</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                             |                               |  |                                                  | Telephone<br><b>315-792-0117</b>                        |                        |
| Address<br><b>1 Kennedy Plaza</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                             |                               |  | City, State, ZIP<br><b>Utica, New York 13502</b> |                                                         |                        |
| Oath of Office Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Oath of Office Title of the Registrant<br><b>City Clerk</b> |                               |  |                                                  |                                                         |                        |
| I am the officer responsible for recording the oaths of office of individuals appointed as police officers of the law enforcement agency named in Section II. The person named in Section I has filed an oath of office as a police officer, pursuant to an appointment received from the person named in Section II. I understand that the information in Section IV is part of a written statement that will be presented to the Division of Criminal Justice Services for filing, and I certify that it is true to the best of my knowledge and belief. |                                                             |                               |  |                                                  |                                                         |                        |
| Signature<br>[Signature]                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                             |                               |  |                                                  |                                                         | Date<br><b>6-16-14</b> |



UTICA POST 229  
409 HERKIMER RD.  
UTICA, NY 13502



Officer Alexander Castilla  
c/o Utica Police Department  
413 Oriskany St. W.  
Utica, NY 13502

May 12, 2019

Officer Castilla

It is my pleasure to inform you that you and Officer Jimmy Dongsavanh have been selected as "Oneida County Police Officers of the Year".

The choice was made based on the outstanding work you do within the community daily to improve relations between the department and the residents in our city. This is the American Legion way of saying thank you for the work you do.

Should you be able to come to our county convention it will be held on Saturday June 8, 2019 at the New Hartford American Legion. Call to colors will be at 9am, with awards being presented after our opening ceremonies and speeches by elected officials. If you choose to come earlier there will be coffee and breakfast if you want. You may bring a couple guests if you wish.

If you have any questions, feel free to call me at [REDACTED]

[REDACTED]  
Law & Order Chairman



## City of Rochester

Rochester Police Department  
185 Exchange Boulevard, Suite 630  
Rochester, New York 14614-2124  
[www.cityofrochester.gov/publicsafety/police/](http://www.cityofrochester.gov/publicsafety/police/)

Michael L. Ciminelli  
Chief of Police

August 30, 2018

Chief Mark Williams  
Utica Police Department  
413 Oriskany St.-West  
Utica, NY 13502

Dear Chief Williams,

I would like to thank you and your department for the assistance provided to members of the Rochester Police Department during the month of August 2018. The Rochester Police Department's Major Crimes Unit (MCU) and Special Investigations Section (SIS) were investigating a group who were involved in narcotics sales, and who were suspected in several violent crimes in the City of Rochester. During our investigation, [REDACTED] was identified as a source for narcotics distribution, and it had relevance to our case. A search warrant was obtained for [REDACTED] and with the help of Lieutenant Brian Bansner, SWAT entry was arranged and additional resources were obtained.

On August 14, 2018, several investigators and supervisors from the Rochester Police Department met up with Utica PD and Metro SWAT personnel and the search warrant was served at [REDACTED]. Quantities of heroin, cocaine, marijuana and cash were recovered and the target, [REDACTED] was taken into custody. The cooperation and professionalism demonstrated by the members of your agency and the SWAT Team was exceptional and with their help, our case was significantly strengthened. I would like to extend my sincere thanks and gratitude to the Utica Police Department and the Metro SWAT Team; specifically the following individuals:

Special Investigations Unit

Lt. Brian Bansner  
Sgt. Michael Murphy  
Inv. David Desens  
Inv. Paul Paladino  
Inv. Joe Dare

Metro SWAT Team

Capt. Don Cinque  
Lt. James Holt  
Officer Sean Flanagan  
Officer Tyler Mowers  
Officer Chris Mower  
Officer James Femia

Tactical Unit

Officer Castilla/K9 "Varick"

Respectfully,

Chief Michael L. Ciminelli  
Rochester Police Department

xc: Captain John Koonmen

[REDACTED]

Lt. Coromito,  
Officers Castilla & "Variet"

Thank you for your  
generous support in  
making this year's Utica Bark For

Life such a huge success!

The event raised over \$5,100.00 and  
we couldn't have done it without you!

We look forward to seeing you in  
2018!

[REDACTED]  
[REDACTED]  
and [REDACTED]

The 2017 Utica Bark For Life  
Committee

Everyone thoroughly  
enjoyed meeting officer  
Castilla & Variet and watching  
their demo. Thank you!

# ROME POLICE DEPARTMENT

★ A NYS ACCREDITED POLICE DEPT. ★

JUSTICE BUILDING  
301 NORTH JAMES STREET  
ROME, NEW YORK 13440

Chief's Office: [REDACTED]  
Chief's Administrative Office Fax: [REDACTED]  
Department Communications: [REDACTED]  
Department Fax: [REDACTED]

JACQUELINE M. IZZO  
*Mayor*

FRANK J. RETROSI, JR.  
*Commissioner of Public Safety*

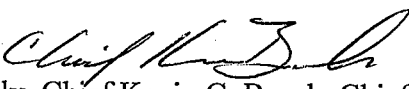
KEVIN C. BEACH  
*Chief of Police*

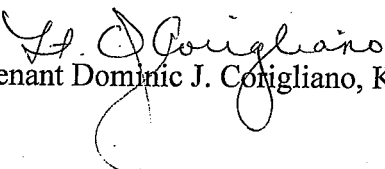
KEVIN M. SIMONS  
*Deputy Chief*



Chief Williams,

The Rome Police Department would like to extend our personal gratitude with the assistance the Utica Police Department provided during a routine contraband search of Rome Free Academy on February 15, 2017. Officer Castila and his K9 partner provided the much needed support in conjunction with the Rome Police Department and Oneida County Sheriff's Department K9 units to accomplish this task. As always, it is a pleasure to work together in efforts to reach our common goals. The Rome Police Department thanks you for the use of your resources and the assistance from your agency.

  
Sincerely, Chief Kevin C. Beach, Chief of Police

  
Lieutenant Dominic J. Conigliano, K9 Cmdr.

**jwolf**

---

**From:** mwilliams  
**Sent:** Monday, June 20, 2016 10:35 AM  
**To:** jholt; bperra; acastilla; bwinkler; kpiersall; shulser; crose; jdongsavanh; mvennero  
**Cc:** Mayor; enoonan; [REDACTED]  
**Subject:** FW: [REDACTED] Incident- RMS 16-29917

Gentlemen,

This morning Lt. Sean Dougherty received a telephone call from a [REDACTED] who was listening to the police scanner, during the incident with the [REDACTED] [REDACTED] was extremely impressed with the coordination of effort and communication that took place with our police department.

The purpose of this email is to thank each one of you individually for the excellent service that you provide. Also a copy of this email will go into each one of your personnel files.

Great job!

*Chief of Police Mark W. Williams*



**City of Utica Police Department**

**413 Oriskany Street West**

**Utica, New York 13502**

Office Telephone [REDACTED]

E-mail address [REDACTED]

\*\*\*\*\*

\*\*\*\*\*

**From:** sdougherty

**Sent:** Monday, June 20, 2016 9:40 AM

**To:** mwilliams <[REDACTED]>

**Cc:** dcinque <[REDACTED]>

**Subject:** [REDACTED]

Chief,

This morning I received a call from [REDACTED] who said that last night he was listening to his scanner and overheard the communications in relation to the [REDACTED] as impressed by the coordination/effort of our fire department and police department. He wanted to express his gratitude for the services we provide. The officers involved in the incident are as follows:

James Holt

Benjamin Perra

Alexander Castilla

Benjamin Winkler

Kyle Piersall

Sean Hulser

Corey Rose

Jimmy Dongsavanh

Marcus Vennero

Sean

# Saint Mary of Mount Carmel/Blessed Sacrament Parish

A Catholic Faith Community serving the Greater Utica Area

August 4, 2015

Chief Mark Williams  
Utica Police Department  
413 Oriskany Street West  
Utica, NY 13502

Dear Chief Williams,

I am writing this letter on behalf of the St. Mary of Mount Carmel / Blessed Sacrament Parish Festival committee.

As the Financial Chairman of the festival, I handle all of the finances and banking for the festival and at the close of each of the festival nights, [REDACTED]

[REDACTED]  
[REDACTED]  
On Saturday, July 18, 2015, we were escorted by Officers Femia and Parrotta, and on Sunday, July 19, 2015, we were escorted by Office Castilla.

I would like to extended our appreciation to the Utica Police Department and your officers as they were very courteous and professional in their duty.

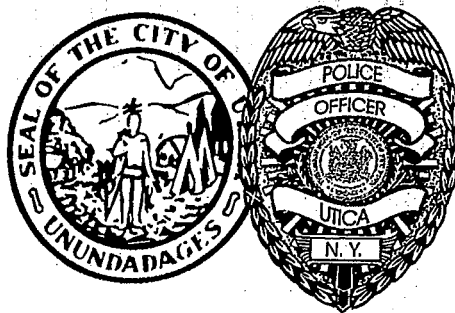
Please extend our thanks to these officers and you should be very proud of them.

Sincerely,

[REDACTED]  
Mario Scalzo Jr.  
[REDACTED]

# Utica Police Department

UTICA, NEW YORK



## Certificate of Commendation

### UNIT CITATION

Awarded to

**OFFICER JIMMY DONGSAVANH and OFFICER ALEXANDER CASTILLA**

The mission of the Utica Police Department Community Outreach Team (COT) is to bridge the gap between the Utica Police Department and members of the community through a goal of developing, broadening, educating and strengthening partnerships with a wide variety of organizations, business groups, homeowner associations, schools, civic groups and public service agencies throughout the City of Utica. This coordinated nexus between the Utica Police Department and the citizens of Utica aids the agency in delivering the highest level of law enforcement services to the community.

The Community Outreach Team is comprised of Officer Jimmy Dongsavanh and Officer Alexander Castilla. These two officers play an integral part in the department's strategy to build relationships and promote positive police-community interaction. Community Outreach is a departmental philosophy, however these two officers are at the forefront of what the department is trying to accomplish. On a daily basis these two officers are out in the community trying to have as much positive contact with as many individuals and groups as possible. Over the course of the past year, these officers have taken part in hundreds of events and made contact with thousands of people in our community.

The amount of dedication that Officer Jimmy Dongsavanh and Officer Alexander Castilla have given to the Community Outreach program is remarkable. They are a credit to the Utica Police Department and have proven to be exemplary employees of the City of Utica.

Dated: May 23, 2019

A handwritten signature in black ink, reading 'Mark W. Williams'.

Mark W. Williams, Chief of Police



# UTICA POLICE DEPARTMENT

Mayor Robert Palmieri

Chief Mark W. Williams

## LETTER FOR FILE

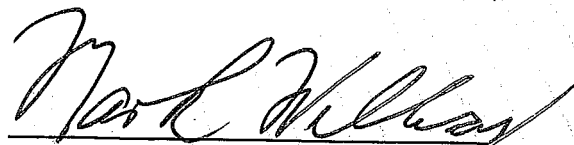
**Sergeant Joseph Cimpi, Officer Donald Talerico, Officer Alexander Castilla, Officer Christopher Vomer, Officer Brandon Burnham and Officer Andrew Miller**

On March 13<sup>th</sup>, 2017, officers were assigned to the GIVE Detail from the hours of 4:00 p.m. to midnight. At approximately 9:00 p.m., Investigator Aaron Donaldson received information that there was a lone male subject walking on foot in the area of Sunset Ave near Shaw Street and was believed to be in possession of a firearm. A description of the male was provided to the officers by Investigator Donaldson. At one point, the male met up with three additional subjects and they were now standing in front of a market located on Oswego Street. Officer Charles Parkosewich was assisting in plain clothes and advised the rest of the marked units that the subject was observed in front of the store and was now walking with the other individuals westbound on Oswego Street.

The marked units consisted of Officer Brandon Burnham and Officer Andrew Miller, Sergeant Joseph Cimpi and Officer Donald Talerico and Sergeant Kerry Carville with Officers Alexander Castilla and Christopher Vomer. All patrol units were nearby and were able to converge onto the subjects from all points, so as to apprehend the subjects if they decided to flee. The subject, who was believed to be in possession of the firearm, was apprehended by Sergeant Carville and handcuffed. Officer Parkosewich was able to locate a loaded .22 caliber Burgo Revolver in the male's waistband. Sergeant Cimpi then searched the subject and located a .22 caliber live ammunition round.

