

# City of Utica



Utica, New York

To The City Clerk of Utica

*As provided by Section 12 of the Second Class Cities Laws, I hereby  
certify that*

**Name:** Zachary A. Ciotti

**Address:** [REDACTED]

**Telephone:**

*has this day been appointed to the position of* Police Officer

*in the department of* Public Safety- Bureau Of Police

*the term to commence* June 12, 2015

*the term to end* N/A

*filling unexpired term of (if applicable)*

Signed

Mayor

Title of Official

## PERFORMANCE EVALUATION REPORT

NAME (FIRST, LAST, MI) <b>ZACHARY, CIOTTI</b>	ID # [REDACTED]	RANK <b>PO</b>	DIVISION/UNIT <b>PATROL B-3</b>
DUTY ASSIGNMENT (I.E. DESK, STREET PATROL, BOOKING) <b>STREET, DESK, DOOR</b>	PERIOD COVERED <b>1 YEAR</b>	FROM <b>1/1/19</b>	TO <b>12/31/19</b>

## PERFORMANCE LEVEL DEFINITIONS

OUTSTANDING = 5    VERY GOOD = 4    ACCEPTABLE = 3    NEEDS IMPROVEMENT = 2    UNSATISFACTORY = 1  
 In making the evaluation of each category below, supervisors are to evaluate the employee's performance only for the past Twelve month period and compare that performance to guidelines established in section 6.15 C (1 through 18) of General Order # 02-47 Personnel Performance Evaluations.

## 1. DUTY PERFORMANCE (ALL EMPLOYEES)

<b>2</b> PERSONAL APPEARANCE	<b>2</b> COMMAND PRESENCE	<b>3</b> REPORT WRITING ABILITY	<b>3</b> INTERPERSONAL SKILLS (VERBAL)
<b>2</b> RESPONSIVENESS TO SUPERVISION	<b>3</b> ATTENDANCE	<b>3</b> RELIABILITY	<b>3</b> PERFORMANCE UNDER STRESS
<b>2</b> PERFORMANCE	<b>2</b> PUNCTUALITY	<b>2</b> INVESTIGATIVE/PROBLEM SOLVING SKILLS	
<b>2</b> JUDGMENT	<b>3</b> CARE AND USE OF EQUIPMENT	<b>2</b> KNOWLEDGE OF LAWS, POLICIES, ETC	

## 2. DAYS LOST DURING PERIOD COVERED BY THIS REPORT

SICK: 3    INJURED ON-DUTY: 0    INJURED OFF-DUTY: 0    OTHER: 0    TOTAL OCCURENCES: 5

## 3. SUPERVISORY PERSONNEL ONLY

LEADERSHIP QUALITIES

EFFECTIVENESS OF DELEGATION

TRAINING/COACHING OF SUBORDINATES

EVALUATION OF SUBORDINATES

## 4. NARRATIVE SECTION (This section is to be used to record specific and personal characteristics of this employee which are not adequately covered in the rating sections above. Any factors rated as a 1 or a 5 in the above sections must be articulated in this section.)

2.8 Sick Days - 5 occurrences due to taking odd hours of Sick time on several days

PO Ciotti took 4 hours of Sick time on a day he had previously requested off but was denied.

PO Ciotti was late for his tour on several occasions and failed to call in when he was "On Call."

PO Ciotti's appearance needs improvement as he needs to be reminded to shave prior to his tour.

PO Ciotti needs to show more care and urgency when supervisors advise of tasks required of him. PO Ciotti has been late turning in his monthly totals even after being reminded via e-mail. He has failed to show up to depositions that he was notified of via e-mail. He has been lackadaisical in responding to calls in his zone that were being handled by a supervisor.

PO Ciotti has a very calm, laid back personality which is a positive attribute when dealing with victims. The negative side to that is he can be too laid back in situations that call for enhanced officer safety and command presence. PO Ciotti did an excellent job searching his zone at the end of shift for a domestic larceny suspect from a neighboring zone and even located the suspect and took him into custody. The issue was when interacting with the suspect he did not display a command presence showing that he was in control of the situation. After finally getting the suspect in custody it was found that he had a gun on his person. PO Ciotti showed poor judgement and knowledge of policy by placing the gun on the hood of his patrol vehicle with no other officers around rather than securing it on his person or inside of the vehicle. PO Ciotti being proactive did take a loaded handgun off of the street which is to be commended for.

PO Ciotti appears to want to help legitimate victims and is thorough in his investigations when attempting to do so. He has even been complimented by citizens for same. On the other hand PO Ciotti seems hesitant to hold offenders accountable for petty offenses (VTL, open container, etc.) and is overly empathetic and needs to be reminded that it is his job to enforce the law.

How can this employee best improve his/her performance? (Include setting Career /Performance Goals).

PO Ciotti currently has 4.5 years on the job. He is reaching the point in his career where he is no longer a "rookie" patrolman. PO Ciotti needs to work on his maturity level as it pertains to getting to work on time, neatly groomed, and taking responsibility for his actions. PO Ciotti should gain more knowledge regarding the department rules & regulations and enforcement of NYS laws and should be taking charge on calls. PO Ciotti has great potential and should he choose to do the aforementioned he could make his way to a specialized unit

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(Goal settings Continue From Front)  
or a supervisory position.