If not for the number of officers on scene tactically positioned to ensure the subjects could not escape, the armed suspect may have fled the area or possibly attempted to use the handgun on an officer to escape. Due to Investigator Donaldson's gathering of information and Officer Parkosewich providing a distinct description of the subject, as well as all the marked units working together, a dangerous armed criminal was apprehended and an illegally possessed handgun was seized without incident. The actions of these officers bring honor to themselves and the Utica Police Department.

Dated: May 25, 2017

  
Mark W. Williams, Chief of Police

# UTICA POLICE DEPARTMENT

Mayor Robert Palmieri

Chief Mark W. Williams

## LETTER FOR FILE

**Sergeant Benjamin Perra, Sergeant Joseph Cimpi, Officer Jordan Dodge, Officer Alexander Castilla, Officer Dennis Basler, Officer Michael Tartaglia and Officer Benjamin Winkler**

On March 27, 2017, at approximately 10:15 p.m., several units were dispatched to the [REDACTED] for a robbery which had just occurred. It was further related by the dispatcher that the two suspects were black males wearing dark clothing and were in possession of a handgun. While en route, Officer Jordan Dodge located two males that matched the description of the suspects on the 700 block of Noyes St. As he attempted to speak with these individuals, they began to flee the area on foot. The subjects ran in opposite directions.

Several officers who were responding to the scene were able to take one of the suspects into custody. A BB gun, that looked identical to a handgun, was located in the area where Woodson had fled. A perimeter was then set up to try and contain the second suspect. While checking the yards on the 700 block of Tracy St., the second suspect was located hiding near a fence. This suspect was also in possession of a BB gun.

Both males were later charged by members of CID with Robbery 2<sup>nd</sup>. Due to these officers' quick actions and teamwork, they were able to remove two dangerous and violent subjects from the streets and possibly prevent them from committing similar robberies.

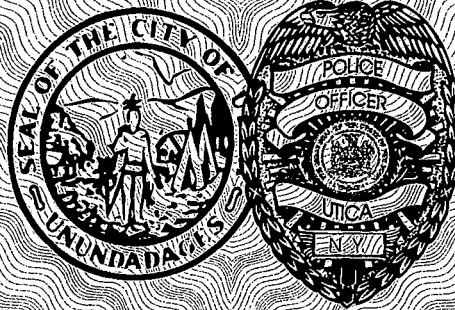
Dated: May 25, 2017



Mark W. Williams, Chief of Police

# Utica Police Department

UTICA, NEW YORK



## Certificate of Commendation HONORABLE SERVICE

Awarded to

**OFFICER SHANNON ACQUAVIVA-CINQUE, OFFICER  
ALEXANDER CASTILLA and OFFICER ADAM HOWE**

On April 16, 2015, Officers Shannon Acquaviva-Cinque, Alexander Castilla and Adam Howe responded to a call of an armed and violent emotionally disturbed person. The EDP was armed with a tomahawk-style axe and stated she would "chop up" anyone that attempted to contact her. The EDP also possessed a steak knife and threatened that she had a Glock handgun in the residence.

Utilizing great teamwork, a perimeter was secured and negotiators were brought in. After tense negotiations failed to end the situation, less than lethal force was used and the EDP was taken into custody without injury to herself or to any officers. Officers Shannon Acquaviva-Cinque, Alexander Castilla and Adam Howe are a credit to the Utica Police Department.

Dated: May 26, 2016

A handwritten signature in black ink, reading 'Mark W. Williams'.

Mark W. Williams, Chief of Police



# UTICA POLICE DEPARTMENT

Mayor Robert Palmieri

Chief Mark W. Williams

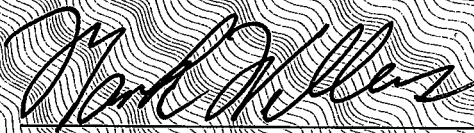
## LETTER FOR FILE

Lieutenant Brian Bansner, Officer Howard Brodt, Officer Alexander Castilla, Officer John Lomonico, Officer Serif Seferagic, Officer Ricardo Hill

On December 18, 2014, officers were dispatched to [REDACTED] for a possible burglary in progress. Several officers converged on the scene and began establishing a perimeter. Officers Brodt and Seferagic were both assigned as training officers and had recruits assigned as their partners. All officers took up perimeter positions and held the scene. Officer John Lomonico equipped himself with a department shotgun and took a position on the front east corner of the structure. Lieutenant Bansner arrived on scene and was briefed by Officer Lomonico. Officer Lomonico explained that he heard movement inside the apartment while on the perimeter. The officers also discovered a chair propped up against a window to assist the burglar with his entry. While officers were attempting to make entry, they were confronted by a male who was hiding inside. The officers managed to remove the suspect from the home and take him into custody. The Criminal Investigations Division was called to the scene and the suspect was arrested.

Because of the officers' teamwork and coordination, they were able to take a burglar into custody without incident. The officers' communication skills and apprehension techniques assisted them in bringing this incident to a quick close. Lieutenant Brian Bansner, Officer Howard Brodt, Officer Alexander Castilla, Officer John Lomonico, Officer Serif Seferagic, and Officer Ricardo Hill bring honor to themselves and the entire Utica Police Department.

Dated: May 18, 2015

  
Mark W. Williams, Chief of Police

**Utica Police Department**

Professional Standards

Officer Disciplinary History

Police Officer Alexander T Castilla [1271/2014000000011]

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**Part I - Personal Information**

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Name: Police Officer Alexander T Castilla  
: 2014000000011 Badge No: 1271 Hire Dt: 06/16/2014

Department: Tactical  
Bureau: Uniformed Patrol  
Division: Uniformed Patrol

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**Part II - Discipline History**

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**MVA2019-0007 Case #: RMS 19-6163 Vehicle accident**

UPD Policy and Procedure Violation: May 30, 2019: Counseling Memorandum - [Action/discipline completed]

Printed: Nov 24, 2020 08:39 By

[REDACTED]

## Concise OfficerStacked Incidents Listing

Police Officer Alexander T Castilla [1271/2014000000011]

: 2014000000011 Hire date: Jun 16, 2014

## Current assignment(s):

Department: Tactical

Bureau: Uniformed Patrol

Division: Uniformed Patrol

## Incidents Listing -----

| Received Dt<br>Officers                     | IA No        | Incident type<br>Involved Citizens | Acc Lev | Involved |
|---------------------------------------------|--------------|------------------------------------|---------|----------|
| Aug 08, 2017<br>Officer Shannon D Acquaviva | UOF2017-0097 | Use of force<br>Angel L Burgos     | 5       | Police   |
| Officer Alexander T Castilla                |              | Matthew Millan                     |         | Police   |

This evening at 2004 hrs several units were dispatched to the intersection of Bleecker St at Nichols St for a large fight. Upon arrival officers observed several parties acting disorderly in the street. A H/M identified as Angel Burgos pushed PO Schultz who was attempting to quell the disturbance. He was taken into custody by PO Castilla, Burgos was charged with Harassment 2nd, Disorderly Conduct and Resisting Arrest. PO Castilla used soft hand techniques and a take down while effecting the arrest of Burgos. While Castilla was dealing with Burgos, Castilla and Schultz observed a H/M identified as Matthew Millan kick the driver's side rear quarter panel of car 7. Inv Donaldson has very good video evidence of this crime and will be providing me with a copy of the footage. There was no injury to either Castilla or Burgos in regards to the use of force by Castilla which will be handled in-house. Damage to car 7 is being handled/investigated by CID who will be filing felony charge for Criminal Mischief 3rd. An estimate will be required.

|                                              |              |                                     |   |        |
|----------------------------------------------|--------------|-------------------------------------|---|--------|
| Sep 01, 2017<br>Officer Alexander T Castilla | UOF2017-0119 | Use of force<br>Jesse James Malison | 5 | Police |
| Officer Andrew B Miller                      |              |                                     |   | Police |

This evening, at approximately 1853 hours, Car 58 (PO Miller) and Car 7 (PO Castilla) were dispatched to 300 N Genesee St (Happy Journey Motel) regarding a check the welfare of an intoxicated male. Once the officers were on scene they deemed that the male in question, Jessie Malison met the criteria for [REDACTED]. While PO Miller and PO Castilla were escorting Malison to the [REDACTED] Malison started to become aggressive and resist the officers. Malison was advised regarding his resistance and was given verbal commands / warnings by the officers to stop resisting. Malison continued to resist the officers which subsequently led the officers to utilize and soft empty hand take down. Once Malison was placed in a position of advantage on the ground he was handcuffed to the rear and escorted to the UFD stretcher. The officers escorted Malison to the UFD ambulance and once inside the ambulance Malison continued to be uncooperative with the firefighters and eventually spit in PO Miller's face. At that point PO Miller assisted UFD with an empty hand restraint until Malison was secured to the ambulance stretcher. PO Castilla notified me regarding the Use of Force, I responded to the scene, interviewed a witness, and the following response to resistance investigation was initiated.

|                                              |              |                              |   |        |
|----------------------------------------------|--------------|------------------------------|---|--------|
| Sep 21, 2017<br>Officer Alexander T Castilla | UOF2017-0128 | Use of force<br>Felix Robles | 5 | Police |
| Officer Michael J Tartaglia III              |              | Matthew C Osterhoudt         |   | Police |

This evening, at approximately 2254 hours, PO Tartaglia and PO Castilla were dispatched to 205 Rutger St. regarding a Trespasser. Upon arrival they were advised by an employee that there was a male who may be under the influence of [REDACTED] but was refusing to leave the premise. While on scene PO Tartaglia and PO Castilla attempted to have the subject leave the premise however the male would not comply with their request. The subject who was identified as Felix Robles [REDACTED] was seated in a chair and told multiple times to leave or he would be charged with Trespass. Robles refused and was informed that he was under arrest and to place his hands behind his back, however he refused. PO Tartaglia placed a handcuff on Robles and he began to pull away preventing him from placing the second handcuff on, so an empty soft hand take down was conducted and Robles was placed onto the ground in order for the officers to gain a position of advantage. Robles refused to place his other hand behind his back and PO Tartaglia and PO Castilla advised Robles to stop resisting. After a brief struggle, the officers were able to handcuff Robles other hand and he was escorted to car 57, without any further incident. A fact finding investigation was initiated regarding the response to resistance.

|                              |              |              |   |          |
|------------------------------|--------------|--------------|---|----------|
| Feb 11, 2019                 | UOF2019-0024 | Use of force | 5 | Sergeant |
| Kerry Carville               |              | [REDACTED]   |   | Police   |
| Officer Alexander T Castilla |              |              |   | Police   |
| Officer Richard V Lange      |              |              |   | Police   |
| Officer Andrew B Miller      |              |              |   | Police   |

This evening, at approximately 1652 hours units responded to a shots fired incident in the area of [REDACTED] PO Femia and Balio called out with three parties at the corner of James Street and Miller Street. Subjects were detained due to the close proximity of the shots fired. One of the males detained was handcuffed due to him reaching in his pockets and not complying with verbal commands. This subject, whom I now know to be [REDACTED] began to try to break free of the Officers grasp upon my arrival. The subject was only being detained at the time and due to his behaviors he was placed into the rear of Patrol Car 51. He was refusing to get into the vehicle so myself, Officers Lange, Miller and Castilla grabbed a hold of him and placed him into the patrol car. The subject tried to kick and using soft hand techniques he was put inside the car. [REDACTED] once inside the patrol car, began to kick the rear passenger's side door repeatedly. I then open the door to advise him to cease his actions and he then tried to exit the vehicle. He was then taken to the ground by Officers Miller, Lange and I he was then placed back into the patrol car, while PO Castilla assisted from the driver's side rear pulling him into the car. Once he was inside the vehicle I had PO Dodge transport him to headquarters. It was later learned that these subjects were seen on video running from the area of shots fired. All three subjects were taken to headquarters, [REDACTED] was placed into the workstation as he [REDACTED]. Photographs were secured of him and he did not request any medical attention. Two handguns were located moments after the subjects were taken to headquarters and charges are pending. A fact finding investigation was initiated regarding the response to resistance.

|                              |              |                  |   |        |
|------------------------------|--------------|------------------|---|--------|
| Feb 21, 2019                 | MVA2019-0007 | Vehicle accident | 5 | Police |
| Officer Alexander T Castilla |              | [REDACTED]       |   | Police |
| Officer Jimmy V Dongsavanh   |              |                  |   |        |

All,

On 02/21/19 at approximately 1250 hours, Car 8 which was being Operated by Officer Castillo with Officer Dongsavanh as his front passenger and K-9 Varick was in the rear passenger seats. Car 8 was travelling west bound on Pleasant Street, made a left turn onto Oneida Street and approached the Memorial Parkway intersection. Officer Castillo stated that the light for south bound traffic had just turned red and he stopped to make sure there was no oncoming traffic east bound. Officer Castillo stated that all traffic remained stopped in place so he could proceed through the intersection. As Officer Castillo started to proceed through the intersection they were struck in the front and rear passenger side doors by another vehicle. Officer Castillo stated that he was responding to a burglary in

progress call and had his emergency lights and sirens activated while approaching the intersection.

The MV104A will be completed by Officer Morinitti. He also secured photos of the scene and Car 8.

Operator of Vehicle two states she was going approximately 30 miles an hour when the accident occurred. She stated to me that Car 8 did not have his emergency siren on, but did have his emergency lights on. She suffered a minor injury of chest pain and was transported to St. Luke's Hospital for evaluation.

I spoke to independent witness Irving Gary who stated that he was stopped in traffic waiting to make a left hand turn onto Oneida Street from the Memorial Parkway. He stated that Car 8 had his emergency lights and sirens activated that that traffic had stopped for him to proceed through the intersection. He will be coming in at 0900 on 02/22/19 for a supporting deposition.

Officer Castillo stated [REDACTED]

Officer Dongsavanh [REDACTED]

K-9 Varick was not injured as he was positioned on the other side of the impact.

Car 8 was towed to the garage.  
[REDACTED]

Investigation is pending. To be completed by Sgt. Murphy

Respectfully Submitted,

Sgt. Michael Murphy

|                              |             |               |   |            |
|------------------------------|-------------|---------------|---|------------|
| Mar 05, 2020                 | EF2020-0016 | E-File        | 5 | Lieutenant |
| Ashley E Berger              |             | Richard Vogel |   |            |
| Officer Christopher R Manion |             |               |   | Police     |
| Officer Alexander T Castilla |             |               |   | Police     |
| Officer Zachary A Ciotti     |             |               |   | Police     |
| Officer Patrick M. Husnay    |             |               |   | Police     |
| Officer Reginald J. Sanders  |             |               |   | Police     |
| Compliment                   |             |               |   |            |

|                              |              |                         |   |          |
|------------------------------|--------------|-------------------------|---|----------|
| May 28, 2020                 | UOF2020-0078 | Use of force            | 5 | Sergeant |
| Charles M Goldstein          |              | Benji Jr Reed           |   |          |
| Officer Alexander T Castilla |              | Jahari D. Brown         |   | Police   |
| Officer Paul C Dewey         |              | David Michael Taurisano |   | Police   |
| Officer Michael J Balio      |              | Melisa Muminovic        |   | Police   |
| Officer Zachary P Ambrose    |              |                         |   | Police   |

On the above date and time, a vehicle stop was executed at Brinckerhoff Ave and Mortimer St relative to a shots fired incident (20-18073). The operator of the vehicle, Jahari Brown was a person of interest in the shots fired investigation and was subsequently detained regarding this. The passenger, Benji Reed Jr. [REDACTED] was detained as part of the shots fired investigation as well. While attempting to



place Reed into handcuffs he tensed his arms up and began pulling away from PO Dewey and PO Balio. Based on Reed's actions PO Dewey and PO Balio forced Reed against the vehicle in order to gain a position of advantage over him. After doing this they were able to secure Reed into handcuffs. During a search of Reed's person, it was discovered he was in possession of felony weight narcotics, marihuana, and handgun ammunition. While Reed was being escorted to a patrol vehicle there was a second response to resistance incident involving PO Ambrose and Sgt Goldstein. This incident is being investigated by Lt. Brodt.

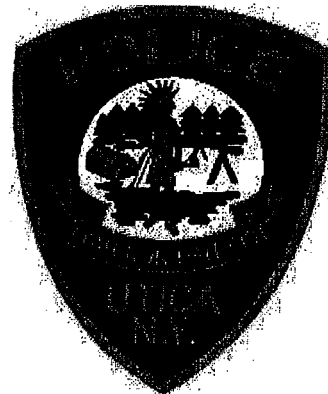
|                                 |              |              |   |        |
|---------------------------------|--------------|--------------|---|--------|
| Aug 03, 2020                    | UOF2020-0118 | Use of force | 5 | Police |
| Officer Eric Weir               |              | [REDACTED]   |   | Police |
| Officer Alexander T Castilla    |              | [REDACTED]   |   | Police |
| Officer Jimmy V Dongsavanh      |              | [REDACTED]   |   | Police |
| Officer Michael J Tartaglia III |              | [REDACTED]   |   | Police |
| UOF Investigation-              | [REDACTED]   |              |   |        |

Report summary: totals by incident type:

| Incident type              | Received |
|----------------------------|----------|
| Anonymous                  | 0        |
| Background Investigation   | 0        |
| Department Discipline      | 0        |
| Discretionary arrest       | 0        |
| Drug test                  | 0        |
| E-File                     | 1        |
| External/Citizen           | 0        |
| Firearm discharge          | 0        |
| Foil Request               | 0        |
| Forced entry               | 0        |
| Generic incident           | 0        |
| Integrity test             | 0        |
| Internal/Department        | 0        |
| K9 Utilization             | 0        |
| Notice of Claim            | 0        |
| Personnel Complaints       | 0        |
| Show of force              | 0        |
| Soft Hand/Empty hand       | 0        |
| Stop                       | 0        |
| UPD Damaged Prop Car/Equip | 0        |
| Use of force               | 6        |
| Vehicle accident           | 1        |
| Vehicle pursuit            | 0        |
| <b>Total</b>               | <b>8</b> |

Printed: Nov 24, 2020 08:39 By: [REDACTED]

# COUNSELING MEMORANDUM



**TO: Officer Al Castilla**  
**FROM: Lieutenant Brian Bansner**  
**DATE: April 16, 2019**  
**RE: MVA Car 8—RMS 19-6163**

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## **I. Identify and define the behavior to be modified:**

On February 21<sup>st</sup>, 2019 you were involved in an on-duty motor vehicle accident and as a result an internal investigation was commenced. After completing a fact-finding investigation, the following was determined:

At approximately 1251 hours on the above-mentioned date, you were operating Car 8 southbound through the intersection of Oneida St. and Memorial Parkway with your lights and sirens activated while responding to assist other units with a Burglary in progress which was dispatched for the residence located at [REDACTED]. While traveling through the above intersection you disregarded the traffic control device (steady red signal) for your lane of travel and as a result you became involved in a Motor Vehicle Accident when a vehicle traveling eastbound on Memorial Parkway (steady green signal) collided with passenger side of Car 8.

Although you had your lights and sirens activated on Car 8 and attempted to make sure the intersection was clear and safe in order to proceed through without issue, you failed to exercise enough due care which resulted in you becoming involved in the motor vehicle accident.

As a result of this internal investigation, I find that you violated the below referenced policy of the Utica Police Department:

## **II. Review of applicable rules & regulations, orders and operating procedures or laws:**

Chapter 8

Article 1

1.14 PERFORMANCE AND ATTENTION TO DUTY:

EE. Departmental Vehicles/Operation/Care/ Personal Use/MV Accident/Reporting;

2. Employees shall operate departmental vehicles in a careful and prudent manner, and shall obey all laws and departmental directives pertaining to such operation.

## **III. Employee's response to the performance deficiency:**

In your response to this violation of the Utica Police Department's Policy and Procedure you took responsibility for your actions and admit that you did not properly follow the above outlined section of the Utica Police Department Policy and Procedure Manual.

## **IV. Clearly explain the behavior expected of the member:**

In the future you are expected to operate all departmental vehicles in a careful and prudent manner and you are expected to adhere to all of the Utica Police Department's Policies and Procedures pertaining to the operation of departmental vehicles.

Last Revision Date 6/7/2016

**V. Potential consequences for continuing the unacceptable behavior:**

Further, similar incidents may result in continued progressive discipline. The discipline may be negative and may include (but is not limited to) reprimand, loss of time or pay, or other measures deemed appropriate.

**VI. Provisions for follow-up consultations:**

This counseling memorandum will be placed in your squad training file. If, after a period of six months there are no further incidents of a similar nature, this memo will be purged from your training file and the matter will be considered closed.

This counseling memorandum will be placed in your personnel file.

Signature of Employee: \_\_\_\_\_

Date: 5/1/19

Signature of Supervisor: LT \_\_\_\_\_

Date: 5/11/19

Signature of Witnessing Supervisor: \_\_\_\_\_

Date: 5/30/19

# Utica Police Department



## Internal Investigation

Motor Vehicle Accident

UPD Car 8

RMS 19-6163

Investigated by: Sgt. M. Murphy

Reviewed by: Lt. Brian D. Bansner

Date: March 29, 2019

**Carbone Collision Center/Don's Ford**

5718 HORATIO STREET, UTICA, NY 13502

Phone: (315) 736-1275

FAX: (800) 515-4254

Workfile ID:

00878979

Federal ID:

License Number:

**Preliminary Estimate****Customer:** utica police**Job Number:**

Written By: Mike Hughes

Insured: utica police

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact:

**Owner:**

utica police

(000) 000-0000 Business

**Inspection Location:**

Carbone Collision Center/Don's Ford

5718 HORATIO STREET

UTICA, NY 13502

Repair Facility

(315) 736-1275 Business

**Insurance Company:****VEHICLE**

2011 FORD Police Interceptor w/3.27 Axle (Fleet) 4D SED 8-4.6L Flex Fuel SEFI na

VIN: 2FABP7BV9BX151967

Interior Color:

Mileage In:

Vehicle Out:

License:

Exterior Color: na

Mileage Out:

State:

Production Date:

Condition:

Job #:

**TRANSMISSION**

Automatic Transmission

Overdrive

**POWER**

Power Steering

Power Brakes

Power Windows

Power Locks

Power Mirrors

Power Adjustable Pedals

**DECOR**

Dual Mirrors

Body Side Moldings

Tinted Glass

**CONVENIENCE**

Air Conditioning

Tilt Wheel

Rear Defogger

**RADIO**

AM Radio

FM Radio

Stereo

Search/Seek

**SAFETY**

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Front Side Impact Air Bags

**SEATS**

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Power Trunk/Gate Release

# Preliminary Estimate

Customer: utica police

Job Number:

2011 FORD Police Interceptor w/3.27 Axle (Fleet) 4D SED 8-4.6L Flex Fuel SEFI na

| Line      | Oper | Description                           | Part Number    | Qty | Extended Price \$ | Labor | Paint |
|-----------|------|---------------------------------------|----------------|-----|-------------------|-------|-------|
| 1         |      | FRONT DOOR                            |                |     |                   |       |       |
| 2         | Repl | RT Door shell w/o keyless entry       | 5W7Z5420124BA  | 1   | 579.63            | 5.9   | 3.2   |
| 3         |      | PILLARS, ROCKER & FLOOR               |                |     |                   |       |       |
| 4         | Repl | RT Aperture panel                     | 3W7Z54211A10AA | 1   | 711.87 s          | 22.0  | 3.4   |
| 5         |      | QUARTER PANEL                         |                |     |                   |       |       |
| 6         | *    | Rpr RT Quarter panel w/o antenna hole |                | 0   | 0.00              | 3.0   | 2.6   |
| 7         |      | Overlap Major Adj. Panel              |                | 0   | 0.00              | 0.0   | -0.4  |
| 8         |      | REAR DOOR                             |                |     |                   |       |       |
| 9         | Repl | RT Door shell w/long wheelbase        | 2W7Z5424630AA  | 1   | 1,405.93          | 5.0   | 3.2   |
| 10        |      | Overlap Major Adj. Panel              |                | 0   | 0.00              | 0.0   | -0.4  |
| 11        | #    | Repl hot poplt                        |                | 1   | 1,500.00          | 2.0   | 0.0   |
| 12        |      | REAR BUMPER                           |                |     |                   |       |       |
| 13        | R&I  | R&I bumper cover                      |                | 0   | 0.00              | 1.1   | 0.0   |
| 14        | * <> | Rpr Bumper cover                      |                | 0   | 0.00              | 2.0   | 3.2   |
| 15        |      | Overlap Major Non-Adj. Panel          |                | 0   | 0.00              | 0.0   | -0.2  |
| 16        |      | Clear Coat                            |                | 0   | 0.00              | 0.0   | 2.5   |
| SUBTOTALS |      |                                       |                |     | 4,197.43          | 41.0  | 17.1  |

## ESTIMATE TOTALS

| Category       | Basis      | Rate         | Cost \$  |
|----------------|------------|--------------|----------|
| Parts          |            |              | 4,197.43 |
| Body Labor     | 41.0 hrs @ | \$ 50.00 /hr | 2,050.00 |
| Paint Labor    | 17.1 hrs @ | \$ 50.00 /hr | 855.00   |
| Paint Supplies | 17.1 hrs @ | \$ 30.00 /hr | 513.00   |
| Subtotal       |            |              | 7,615.43 |
| Grand Total    |            |              | 7,615.43 |
| Deductible     |            |              | 0.00     |
| CUSTOMER PAY   |            |              | 0.00     |
| INSURANCE PAY  |            |              | 7,615.43 |

MyPriceLink Estimate ID / Quote ID:

529283882093125632 / 43678764

2610 DISCLAIMER: PURSUANT TO SECTION 2610 OF THE INSURANCE LAW, AN INSURANCE COMPANY CANNOT REQUIRE THAT REPAIRS BE MADE TO THE MOTOR VEHICLE IN A PARTICULAR PLACE OR REPAIR SHOP. YOU HAVE THE RIGHT TO HAVE YOUR VEHICLE REPAIRED IN THE SHOP OF YOUR CHOICE.