5. OVERALL PERFORMANCE RATING: This overall rating is to be based on the following factors:

- A. The employee's performance in his/her present assignment during the evaluation period; AND  
B. Consideration of the general needs of the Department, comparing the capabilities and characteristics of this employee to all other employees of equal rank and pay grade known to the evaluator.

☐ OUTSTANDING ☐ VERY GOOD ☐ ACCEPTABLE ☒ NEEDS IMPROVEMENT ☐ UNSATISFACTORY

6. REVIEWING COMMANDING OFFICER: (Immediate Supervisor) Name: Sean Dougherty

Signature Sean Dougherty Rank Lieutenant Date 2/10/20

7. SUPERVISOR REVIEWING WITH

Signature Ashley Berger Rank Sergeant Date 2/2/20

8. EMPLOYEE'S COMMENTS: (Optional)

9. EMPLOYEE'S SIGNATURE: This signature indicates agreement with this report. It verifies that this report has been personally reviewed with me and that I have received a copy of this report. If I do not agree with this report, I have indicated this by writing "under protest" next to my signature. I have also indicated whether I "request appeal" or "waive appeal" on this report.

Signature Zachary Ciotti Rank Police Officer Date 2/2/20

## PERFORMANCE EVALUATION REPORT

NAME (FIRST, LAST, MI) <b>Zachary Ciotti</b>	ID # [REDACTED]	RANK <b>PtIm</b>	DIVISION/UNIT <b>A-3</b>
DUTY ASSIGNMENT (I.E. DESK, STREET PATROL, BOOKING) <b>Street Patrol</b>	PERIOD COVERED <b>Annual</b>	FROM <b>1/1/18</b>	TO <b>12/31/18</b>

## PERFORMANCE LEVEL DEFINITIONS

EXCELLENT = 5

GOOD = 4

ACCEPTABLE = 3

NEEDS IMPROVEMENT = 2

UNSATISFACTORY = 1

In making the evaluation of each category below, supervisors are to evaluate the employee's performance only for the past Twelve month period and compare that performance to guidelines established in section 6.15 C (1 through 18) of General Order # 02-47 Personnel Performance Evaluations.

## 1. DUTY PERFORMANCE (ALL EMPLOYEES)

<b>4</b>	<b>GENERAL APPEARANCE</b>	<b>3</b>	<b>ASSIGNMENT TASKS</b>	<b>3</b>	<b>WORK QUALITY</b>	<b>3</b>	<b>KNOWLEDGE OF LAWS, POLICIES, ETC.</b>
<b>4</b>	<b>RESPONSIVENESS TO SUPERVISION</b>	<b>4</b>	<b>ATTENDANCE</b>	<b>4</b>	<b>RELIABILITY</b>	<b>3</b>	<b>REPORT WRITING ABILITY</b>
<b>3</b>	<b>INITIATIVE</b>	<b>3</b>	<b>PUNCTUALITY</b>	<b>3</b>	<b>INVESTIGATIVE/PROBLEM SOLVING SKILLS</b>	<b>4</b>	<b>INTERACTION WITH PUBLIC</b>
<b>3</b>	<b>JUDGMENT</b>	<b>2</b>	<b>CARE AND USE OF EQUIPMENT</b>	<b>4</b>	<b>INTERACTION WITH OTHER MEMBERS OF THE DEPARTMENT</b>		
<b>4</b>	<b>COMMAND PRESENCE</b>	<b>4</b>	<b>PERFORMANCE UNDER STRESS</b>	<b>3</b>	<b>COMMUNICATION SKILLS (VERBAL)</b>		

## 2. SUPERVISORY PERSONNEL ONLY

LEADERSHIP QUALITIES

EFFECTIVENESS OF DELEGATION

TRAINING/COACHING OF SUBORDINATES

EVALUATION OF SUBORDINATES

**3. NARRATIVE SECTION (This section is to be used to record specific and personal characteristics of this employee which are not adequately covered in the rating sections above. Any factors rated as a 1 or a 5 in the above sections must be articulated in this section.)**

Officer Ciotti has been employed at the Utica Police Department for three and a half years.

4- General Appearance- Officer Ciotti regularly comes to work in a clean uniform and polished boots.

3-Initiative- Officere Ciotti could be more proactive during his tours of duty

3- Report Writing Ability- Officer Ciotti prepares well written reports but they could be more thorough.

4- Attendance- Officer Ciotti utilized 3 sick days during this evaluation period.

3- Punctuality- Officer Ciotti had one instance where he was a no show for roll call and a supervisor had to go to his house and wake him up for his shift.

In October of 2018 Officer Ciotti was issued a counseling memo regarding damage to Car 44 tire due to him hitting a curb.

In November of 2018 Officer Ciotti was verbally counseled regarding not wearing his hat at the bus stop during shift change.

In December of 2018 Officer Ciotti was verbally counseled regarding parking in front of a fire hydrant.