## Preliminary Estimate

**Customer:** utica police

**Job Number:**

2011 FORD Police Interceptor w/3.27 Axle (Fleet) 4D SED 8-4.6L Flex Fuel SEFI na

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR COMMERCIAL INSURANCE OR A STATEMENT OF CLAIM FOR ANY COMMERCIAL OR PERSONAL INSURANCE BENEFITS CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, AND ANY PERSON WHO, IN CONNECTION WITH SUCH APPLICATION OR CLAIM, KNOWINGLY MAKES OR KNOWINGLY ASSISTS, ABETS, SOLICITS OR CONSPIRES WITH ANOTHER TO MAKE A FALSE REPORT OF THE THEFT, DESTRUCTION, DAMAGE OR CONVERSION OF ANY MOTOR VEHICLE TO A LAW ENFORCEMENT AGENCY, THE DEPARTMENT OF MOTOR VEHICLES OR AN INSURANCE COMPANY, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME, AND SHALL ALSO BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE VALUE OF THE SUBJECT MOTOR VEHICLE OR STATED CLAIM FOR EACH VIOLATION.

You are entitled to the return of all replaced parts, except warranty and exchange parts, but you must ask for them in writing before any work is done. If you authorize work by phone, the shop must keep any replaced parts, and make them available when you pick up the vehicle.

## Preliminary Estimate

**Customer: utica police**

**Job Number:**

2011 FORD Police Interceptor w/3.27 Axle (Fleet) 4D SED 8-4.6L Flex Fuel SEFI na

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DE2JA03, CCC Data Date 02/08/2019, and potentially other third party sources of data; and (b) the parts presented are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (\*) or Double Asterisk (\*\*) Indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) Items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recore. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2019 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

### SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component, s=MOTOR Structural component, T=Miscellaneous Taxed charge category, X=Miscellaneous Non-Taxed charge category.

### SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category, E=Electrical labor category, F=Frame labor category, G=Glass labor category, M=Mechanical labor category, S=Structural labor category, (numbers) 1 through 4=User Defined Labor Categories.

### OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent, Algn.=Align, ALU=Aluminum, A/M=Aftermarket part, Blend=Blend, BOR=Boron steel, CAPA=Certified Automotive Parts Association, D&R=Disconnect and Reconnect, HSS=High Strength Steel, HYD=Hydroformed Steel, Incl.=Included, LKQ=Like Kind and Quality, LT=Left, MAG=Magnesium, Non-Adj.=Non Adjacent, NSF=NSF International Certified Part, O/H=Overhaul, Qty=Quantity, Refn=Refinish, Repl=Replace, R&I=Remove and Install, R&R=Remove and Replace, Rpr=Repair, RT=Right, SAS=Sandwiched Steel, Sect=Section, Subl=Sublet, UHS=Ultra High Strength Steel, N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair, EPA=Environmental Protection Agency, NHTSA= National Highway Transportation and Safety Administration, PDR=Paintless Dent Repair, VIN=Vehicle Identification Number.



# Department of Public Safety

## BUREAU OF POLICE

413 Oriskany Street W.

Utica, New York 13502

Date: April 9, 2019

**Subject:** Internal Investigation: MVA—UPD Car 8  
Location: Oneida St. and Memorial Parkway  
Officer Involved: PO Al Castilla and PO Jimmy Dongsavanh  
Officer Injury: PO Jimmy Dongsavanh  
RMS 19-6163

**To:** Chief of Police: Mark Williams

**From:** Lt. Brian D. Bansner

### Summary:

On February 21, 2019, PO Al Castilla was assigned to the Tactical Unit as the Community Outreach/Nuisance Abatement Officer along with his partners K-9 Varick and PO Dongsavanh. PO Castilla was operating marked Utica Police Department Patrol Vehicle identified as Car 8.

At approximately 1248 hours units were dispatched to a residence on the corner of Barton Ave and Sunset Ave regarding a Burglary in Progress. Dispatch advised the units that there were males outside of residence attempting to tear down the door.

At this time Officer Castilla was operating Car 8 traveling westbound on Pleasant St approaching Oneida St. Due to the nature of the call (Burglary in Progress) and being relatively close in proximity to the location of the incident, PO Castilla began to proceed to the incident. PO Castilla continued westbound on Pleasant St. at which time he activated both the emergency lights and sirens on Car 8. Upon reaching Oneida St., PO Castilla turned southbound and approached the intersection of Oneida St. and Memorial Parkway. The light for Southbound traffic on Oneida St had just turned red as PO Castilla approached the intersection. Therefore, all Eastbound traffic on Memorial Parkway had just received the green light. Due to this, PO Castilla stopped at the intersection to make sure it was clear to proceed. PO Castilla observed several cars facing east on Memorial Parkway who appeared to observe the lights and hear the sirens that were activated on Car 8 as the vehicles remained stationary waiting for Car 8 to proceed through the intersection. PO Castilla observed a line of several cars in the passing lane of Memorial Parkway facing eastbound which did not move and appeared to clearly hear the sirens and see the emergency lights on car 8 as they remained stationary waiting for Car 8 to proceed. At this time PO Castilla deemed it safe to proceed southbound through the intersection. As PO Castilla proceeded through the intersection, he then observed a Honda CRV [REDACTED] proceed through the intersection eastbound in the right-hand lane of Memorial Parkway. At this point there was no room or location for PO Castilla to move his vehicle in order to avoid a collision therefore the Honda CRV struck the passenger side of car 8 between the front passenger and rear passenger door. Immediately upon becoming involved in the motor vehicle accident, PO Castilla advised dispatch of the incident and location.

PO Castilla pulled his vehicle over to a safe location and checked on his partner, PO Dongsavanh. [REDACTED]

[REDACTED] PO Castilla and PO Dongsavanh then exited Car 8 so that they could check on the operator of Vehicle #2 who was identified as Antoinette Bodway [REDACTED] Bodway advised that she was not hurt but her chest was sore from the impact. Bodway further advised that she did not see or hear the police vehicle coming through the intersection. PO Castilla requested EMS respond to evaluate Bodway.

PO Castilla then checked on his partner, K9 Varick. PO Castilla removed Varick from the rear of Car 8 and Varick appeared to be uninjured. Varick was temporarily secured in the rear of car 55 due to a large amount of glass in the rear of car 8.

Sgt. Murphy and Sgt. Wooden arrived on scene at which time Sgt. Murphy began handling all supervisory duties and he commenced the necessary steps to proceed with an Internal Investigation into the incident.

Sgt. Murphy made the proper supervisory notifications to the necessary Command Staff.

Operator of Vehicle #2, Antoinette Bodway was [REDACTED]  
[REDACTED]

Passenger of Vehicle #1, Officer Jimmy Dongsavanh [REDACTED]  
[REDACTED]

Vehicle #1, Car 8 was towed to UPD Fleet Maintenance by Midland Collision.

Vehicle #2, NY REG—CWT2780 was removed from the scene by Nimey's Auto.

### **Investigation:**

Sgt. Murphy arrived on scene and commenced an Internal Investigation into this incident per our department policy and procedures as well as per our Guide for Supervisors.

Sgt. Murphy spoke to both Officer Al Castilla and Officer Jimmy Dongsavanh regarding this incident and they both verbally provided him with an account of what transpired. Sgt. Murphy advised both officers that they would need to complete an Intra-Agency Memorandum documenting their account of the accident.

Sgt. Murphy inquired as to any injuries sustained by any involved officer or civilian.

- Sgt. Murphy found the Driver of V#2, Antoinette Bodway [REDACTED]  
[REDACTED] made for her to be transported to [REDACTED]

- Sgt. Murphy found that Officer Dongsavanh [REDACTED]  
Sgt. Murphy arranged for Officer Dongsavanh [REDACTED]  
[REDACTED]

- [REDACTED]  
[REDACTED]

- K9 Varick was not injured as a result of this incident.
- Officer Castilla [REDACTED]

Evidentiary Photographs of the scene and Officer Dongsavanh were secured and entered into the Crime Scene Folder under RMS #19-6163

Officer Lanza completed a Tracs Accident report (MV104A) and RMS Report regarding the Motor Vehicle Accident.

Sgt. Murphy canvassed the area for any third-party surveillance footage that may have captured the incident however no surveillance footage could be located.

Car 8, was towed from the scene by Midland Collision and brought to fleet maintenance.

Car 8 was taken out of service and a Vehicle Repair Request was completed.

NY REG—CWT2780 was towed from the scene by Nimey's Automotive.

Sgt. Murphy made the necessary E-Mail notification per the Guide for Supervisors and per UPD Policy and Procedure regarding the incident.

PO Dongsavanh [REDACTED]  
A [REDACTED]

PO Dongsavanh completed the necessary UPD [REDACTED]  
[REDACTED]

On February 25<sup>th</sup>, 2019 a preliminary estimate was received regarding the damage to UPD Car-8. This estimate was received from Carbone Collision Center located at 5718 Horatio St., Utica, NY 13502. The estimate totaled \$7,615.43.

Sgt. Murphy secured two witness statements regarding this incident:

- Irving Gary [REDACTED] stated that Car 8 had its lights and sirens activated and that all the traffic was stopped. Gary stated that the female went through the intersection and struck the Police car. Gary stated that she had the green light. Gary stated that the police car was going really slow and being careful.
- Jean Rebisz [REDACTED] stated that she observed the police car going very slow with its lights and sirens on. Rebisz stated that the police car was going approximately 5 mph.

On April 4, 2019, I reviewed the Tracs Accident Report (MV104A) which was completed by Officer Lanza. I signed off on the MV104A and also signed the MV104L—Police Line of Duty Accident.

On April 9, 2019, I reviewed all Body Worn Camera footage pertaining to this incident. The BWC's were viewed and tagged appropriately.

On April 9, 2019, I requested the full driving history for Officer Castilla from the Professional Standards Unit.

On April 9, 2019, I received and reviewed the full driving history of Officer Castilla. I found that Officer Castilla had no previous documented history where he was found to be at fault for an on-duty MVA or in violation of any Policy and Procedure regarding the operation of department vehicles.

On April 9, 2019, I reviewed and closed all of the entries made in RMS # 19-6163.

On April 9, 2019 while reviewing the RMS incident I reviewed the Driver's License Information for Officer Castilla and found that he was operating with a VALID CLASS D NYS DLIC.

## **Investigative Findings:**

### **MVA FINDINGS**

On April 9<sup>th</sup>, 2019 I completed a review of the Tracs Accident Report, RMS Incident Report, witness statements, officer narratives, Body Worn Camera Footage, Officer Injury Report, photographs and all other available evidence pertaining to this incident. I found that all of the information appeared to be consistent. I did not note any discrepancies in the information that was reported.

After completing a review of the best evidence available, it is my investigative determination that the Driver of Vehicle #1, Officer Al Castilla is at fault for the accident. Officer Castilla failed to yield the right of way (NYS VTL 1142A) to NY REG- [REDACTED] which did have the green light/right of way traveling east bound on Memorial Parkway and Officer Castilla had the red light traveling south bound on Oneida St.

It should be noted that Officer Castilla did have both his emergency lights and emergency sirens activated on Car 8 as he proceeded through the red light and furthermore he was operating Car 8 at a careful and prudent speed (approximately 5 mph) exercising due caution to avoid an accident unfortunately Officer Castilla did not exercise enough due caution which did result in Vehicle #2 colliding with Vehicle #1.

I believe that due to the multiple cars stopped at the traffic light (eastbound traffic) in both the turning lane and passing lane, it was not possible for the operator of Vehicle #2 to observe the emergency lights which were activated on car 8. In addition, the directional siren of car 8 was projecting southbound and most likely the operator of Vehicle #2 was unable to hear the siren as the stopped vehicles in both the turning lane and passing lane were blocking the path of the siren as Vehicle #2 was in the driving lane traveling eastbound.

Ultimately, I still find that Officer Al Castilla violated the following section of the Utica Police Departments Policy and Procedure Manual:

#### **Chapter 8**

#### **Article 1**

#### **1.14 PERFORMANCE AND ATTENTION TO DUTY:**

- EE. Departmental Vehicles/Operation/Care/ Personal Use/MV Accident/Reporting;
2. Employees shall operate departmental vehicles in a careful and prudent manner, and shall obey all laws and departmental directives pertaining to such operation.

**Disciplinary Recommendation**

It is my recommendation that Officer Al Castilla receive positive discipline in the form of a formal Counseling Memorandum regarding the above referenced section of Utica Police Department Policy and Procedure in order to ensure future compliance with the operation of departmental vehicles.

**OFFICER INJURY FINDINGS**

Based on the totality of the circumstances and my review of this incident I find that PO Jimmy Dongsavanh did in fact [REDACTED]

All paperwork was completed and filed.

All appropriate notifications were made.


**Ancillary Issues:**

NONE

**MVA Investigation:** Closed—Officer Al Castilla at fault for MVA

**Officer Injury:** Closed—occurred in performance of lawful duties and within parameters of the Utica Police Department Policy and Procedure.

Respectfully,

  
Lt. Brian D. Balsner #0309

## DEPARTMENT OF PUBLIC SAFETY

## BUREAU OF POLICE

413 Oriskany Street West

Utica, New York 13502

3/19/19

## INTRA-AGENCY MEMORANDUM

SUBJECT: 1050-PI Involving Car 8

TO: Chief of Police: Mark W. Williams

On February 21, 2019 I was assigned to the Tactical Unit as the Community Outreach/Nuisance Abatement Officer in support of the GIVE Grant, along with my partners K-9 Varick and PO Dongsavanh, under the command of Lt. Bansner.

At approximately 1248 hours units were dispatched to a residence on the corner of Barton Ave and Sunset Ave regarding a Burglary in Progress (see related tab). Dispatch advised the units that there were males outside of residence attempting to tear down the door.

At this time we were traveling West on Pleasant St approaching Oneida St. Due to the nature of the call and not being too far out from the location of the call, we began to patrol that way. As we were traveling West on Pleasant St I activated my emergency lights and sirens. We continued West until we reached Oneida St where I turned South. I then approached the intersection of Oneida St and Memorial Parkway. The light for Southbound traffic on Oneida St had just turned red as we approached the intersection. Therefore, all Eastbound traffic on Memorial Parkway had just received the green light. Due to this, I stopped at the intersection to make sure it was clear to proceed through. There were several cars facing East on Memorial Parkway who observed my lights and sirens which stayed stationary waiting for me to proceed through. I observed a line of several cars in the passing lane of the Parkway which did not move and clearly saw/heard my police vehicle. With traffic stopped, I deemed it safe to proceed South through the intersection. As I proceeded through the intersection, I then immediately saw a Honda CRV come through the intersection Eastbound in the right hand lane. There was no room or location for me to move my vehicle in order to avoid a collision. Therefore, the CRV struck the passenger side of my vehicle striking the pillar in between the front passenger and rear passenger door. I advised dispatch of our location and that we had been involved in an MVA.

After the collision, I moved my vehicle South through the intersection and parked it on the side of the roadway leaving my emergency lights activated. I asked PO Dongsavanh if he was all set in which he stated yes [REDACTED]. We both then exited the vehicle from the driver side door. I then went and spoke with the operator of the Honda, who I now know as Antoinette Bodway. Bodway stated that she [REDACTED]. Bodway stated that she did not hear or see us coming through the intersection. I called UFD for evaluations.

I then checked on K-9 Varick who appeared uninjured from the collision. I escorted him out of the vehicle due to the large quantity of glass that was in the front and back seat of my vehicle. I placed him in the rear of car 55 during this time who had arrived on scene.

I was then advised by a male that stated he had witnessed the collision and I requested him to standby until other

NAME: [REDACTED]

RANK: [REDACTED]

Officers arrive on scene to speak with him in which he complied.

Sgt. Wooden, Sgt. Murphy and car 53 arrived on scene during the incident.

I advised both Sgt. Wooden and Sgt. Murphy of what had happened.

\*Note\*

While I was stopped at the intersection of Memorial Parkway and Oneida St I did not observe any cars in the right hand lane as it appeared unoccupied, only the left lane. Due to the extent of the impact, I believe Bodway was several cars lengths back in the right hand lane traveling East on Memorial Parkway. Unable to see Bodway, I observed only the traffic who could see me and all of these vehicles were stationary and aware of my presence in the intersection leading me to believe that there was no further traffic.

My BWC was downloaded and tagged.

At this time [REDACTED]

Respectfully,  
PO Castilla #1271

NAME: [REDACTED]

RANK: PHM

# SUPPORTING DEPOSITION

State of New York  
County of Oneida  
City of Utica

I, Irvin Gary, the deponent herein residing at, [REDACTED]

DOB [REDACTED], telephone, [REDACTED], occupation, [REDACTED],

Give this deposition as follows:

.On February 21, 2019 at approximately 12:50 PM I was driving northbound on Oneida Street at the Memorial Parkway intersection. I was stopped for the red light behind another car. I saw the police car stopped in traffic near the Fastrac. They must have gotten a call because they turned on their emergency lights and sirens and started to go around the stopped vehicles. They looked like they were going real slow and being careful. I could see his lights and hear his siren. It was pretty loud. I don't know how she didn't hear it. He went thru the first intersection with no problem. All the traffic was stopped because the police car had their lights and sirens on. As they went thru the second intersection the car being driven by the female went through the intersection and stuck the police car on the passenger side. She must not have seen the police car because the cars on her left were all stopped. She had the green light and I don't think she saw the police car until she hit them.

I HAVE READ THE FOREGOING AND UNDERSTAND THAT FALSE STATEMENTS MADE HEREIN ARE PUNISHABLE AS A CLASS A MISDEMEANOR PURSUANT TO SECTION 160.50 OF THE PENAL LAW.

Verified and subscribed before me this 22 day of FEBRUARY, 2019

Name [REDACTED]

Signature [REDACTED]

M.D. MURPHY

Rank Sgt 5910

Deponent



19-0105

# SUPPORTING DEPOSITION

State of New York  
County of Oneida  
City of Utica

I, Jean Rebisz, the deponent herein residing at, [REDACTED]

DOB [REDACTED], telephone, [REDACTED] occupation, [REDACTED]

Give this deposition as follows:

On Thursday, February 21st at approximately 12:50 PM I was driving north on Oneida Street. I was stopped at a red light waiting to make a right hand turn to go east onto the Memorial Parkway. While I was waiting I saw a police car going up Oneida Street. They were going southbound. I saw that the police car had its lights and siren on. I could hear the siren, it wasn't a steady continuous siren but I could definitely hear it going off. The police car was going around the cars that were stopped at the light facing southbound. They were going very slow, if they were going more than 5 miles per hour I'd be surprised. My daughter and I were staring at the police car to see who was in it because we know a police officer that works in the area. While we were looking a car came from the west and hit right into the passenger side of the police car. The police car then pulled over to the west side of the street on Oneida Street. Both officers got out and spoke to each other briefly. The officer then went and checked on the lady in the car that hit them. The officers then started to direct traffic. Eventually I made it into the straight lane and was directed around the accident and went east on the parkway away from the scene. Later in the evening I called the police department to notify them that I had witnessed the accident.

I HAVE READ THE FOREGOING AND UNDERSTAND THAT FALSE STATEMENTS MADE HEREIN ARE PUNISHABLE AS A CLASS A MISDEMEANOR PURSUANT TO SECTION 160.50 OF THE PENAL LAW.

Verified and subscribed before me this 26th day of FEBRUARY, 2019

Name [REDACTED]  
Signature (print)

Rank Sgt

M.D. MURPHY

## Print Date: November 24, 2020

| <u>Course NO</u> | <u>Title</u>              | <u>Type</u> | <u>Prerequisites</u> |              |                 | <u>Comments</u> |
|------------------|---------------------------|-------------|----------------------|--------------|-----------------|-----------------|
|                  |                           |             | <u>Credits</u>       | <u>Hours</u> | <u>Course 1</u> | <u>Course 2</u> |
| 2016000000007    | 2015 December             | In Service  | 0.00                 | 8.00         |                 |                 |
|                  | In-Service-Active Shooter |             |                      |              |                 |                 |

| Schedule |                  |                  |         |
|----------|------------------|------------------|---------|
| Class ID | Start Date/Time  | End Date/Time    | Company |
|          | 12/01/2015 08:00 | 12/01/2015 16:00 |         |
|          | 12/03/2015 08:00 | 12/03/2015 16:00 |         |
|          | 12/07/2015 08:00 | 12/07/2015 16:00 |         |
|          | 12/07/2015 08:00 | 12/07/2015 16:00 |         |
|          | 12/09/2015 08:00 | 12/09/2015 16:00 |         |
|          | 12/11/2015 08:00 | 12/11/2015 16:00 |         |
|          | 12/11/2015 08:00 | 12/11/2015 16:00 |         |
|          | 12/17/2015 08:00 | 12/17/2015 16:00 |         |
|          | 12/17/2015 08:00 | 12/17/2015 16:00 |         |
|          | 12/17/2015 08:00 | 12/17/2015 16:00 |         |

| <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|---------------------|------------------------|------------------|--------------|
|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                               | Prerequisites |       |          | Comments |
|---------------|-------------------------------------|---------------|-------|----------|----------|
|               |                                     | Credits       | Hours | Course 1 |          |
| 2016000000005 | 2015 June Inservice-SPOT In Service | 0.00          | 8.00  | Course 2 |          |

## Course Schedule

| Schedule | Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|----------|------------------|------------------|---------|-----------------|
|          |          | 06/26/2015 08:00 | 06/26/2015 16:00 |         |                 |

## Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

## Course Information

| Course NO     | Title                            | Prerequisites |       |          | Comments                                  |
|---------------|----------------------------------|---------------|-------|----------|-------------------------------------------|
|               |                                  | Credits       | Hours | Course 1 |                                           |
| 2016000000003 | 2015 May Firearms/Article 35 UOF | 0.00          | 8.00  | Course 2 | May Fire arms and Use of Force Article 35 |

## Course Schedule

| Schedule | Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|----------|------------------|------------------|---------|-----------------|
|          |          | 05/01/2015 08:00 | 05/01/2015 16:00 |         |                 |
|          |          | 05/05/2015 08:00 | 03/05/2015 16:00 |         |                 |
|          |          | 05/11/2015 08:00 | 05/11/2015 16:00 |         |                 |
|          |          | 05/13/2015 08:00 | 05/13/2015 16:00 |         |                 |
|          |          | 05/15/2015 08:00 | 05/15/2015 16:00 |         |                 |
|          |          | 05/19/2015 08:00 | 05/19/2015 16:00 |         |                 |
|          |          | 05/21/2015 08:00 | 05/21/2015 16:00 |         |                 |

## Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>                    | <u>Type</u> | <u>Prerequisites</u> |              |                                                 |
|------------------|---------------------------------|-------------|----------------------|--------------|-------------------------------------------------|
|                  |                                 |             | <u>Credits</u>       | <u>Hours</u> | <u>Course 1</u> <u>Course 2</u> <u>Comments</u> |
| 2016000000004    | 2015 September Body worn camera | In Service  | 0.00                 | 8.00         |                                                 |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 09/04/2015 08:00       | 09/04/2015 16:00     |                |                        |
|                 | 09/08/2015 08:00       | 09/08/2015 16:00     |                |                        |
|                 | 09/14/2015 08:00       | 09/14/2015 16:00     |                |                        |
|                 | 09/22/2015 08:00       | 09/22/2015 16:00     |                |                        |
|                 | 09/24/2015 08:00       | 09/24/2015 16:00     |                |                        |

### Instructor

| <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|---------------------|------------------------|------------------|--------------|
|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>                   | <u>Type</u> | <u>Prerequisites</u> |              |                                                 |
|------------------|--------------------------------|-------------|----------------------|--------------|-------------------------------------------------|
|                  |                                |             | <u>Credits</u>       | <u>Hours</u> | <u>Course 1</u> <u>Course 2</u> <u>Comments</u> |
| 2016000000031    | 2016 Active Shooter in Service | In Service  | 0.00                 | 8.00         |                                                 |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 04/05/2016 08:00       | 04/05/2016 16:00     |                |                        |
|                 | 04/07/2016 08:00       | 04/07/2016 16:00     |                |                        |
|                 | 04/11/2016 08:00       | 04/11/2016 16:00     |                |                        |
|                 | 04/13/2016 08:00       | 04/13/2016 16:00     |                |                        |
|                 | 04/15/2016 08:00       | 04/15/2016 16:00     |                |                        |
|                 | 04/21/2016 08:00       | 04/21/2016 16:00     |                |                        |

### Instructor

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                   | Type       | Prerequisites |       |          | Comments                |
|---------------|-------------------------|------------|---------------|-------|----------|-------------------------|
|               |                         |            | Credits       | Hours | Course 1 |                         |
| 2017000000004 | 2016 December Inservice | In Service | 0.00          | 8.00  | Course 2 | Active Shooter Training |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 12/05/2016 08:00 | 12/05/2016 16:00 |         |                 |
|          | 12/05/2016 08:00 | 12/05/2016 16:00 |         |                 |
|          | 12/07/2016 08:00 | 12/07/2016 16:00 |         |                 |
|          | 12/07/2016 08:00 | 12/07/2016 16:00 |         |                 |
|          | 12/09/2016 08:00 | 12/09/2016 16:00 |         |                 |
|          | 12/15/2016 08:00 | 12/15/2016 16:00 |         |                 |
|          | 12/19/2016 08:00 | 12/19/2016 16:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                                             | Type       | Credits | Hours | Course 1 | Course 2 | Comments                                                                                           |
|---------------|---------------------------------------------------|------------|---------|-------|----------|----------|----------------------------------------------------------------------------------------------------|
| 2016000000015 | 2016 January In Service Workplace Violence/Sexual | In Service | 0.00    | 8.00  |          |          | Domestic Violence-Legal Updates-JAU updates-Debour Doctrine-Work place violence /Sexual harassment |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 01/06/2016 08:00 | 01/06/2016 16:00 |         |                 |
|          | 01/06/2016 08:00 | 01/06/2016 16:00 |         |                 |
|          | 01/06/2016 08:00 | 01/06/2016 16:00 |         |                 |
|          | 01/08/2016 08:00 | 01/08/2016 16:00 |         |                 |
|          | 01/08/2016 08:00 | 01/08/2016 16:00 |         |                 |
|          | 01/08/2016 08:00 | 01/08/2016 16:00 |         |                 |
|          | 01/14/2016 08:00 | 01/14/2016 16:00 |         |                 |
|          | 01/14/2016 08:00 | 01/14/2016 16:00 |         |                 |
|          | 01/14/2016 08:00 | 01/14/2016 16:00 |         |                 |
|          | 01/18/2016 08:00 | 01/18/2016 16:00 |         |                 |
|          | 01/18/2016 08:00 | 01/18/2016 16:00 |         |                 |
|          | 01/18/2016 08:00 | 01/18/2016 16:00 |         |                 |
|          | 01/22/2016 08:00 | 01/22/2016 16:00 |         |                 |
|          | 01/22/2016 08:00 | 01/22/2016 16:00 |         |                 |
|          | 01/22/2016 08:00 | 01/22/2016 16:00 |         |                 |
|          | 01/28/2016 08:00 | 01/28/2016 16:00 |         |                 |
|          | 01/28/2016 08:00 | 01/28/2016 16:00 |         |                 |
|          | 01/28/2016 08:00 | 01/28/2016 16:00 |         |                 |

# Training Course Summary

Print Date: November 24, 2020

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

## Course Information

| <u>Course NO</u> | <u>Title</u>           | <u>Type</u> | <u>Credits</u> | <u>Hours</u> | <u>Course 1</u> | <u>Course 2</u> | <u>Comments</u>                                                                                     |
|------------------|------------------------|-------------|----------------|--------------|-----------------|-----------------|-----------------------------------------------------------------------------------------------------|
| 2017000000005    | 2016 October Inservice | In Service  | 0.00           | 0.00         |                 |                 | Use of Force / Legal Updates / Infectious Disease / Performance Evaluation Training for Supervisors |

## Course Schedule

| <u>Schedule</u> | <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|-----------------|------------------------|----------------------|----------------|------------------------|
|                 |                 | 10/04/2016 08:00       | 10/04/2016 16:00     |                |                        |
|                 |                 | 10/14/2016 08:00       | 10/14/2016 16:00     |                |                        |
|                 |                 | 10/18/2016 08:00       | 10/18/2016 16:00     |                |                        |
|                 |                 | 10/20/2016 08:00       | 10/20/2016 16:00     |                |                        |
|                 |                 | 10/24/2016 08:00       | 10/24/2016 16:00     |                |                        |
|                 |                 | 10/28/2016 08:00       | 10/28/2016 16:00     |                |                        |

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|



# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                | Type       | Prerequisites |       |          |          |
|---------------|----------------------|------------|---------------|-------|----------|----------|
|               |                      |            | Credits       | Hours | Course 1 | Course 2 |
| 2016000000030 | 2016 TASER InService | In Service | 0.00          | 8.00  |          |          |

## Course Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 02/05/2016 08:00 | 02/05/2016 16:00 |         |                 |
|          | 02/09/2016 08:00 | 02/09/2016 16:00 |         |                 |
|          | 02/15/2016 08:00 | 02/15/2016 16:00 |         |                 |
|          | 02/17/2016 08:00 | 02/17/2016 16:00 |         |                 |
|          | 02/19/2016 08:00 | 02/19/2016 16:00 |         |                 |
|          | 02/25/2016 08:00 | 02/25/2016 16:00 |         |                 |

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>          | <u>Type</u> | <u>Prerequisites</u> |              |                 | <u>Comments</u>                            |
|------------------|-----------------------|-------------|----------------------|--------------|-----------------|--------------------------------------------|
|                  |                       |             | <u>Credits</u>       | <u>Hours</u> | <u>Course 1</u> |                                            |
| 2017000000032    | 2017 April In-Service | In Service  | 0.00                 | 8.00         | <u>Course 2</u> | Fair and Impartial Policing/DV Form review |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 04/10/2017 08:00       | 04/10/2017 16:00     |                |                        |
|                 | 04/18/2017 08:00       | 04/18/2017 16:00     |                |                        |
|                 | 04/20/2017 08:00       | 04/20/2017 16:00     |                |                        |
|                 | 04/24/2017 08:00       | 04/24/2017 16:00     |                |                        |

### Instructor

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>                              | <u>Type</u> | <u>Prerequisites</u> |              |                 | <u>Comments</u>                               |
|------------------|-------------------------------------------|-------------|----------------------|--------------|-----------------|-----------------------------------------------|
|                  |                                           |             | <u>Credits</u>       | <u>Hours</u> | <u>Course 1</u> |                                               |
| 2018000000002    | 2017 December<br>Inservice/Active Shooter | In Service  | 0.00                 | 8.00         | <u>Course 2</u> | Training conducted art DHS by Inv Joe Amerosa |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 12/04/2017 08:00       | 12/04/2017 16:00     |                |                        |
|                 | 12/06/2017 08:00       | 12/06/2017 16:00     |                |                        |
|                 | 12/08/2017 08:00       | 12/08/2017 16:00     |                |                        |
|                 | 12/12/2017 08:00       | 12/12/2017 16:00     |                |                        |
|                 | 12/14/2017 08:00       | 12/14/2017 16:00     |                |                        |
|                 | 12/22/2017 08:00       | 12/22/2017 16:00     |                |                        |

### Instructor

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                   | Type       | Prerequisites |       |          | Comments                                                                                      |
|---------------|-------------------------|------------|---------------|-------|----------|-----------------------------------------------------------------------------------------------|
|               |                         |            | Credits       | Hours | Course 1 |                                                                                               |
| 2017000000007 | 2017 January In-Service | In Service | 0.00          | 8.00  | Course 2 | Arrest Diversion/ DVI/NARCO/<br>Workplace Violence/Sexual<br>Harassment/City Court Procedures |

## Course Schedule

| Schedule | Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|----------|------------------|------------------|---------|-----------------|
|          |          | 01/20/2017 08:00 | 01/20/2017 16:00 |         |                 |
|          |          | 01/24/2017 08:00 | 01/24/2017 16:00 |         |                 |
|          |          | 01/26/2017 08:00 | 01/26/2017 16:00 |         |                 |

## Instructor

| Reserve Date | Course Category | Serial ID | Notes |
|--------------|-----------------|-----------|-------|
|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>                                       | <u>Type</u> | <u>Prerequisites</u> |              |                 |                 | <u>Comments</u>                            |
|------------------|----------------------------------------------------|-------------|----------------------|--------------|-----------------|-----------------|--------------------------------------------|
|                  |                                                    |             | <u>Credits</u>       | <u>Hours</u> | <u>Course 1</u> | <u>Course 2</u> |                                            |
| 2017000000087    | 2017 September in-service In Service Fall Firearms |             | 0.00                 | 8.00         |                 |                 | in-service Night fire and tactical course. |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 09/07/2017 14:00       | 09/07/2017 22:00     |                |                        |
|                 | 09/11/2017 14:00       | 09/11/2017 22:00     |                |                        |
|                 | 09/13/2017 14:00       | 09/13/2017 22:00     |                |                        |
|                 | 09/15/2017 14:00       | 09/15/2017 22:00     |                |                        |
|                 | 09/21/2017 14:00       | 09/21/2017 16:00     |                |                        |
|                 | 09/29/2017 14:00       | 09/29/2017 22:00     |                |                        |

### Instructor

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                      | Type       | Prerequisites |       |          | Comments                                                  |
|---------------|----------------------------|------------|---------------|-------|----------|-----------------------------------------------------------|
|               |                            |            | Credits       | Hours | Course 1 |                                                           |
| 2018000000036 | 2018 April In Service/EVOC | In Service | 0.00          | 8.00  | Course 2 | EVOC Instructors: Geddes, Berger, Howe, Grande, Acquaviva |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 04/09/2018 08:00 | 04/09/2018 16:00 |         |                 |
|          | 04/17/2018 08:00 | 04/17/2018 16:00 |         |                 |
|          | 04/19/2018 08:00 | 04/19/2018 16:00 |         |                 |
|          | 04/23/2018 08:00 | 04/23/2018 16:00 |         |                 |
|          | 04/25/2018 08:00 | 04/25/2018 16:00 |         |                 |
|          | 04/27/2018 08:00 | 04/27/2018 16:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                   | Type       | Prerequisites |       |          | Comments                    |
|---------------|-------------------------|------------|---------------|-------|----------|-----------------------------|
|               |                         |            | Credits       | Hours | Course 1 |                             |
| 2019000000005 | 2018 December Inservice | In Service | 0.00          | 8.00  | Course 2 | Active Shooter/ Inv Amerosa |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 12/03/2018 08:00 | 12/03/2018 16:00 |         |                 |
|          | 12/07/2018 08:00 | 12/07/2018 16:00 |         |                 |
|          | 12/11/2018 08:00 | 12/11/2018 16:00 |         |                 |
|          | 12/17/2018 08:00 | 12/17/2018 16:00 |         |                 |
|          | 12/19/2018 08:00 | 12/19/2018 16:00 |         |                 |
|          | 12/21/2018 08:00 | 12/21/2018 16:00 |         |                 |

### Instructor

| Reserve Date | Course Category | Serial ID | Notes |
|--------------|-----------------|-----------|-------|
|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                                           | Type       | Credits | Hours | Course 1 | Course 2 | Comments                                       |
|---------------|-------------------------------------------------|------------|---------|-------|----------|----------|------------------------------------------------|
| 2018000000001 | 2018 January Inservice<br>UOF/Person With Diss. | In Service | 0.00    | 8.00  |          |          | Use of Force and Person with<br>dissabilities. |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 01/03/2018 08:00 | 01/03/2018 16:00 |         |                 |
|          | 01/05/2018 08:00 | 01/05/2018 16:00 |         |                 |
|          | 01/09/2018 08:00 | 01/09/2018 16:00 |         |                 |
|          | 01/11/2018 08:00 | 01/11/2018 16:00 |         |                 |
|          | 01/19/2018 08:00 | 01/19/2018 16:00 |         |                 |
|          | 01/25/2018 08:00 | 01/25/2018 16:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|



# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>             | <u>Type</u> | <u>Prerequisites</u> |              |                 | <u>Comments</u>       |
|------------------|--------------------------|-------------|----------------------|--------------|-----------------|-----------------------|
|                  |                          |             | <u>Credits</u>       | <u>Hours</u> | <u>Course 1</u> |                       |
| 2019000000004    | 2018 September Inservice | In Service  | 0.00                 | 0.00         |                 | Firearms/ Inv Amerosa |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 09/10/2018 08:00       | 09/10/2018 16:00     |                |                        |
|                 | 09/14/2018 08:00       | 09/14/2018 16:00     |                |                        |
|                 | 09/18/2018 08:00       | 09/18/2018 16:00     |                |                        |
|                 | 09/20/2018 08:00       | 09/20/2018 16:00     |                |                        |
|                 | 09/24/2018 08:00       | 09/24/2018 16:00     |                |                        |
|                 | 09/28/2018 08:00       | 09/28/2018 16:00     |                |                        |

### Instructor

| <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|---------------------|------------------------|------------------|--------------|
|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title              | Type       | Prerequisites |       |          | Comments                                       |
|---------------|--------------------|------------|---------------|-------|----------|------------------------------------------------|
|               |                    |            | Credits       | Hours | Course 1 |                                                |
| 2019000000007 | 2019 Feb Inservice | In Service | 0.00          | 8.00  | Course 2 | Legal Updates/ Alcohol awareness/ EAP services |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 02/05/2019 08:00 | 02/05/2019 16:00 |         |                 |
|          | 02/07/2019 08:00 | 02/07/2019 16:00 |         |                 |
|          | 02/11/2019 08:00 | 02/11/2019 16:00 |         |                 |
|          | 02/15/2019 08:00 | 02/15/2019 16:00 |         |                 |
|          | 02/21/2019 08:00 | 02/21/2019 16:00 |         |                 |
|          | 02/25/2019 08:00 | 02/25/2019 16:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                  | Type       | Credits | Hours | Course 1 | Course 2 | Comments                                                                                                                          |
|---------------|------------------------|------------|---------|-------|----------|----------|-----------------------------------------------------------------------------------------------------------------------------------|
| 2019000000003 | 2019 January Inservice | In Service | 0.00    | 8.00  |          |          | Infectious Disease (Phil Taurisano<br>UFD)/Use of Force (LT Holt)/ DV/Work<br>place violence/Sexual Harassment<br>(PO Jess Dodge) |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 01/08/2019 08:00 | 01/08/2019 16:00 |         |                 |
|          | 01/10/2019 08:00 | 01/10/2019 16:00 |         |                 |
|          | 01/14/2019 08:00 | 01/14/2019 16:00 |         |                 |
|          | 01/16/2019 08:00 | 01/16/2019 16:00 |         |                 |
|          | 01/18/2019 08:00 | 01/18/2019 16:00 |         |                 |
|          | 01/24/2019 08:00 | 01/24/2019 16:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                       | Type       | Prerequisites |       |          | Comments                     |
|---------------|-----------------------------|------------|---------------|-------|----------|------------------------------|
|               |                             |            | Credits       | Hours | Course 1 |                              |
| 2019000000031 | 2019 May Inservice Firearms | In Service | 0.00          | 8.00  | Course 2 | Lead Instructor Inv. Amerosa |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 05/06/2019 05:00 | 05/06/2019 13:00 |         |                 |
|          | 05/08/2019 05:00 | 05/08/2019 13:00 |         |                 |
|          | 05/10/2019 05:00 | 05/10/2019 13:00 |         |                 |
|          | 05/16/2019 05:00 | 05/16/2019 13:00 |         |                 |
|          | 05/20/2019 05:00 | 05/20/2019 13:00 |         |                 |
|          | 05/24/2019 05:00 | 05/24/2019 13:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>                             | <u>Type</u> | <u>Credits</u> | <u>Hours</u> | <u>Course 1</u> | <u>Course 2</u> | <u>Comments</u>                                                                                                             |
|------------------|------------------------------------------|-------------|----------------|--------------|-----------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------|
| 2019000000050    | 2019 November inservice<br>defensive Tac | In Service  | 0.00           | 8.00         |                 |                 | Defensive tactics/ CIT/Sexual<br>Harassment / Critical Incident and<br>continuity / Supervisor performance<br>Eval training |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 11/04/2019 08:00       | 11/04/2019 16:00     |                |                        |
|                 | 11/08/2019 08:00       | 11/08/2019 16:00     |                |                        |
|                 | 11/12/2019 08:00       | 11/12/2019 16:00     |                |                        |
|                 | 11/14/2019 08:00       | 11/14/2019 16:00     |                |                        |
|                 | 11/18/2019 08:00       | 11/18/2019 16:00     |                |                        |
|                 | 11/22/2019 08:00       | 11/22/2019 16:00     |                |                        |

### Instructor

| <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|---------------------|------------------------|------------------|--------------|
|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                       | Type       | Prerequisites |       |          | Comments                    |
|---------------|-----------------------------|------------|---------------|-------|----------|-----------------------------|
|               |                             |            | Credits       | Hours | Course 1 |                             |
| 2019000000032 | 2019 Patrol Rifle Inservice | In Service | 0.00          | 8.00  | Course 2 | Inv Amerosa Lead Instructor |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 07/01/2019 08:00 | 07/01/2019 16:00 |         |                 |
|          | 07/09/2019 08:00 | 07/09/2019 16:00 |         |                 |
|          | 07/12/2019 08:00 | 07/12/2019 16:00 |         |                 |
|          | 07/16/2019 08:00 | 07/16/2019 16:00 |         |                 |
|          | 07/19/2019 08:00 | 07/19/2019 16:00 |         |                 |
|          | 07/23/2019 08:00 | 07/23/2019 16:00 |         |                 |
|          | 07/26/2019 08:00 | 07/26/2019 16:00 |         |                 |
|          | 07/30/2019 08:00 | 07/30/2019 16:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                    | Type       | Credits | Hours | Course 1 | Course 2 | Comments                                             |
|---------------|--------------------------|------------|---------|-------|----------|----------|------------------------------------------------------|
| 2020000000002 | 2020 February in-service | In Service | 0.00    | 8.00  |          |          | CPR recert/ DVI Workplace Violence/Sexual Harassment |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 02/04/2020 08:00 | 02/04/2020 16:00 |         |                 |
|          | 02/10/2020 08:00 | 02/10/2020 16:00 |         |                 |
|          | 02/12/2020 08:00 | 02/12/2020 16:00 |         |                 |
|          | 02/20/2020 08:00 | 02/20/2020 16:00 |         |                 |
|          | 02/24/2020 08:00 | 02/24/2020 16:00 |         |                 |
|          | 02/26/2020 08:00 | 02/26/2020 16:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                  | Type       | Prerequisites |       |          | Comments                  |
|---------------|------------------------|------------|---------------|-------|----------|---------------------------|
|               |                        |            | Credits       | Hours | Course 1 |                           |
| 2020000000001 | 2020 January inservice | In Service | 0.00          | 8.00  | Course 2 | Discovery/Bail reform/UOF |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 01/07/2020 08:00 | 01/07/2020 16:00 |         |                 |
|          | 01/13/2020 08:00 | 01/13/2020 16:00 |         |                 |
|          | 01/15/2020 08:00 | 01/15/2020 16:00 |         |                 |
|          | 01/21/2020 08:00 | 01/21/2020 16:00 |         |                 |
|          | 01/23/2020 08:00 | 01/23/2020 16:00 |         |                 |
|          | 01/29/2020 08:00 | 01/29/2020 16:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|



# Training Course Summary

## Course Information

| <u>Course NO</u> | <u>Title</u>                    | <u>Type</u> | <u>Credits</u> | <u>Hours</u> | <u>Course 1</u> | <u>Course 2</u> | <u>Comments</u>                           |
|------------------|---------------------------------|-------------|----------------|--------------|-----------------|-----------------|-------------------------------------------|
| 2015000000023    | April 2015 Inservice-CPL Review | In Service  | 0.00           | 8.00         |                 |                 | Presented by the Oneida County D's Office |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 04/07/2015 08:00       | 04/07/2015 16:00     |                |                        |
|                 | 04/09/2015 08:00       | 04/09/2015 16:00     |                |                        |
|                 | 04/13/2015 08:00       | 04/13/2015 16:00     |                |                        |
|                 | 04/15/2015 08:00       | 04/15/2015 16:00     |                |                        |
|                 | 04/17/2015 08:00       | 04/17/2015 16:00     |                |                        |
|                 | 04/23/2015 08:00       | 04/23/2015 16:00     |                |                        |

### Instructor

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>          | <u>Type</u> | <u>Credits</u> | <u>Hours</u> | <u>Course 1</u> | <u>Course 2</u> | <u>Comments</u>                                                            |
|------------------|-----------------------|-------------|----------------|--------------|-----------------|-----------------|----------------------------------------------------------------------------|
| 2017000000067    | August 2017 Inservice | In Service  | 0.00           | 8.00         |                 |                 | Legall Updates/Infectious disease/Supervisor training/CPTED/Pursuit Policy |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 08/08/2017 08:00       | 08/08/2017 16:00     |                |                        |
|                 | 08/14/2017 08:00       | 08/14/2017 16:00     |                |                        |
|                 | 08/16/2017 08:00       | 08/16/2017 16:00     |                |                        |
|                 | 08/18/2017 08:00       | 08/18/2017 16:00     |                |                        |
|                 | 08/22/2017 08:00       | 08/22/2017 16:00     |                |                        |
|                 | 08/24/2017 08:00       | 08/24/2017 16:00     |                |                        |

### Instructor

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>                    | <u>Type</u> | <u>Credits</u> | <u>Hours</u> | <u>Prerequisites</u> | <u>Comments</u>                                                           |
|------------------|---------------------------------|-------------|----------------|--------------|----------------------|---------------------------------------------------------------------------|
| 2017000000021    | Feb 2017 Inservice Blue Courage | In Service  | 0.00           | 8.00         | <u>Course 1</u>      | Blue Courage/Officer Wellness<br>Instructors: Capt Cinque and Sgt. Laurey |
|                  |                                 |             |                |              |                      |                                                                           |
|                  |                                 |             |                |              |                      |                                                                           |
|                  |                                 |             |                |              |                      |                                                                           |
|                  |                                 |             |                |              |                      |                                                                           |
|                  |                                 |             |                |              |                      |                                                                           |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 02/07/2017 08:00       | 03/07/2017 16:00     |                |                        |
|                 | 02/13/2017 08:00       | 02/13/2017 16:00     |                |                        |
|                 | 02/17/2017 08:00       | 02/17/2017 16:00     |                |                        |
|                 | 02/17/2017 08:00       | 02/17/2017 16:00     |                |                        |
|                 | 02/21/2017 08:00       | 02/21/2017 16:00     |                |                        |
|                 | 02/23/2017 08:00       | 02/23/2017 16:00     |                |                        |

### Instructor

| <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|---------------------|------------------------|------------------|--------------|
|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>         | <u>Type</u> | <u>Prerequisites</u> |              |                                                 |
|------------------|----------------------|-------------|----------------------|--------------|-------------------------------------------------|
|                  |                      |             | <u>Credits</u>       | <u>Hours</u> | <u>Course 1</u> <u>Course 2</u> <u>Comments</u> |
| 2015000000004    | Feb. In-Service 2015 | In Service  | 0.00                 | 8.00         |                                                 |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 02/02/2015 08:00       | 02/02/2015 16:00     |                |                        |
|                 | 02/04/2015 08:00       | 02/04/2015 16:00     |                |                        |
|                 | 02/06/2015 08:00       | 02/06/2015 16:00     |                |                        |
|                 | 02/16/2015 08:00       | 02/16/2015 16:00     |                |                        |
|                 | 02/18/2015 08:00       | 02/18/2015 16:00     |                |                        |
|                 | 02/20/2015 08:00       | 02/20/2015 16:00     |                |                        |

### Instructor

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                    | Type       | Prerequisites |       |          |
|---------------|--------------------------|------------|---------------|-------|----------|
|               |                          |            | Credits       | Hours | Course 2 |
| 2016000000053 | Firearms 2016 in-service | In Service | 0.00          | 8.00  |          |

## Course Schedule

| <u>Schedule</u> | <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | Firearms        | 06/06/2016 08:00       | 06/06/2016 16:00     |                |                        |
|                 | Firearms        | 06/08/2016 08:00       | 06/08/2016 16:00     |                |                        |
|                 | Firearms        | 06/10/2016 08:00       | 06/10/2016 16:00     |                |                        |
|                 | Firearms        | 06/14/2016 08:00       | 06/14/2016 16:00     |                |                        |
|                 | Firearms        | 06/16/2016 08:00       | 06/16/2016 16:00     |                |                        |
|                 | Firearms        | 06/24/2016 08:00       | 06/24/2016 16:00     |                |                        |

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>                                 | <u>Type</u> | <u>Credits</u> | <u>Hours</u> | <u>Course 1</u> | <u>Course 2</u> | <u>Comments</u>                                     |
|------------------|----------------------------------------------|-------------|----------------|--------------|-----------------|-----------------|-----------------------------------------------------|
| 2017000000060    | June 2017 Firearms w/<br>Use of Force Review | In Service  | 0.00           | 8.00         |                 |                 | Inv Amerosa Lead Instructor- Oneida<br>County Range |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 06/05/2017 08:00       | 06/05/2017 16:00     |                |                        |
|                 | 06/07/2017 08:00       | 06/07/2017 16:00     |                |                        |
|                 | 06/09/2017 08:00       | 06/09/2017 16:00     |                |                        |
|                 | 06/15/2017 08:00       | 06/15/2017 16:00     |                |                        |
|                 | 06/19/2017 08:00       | 06/19/2017 16:00     |                |                        |
|                 | 06/23/2017 08:00       | 06/23/2017 16:00     |                |                        |

### Instructor

| <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|---------------------|------------------------|------------------|--------------|
|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>        | <u>Type</u> | <u>Prerequisites</u> |              |                 | <u>Comments</u>                                                      |
|------------------|---------------------|-------------|----------------------|--------------|-----------------|----------------------------------------------------------------------|
|                  |                     |             | <u>Credits</u>       | <u>Hours</u> | <u>Course 1</u> |                                                                      |
| 2018000000045    | JUNE 2018 Inservice | In Service  | 0.00                 | 8.00         |                 | Infectious Disease, Barricaded Subject, Legal Updates, Raise the age |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 06/04/2018 08:00       | 06/04/2018 16:00     |                |                        |
|                 | 06/12/2018 08:00       | 06/12/2018 16:00     |                |                        |
|                 | 06/14/2018 08:00       | 06/14/2018 16:00     |                |                        |
|                 | 06/18/2018 08:00       | 06/18/2018 16:00     |                |                        |
|                 | 06/22/2018 08:00       | 06/22/2018 16:00     |                |                        |

### Instructor

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title          | Type       | Prerequisites |       |          |
|---------------|----------------|------------|---------------|-------|----------|
|               |                |            | Credits       | Hours | Course 1 |
| 2020000000026 | June 2020 EVOC | In Service | 0.00          | 8.00  | Course 2 |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 06/03/2020 08:00 | 06/03/2020 16:00 |         |                 |
|          | 06/09/2020 08:00 | 06/09/2020 16:00 |         |                 |
|          | 06/11/2020 08:00 | 06/11/2020 16:00 |         |                 |
|          | 06/17/2020 08:00 | 06/17/2020 16:00 |         |                 |
|          | 06/19/2020 08:00 | 06/19/2020 16:00 |         |                 |
|          | 06/23/2020 08:00 | 06/23/2020 16:00 |         |                 |
|          | 06/25/2020 08:00 | 06/25/2020 16:00 |         |                 |

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|



# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title               | Type       | Credits | Hours | Course 1 | Course 2 | Comments                                                          |
|---------------|---------------------|------------|---------|-------|----------|----------|-------------------------------------------------------------------|
| 2019000000029 | June Inservice 2019 | In Service | 0.00    | 8.00  |          |          | Narcan Refresher training/ Leads<br>On-Line training/ Taserrecert |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 06/07/2019 08:00 | 06/07/2019 16:00 |         |                 |
|          | 06/11/2019 08:00 | 06/11/2019 16:00 |         |                 |
|          | 06/13/2019 08:00 | 06/13/2019 16:00 |         |                 |
|          | 06/17/2019 08:00 | 06/17/2019 16:00 |         |                 |
|          | 06/21/2019 08:00 | 06/21/2019 16:00 |         |                 |
|          | 06/27/2019 08:00 | 06/27/2019 16:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

## Course Information

| Course NO     | Title                | Type                     | Credits | Hours | Course 1 | Course 2 | Comments |
|---------------|----------------------|--------------------------|---------|-------|----------|----------|----------|
| 2017000000020 | K9 First Aid Seminar | State Sponsored Training | 0.00    | 8.00  |          |          |          |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 02/24/2017 08:00 | 02/24/2017 16:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title           | Type                           | Credits | Hours | Course 1 | Course 2 | Comments |
|---------------|-----------------|--------------------------------|---------|-------|----------|----------|----------|
| 2018000000055 | Lexipol Webinar | Other Outside agency sponsored | 0.00    | 1.00  |          |          |          |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 09/25/2018 08:00 | 09/25/2018 09:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

## Course Information

| Course NO     | Title                     | Type                           | Credits | Hours | Course 1 | Course 2 | Comments |
|---------------|---------------------------|--------------------------------|---------|-------|----------|----------|----------|
| 2017000000010 | Meth and Fetynal training | Other Outside agency sponsored | 0.00    | 4.00  |          |          |          |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 01/17/2017 08:00 | 01/17/2017 12:00 |         |                 |
|          | 01/18/2017 08:00 | 01/18/2017 12:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title                           | Type                     | Credits | Hours | Course 1 | Course 2 | Comments |
|---------------|---------------------------------|--------------------------|---------|-------|----------|----------|----------|
| 2017000000034 | NCTC Court room testimony/NARCO | State Sponsored Training | 0.00    | 16.00 |          |          |          |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 04/18/2017 08:00 | 04/19/2017 16:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

## Course Information

| Course NO     | Title                   | Type       | Credits | Hours | Course 1 | Course 2 | Comments                                            |
|---------------|-------------------------|------------|---------|-------|----------|----------|-----------------------------------------------------|
| 2016000000006 | October 2015 in-service | In Service | 0.00    | 8.00  |          |          | Infectious disease-Dealing with difficult people-K9 |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 10/08/2015 08:00 | 10/08/2015 16:00 |         |                 |
|          | 10/28/2015 08:00 | 10/28/2015 16:00 |         |                 |
|          | 10/30/2015 08:00 | 10/30/2015 16:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u> | <u>Type</u> | <u>Credits</u> | <u>Hours</u> | <u>Course 1</u> | <u>Course 2</u> | <u>Comments</u> |
|------------------|--------------|-------------|----------------|--------------|-----------------|-----------------|-----------------|
| 2016000000071    | Patrol Rifle | In Service  | 0.00           | 24.00        |                 |                 |                 |

## Course Schedule

| <u>Schedule</u> | <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|-----------------|------------------------|----------------------|----------------|------------------------|
|                 |                 | 10/19/2016 08:00       | 10/21/2016 16:00     |                |                        |

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

## Course Information

| <u>Course NO</u> | <u>Title</u>            | <u>Type</u>                       | <u>Credits</u> | <u>Hours</u> | <u>Course 1</u> | <u>Course 2</u> | <u>Comments</u>             |
|------------------|-------------------------|-----------------------------------|----------------|--------------|-----------------|-----------------|-----------------------------|
| 2018000000041    | Patrol Rifle July 26-31 | State Sponsored<br>Certifications | 0.00           | 32.00        |                 |                 | Inv Amerosa Lead Instructor |

## Course Schedule

| <u>Schedule</u> | <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|-----------------|------------------------|----------------------|----------------|------------------------|
|                 |                 | 07/26/2018 08:00       | 07/31/2018 16:00     |                |                        |

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>           | <u>Type</u>                    | <u>Credits</u> | <u>Hours</u> | <u>Prerequisites</u> |                 | <u>Comments</u> |
|------------------|------------------------|--------------------------------|----------------|--------------|----------------------|-----------------|-----------------|
| 2017000000055    | Police K9 Decoy School | Other Outside agency sponsored | 0.00           | 24.00        | <u>Course 1</u>      | <u>Course 2</u> |                 |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
| 17-24818        | 06/25/2017 08:00       | 06/25/2017 16:00     |                |                        |

### Instructor

| <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|---------------------|------------------------|------------------|--------------|
|---------------------|------------------------|------------------|--------------|

## Course Information

| <u>Course NO</u> | <u>Title</u>          | <u>Type</u>              | <u>Credits</u> | <u>Hours</u> | <u>Prerequisites</u> |                 | <u>Comments</u> |
|------------------|-----------------------|--------------------------|----------------|--------------|----------------------|-----------------|-----------------|
| 2018000000031    | Prob Orient. Policing | State Sponsored Training | 0.00           | 8.00         | <u>Course 1</u>      | <u>Course 2</u> |                 |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 05/30/2018 08:00       | 05/30/2018 16:00     |                |                        |

### Instructor

| <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|---------------------|------------------------|------------------|--------------|
|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u> | <u>Type</u> | <u>Prerequisites</u> |              |                 | <u>Comments</u> |
|------------------|--------------|-------------|----------------------|--------------|-----------------|-----------------|
|                  |              |             | <u>Credits</u>       | <u>Hours</u> | <u>Course 1</u> |                 |
| 2016000000050    | Riot Control | In Service  | 0.00                 | 0.00         | <u>Course 2</u> |                 |

## Course Schedule

### Schedule

| <u>Class ID</u>     | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|---------------------|------------------------|----------------------|----------------|------------------------|
| Riot Control/ Civil | 05/05/2016 08:00       | 05/05/2016 16:00     |                | ---                    |

### Instructor

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

## Course Information

| <u>Course NO</u> | <u>Title</u>           | <u>Type</u>                    | <u>Prerequisites</u> |              |                 | <u>Comments</u> |
|------------------|------------------------|--------------------------------|----------------------|--------------|-----------------|-----------------|
|                  |                        |                                | <u>Credits</u>       | <u>Hours</u> | <u>Course 1</u> |                 |
| 2018000000047    | ROHVA on-line training | Other Outside agency sponsored | 0.00                 | 2.00         | <u>Course 2</u> |                 |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 08/20/2018 08:00       | 08/20/2018 10:00     |                | ---                    |

### Instructor

| <u>Instructor</u> | <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|-------------------|---------------------|------------------------|------------------|--------------|
|-------------------|---------------------|------------------------|------------------|--------------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| Course NO     | Title           | Type       | Credits | Hours | Prerequisites | Course 1 | Course 2 | Comments |
|---------------|-----------------|------------|---------|-------|---------------|----------|----------|----------|
| 2020000000023 | TASER inservice | In Service | 0.00    | 4.00  |               |          |          |          |

## Course Schedule

### Schedule

| Class ID | Start Date/Time  | End Date/Time    | Company | Course Location |
|----------|------------------|------------------|---------|-----------------|
|          | 04/03/2020 08:00 | 04/03/2020 12:00 |         |                 |
|          | 04/06/2020 08:00 | 04/06/2020 12:00 |         |                 |
|          | 04/07/2020 08:00 | 04/07/2020 12:00 |         |                 |
|          | 04/14/2020 08:00 | 04/14/2020 12:00 |         |                 |
|          | 04/15/2020 08:00 | 04/15/2020 12:00 |         |                 |
|          | 04/16/2020 08:00 | 04/16/2020 12:00 |         |                 |
|          | 04/20/2020 08:00 | 04/20/2020 12:00 |         |                 |
|          | 04/23/2020 08:00 | 04/23/2020 12:00 |         |                 |
|          | 04/24/2020 08:00 | 04/24/2020 12:00 |         |                 |
|          | 04/28/2020 08:00 | 04/28/2020 12:00 |         |                 |
|          | 04/30/2020 08:00 | 04/30/2020 12:00 |         |                 |

### Instructor

| Instructor | Reserve Date | Course Category | Serial ID | Notes |
|------------|--------------|-----------------|-----------|-------|
|------------|--------------|-----------------|-----------|-------|

# Training Course Summary

Print Date: November 24, 2020

## Course Information

| <u>Course NO</u> | <u>Title</u>       | <u>Type</u> | <u>Prerequisites</u> |              |                 |                 |
|------------------|--------------------|-------------|----------------------|--------------|-----------------|-----------------|
|                  |                    |             | <u>Credits</u>       | <u>Hours</u> | <u>Course 1</u> | <u>Course 2</u> |
| 2018000000068    | UTV Group training | In Service  | 0.00                 | 8.00         |                 |                 |

## Course Schedule

### Schedule

| <u>Class ID</u> | <u>Start Date/Time</u> | <u>End Date/Time</u> | <u>Company</u> | <u>Course Location</u> |
|-----------------|------------------------|----------------------|----------------|------------------------|
|                 | 11/12/2018 08:00       | 11/12/2018 16:00     |                | ---                    |
|                 | 11/20/2018 08:00       | 11/20/2018 16:00     |                | ---                    |

### Instructor

| <u>Reserve Date</u> | <u>Course Category</u> | <u>Serial ID</u> | <u>Notes</u> |
|---------------------|------------------------|------------------|--------------|
|---------------------|------------------------|------------------|--------------|