2018 Totals:

Arrests; 46

Closed cases; 77

Premise checks; 275

UTT's; 70

Parking Tickets; 198

How can this employee best improve his/her performance? (Include setting Career /Performance Goals).

Officer Ciotti can improve his performance by being more proactive and being more thorough in his reports. Officer Ciotti is a young Officer with only three and a half years on the job. With time his report writing will improve and he will understand the necessity of being as thorough as possible. I would like to see Officer Ciotti be more proactive for the amount of time that he has on the job and gain as much experience as he can.

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4. OVERALL PERFORMANCE RATING: This overall rating is to be based on the following factors:

- A. The employee's performance in his/her present assignment during the evaluation period; AND  
B. Consideration of the general needs of the Department, comparing the capabilities and characteristics of this employee to all other employees of equal rank and pay grade known to the evaluator.

☐ EXCELLENT    ☐ GOOD    ☒ ACCEPTABLE    ☐ NEEDS IMPROVEMENT    ☐ UNSATISFACTORY

5. REVIEWING COMMANDING OFFICER: Name: Howard Brodt

Signature Howard Brodt Rank Lieutenant Date 1/28/19  
Print / Signature

6. SUPERVISOR REVIEWING WITH EMPLOYEE: Name: Kevin Strife  
Signature Kevin Strife Rank Sergeant Date 1/27/19  
Print / Signature

7. EMPLOYEE'S COMMENTS: (Optional)

8. EMPLOYEE'S SIGNATURE: This signature does not necessarily indicate agreement with this report. It verifies that this report has been personally reviewed with me and that I have received a copy of this report. If I do not agree with this report, I have indicated this by writing "under protest" next to my signature. I have also indicated whether I "request appeal" or "waive appeal" on this report.

Signature Zachary Ciotti Rank PO Date 1/27/19  
Print / Signature

## PERFORMANCE EVALUATION REPORT

NAME (FIRST, LAST, MI) <b>Zachary Ciotti</b>	ID# [REDACTED]	RANK <b>Ptln.</b>	DIVISION/UNIT <b>B-3</b>
DUTY ASSIGNMENT (I.E. DESK, STREET PATROL, BOOKING) <b>Street Patrol</b>	PERIOD COVERED <b>1 year</b>	FROM <b>01/01/17</b>	TO <b>12/31/17</b>

## PERFORMANCE LEVEL DEFINITIONS

EXCELLENT = 5

GOOD = 4

ACCEPTABLE = 3

NEEDS IMPROVEMENT = 2

UNSATISFACTORY = 1

In making the evaluation of each category below, supervisors are to evaluate the employee's performance only for the past Twelve month period and compare that performance to guidelines established in section 6.15 C (1 through 18) of General Order # 02-47 Personnel Performance Evaluations.

## 1. DUTY PERFORMANCE (ALL EMPLOYEES)

<b>4</b>	<b>GENERAL APPEARANCE</b>	<b>4</b>	<b>ASSIGNMENT TASKS</b>	<b>3</b>	<b>WORK QUALITY</b>	<b>2</b>	<b>KNOWLEDGE OF LAWS, POLICIES, ETC.</b>
<b>4</b>	<b>RESPONSIVENESS TO SUPERVISION</b>	<b>3</b>	<b>ATTENDANCE</b>	<b>3</b>	<b>RELIABILITY</b>	<b>3</b>	<b>REPORT WRITING ABILITY</b>
<b>3</b>	<b>INITIATIVE</b>	<b>3</b>	<b>PUNCTUALITY</b>	<b>3</b>	<b>INVESTIGATIVE/PROBLEM SOLVING SKILLS</b>	<b>4</b>	<b>INTERACTION WITH PUBLIC</b>
<b>3</b>	<b>JUDGMENT</b>	<b>4</b>	<b>CARE AND USE OF EQUIPMENT</b>	<b>4</b>	<b>INTERACTION WITH OTHER MEMBERS OF THE DEPARTMENT</b>		
<b>3</b>	<b>COMMAND PRESENCE</b>	<b>3</b>	<b>PERFORMANCE UNDER STRESS</b>	<b>4</b>	<b>COMMUNICATION SKILLS (VERBAL)</b>		

## 2. SUPERVISORY PERSONNEL ONLY

LEADERSHIP  
QUALITIESEFFECTIVENESS OF  
DELEGATIONTRAINING/COACHING  
OF SUBORDINATESEVALUATION OF  
SUBORDINATES

**3. NARRATIVE SECTION** (This section is to be used to record specific and personal characteristics of this employee which are not adequately covered in the rating sections above. Any factors rated as a 1 or a 5 in the above sections must be articulated in this section.)

Ptln. Ciotti completed 2 years of service during this rating period.

Ptln. Ciotti always presents a neat and polished appearance and passes all uniform inspections.

Ptln. Ciotti is occasionally a Top Performer in monthly totals, however he should work on being more proactive and taking more initiative when it comes to vehicle and citizen stops.

Ptln. Ciotti only utilized 4 sick days this year, however one of those sick calls was completed less than 1 hour prior to the start of his tour. Ptln. Ciotti was verbally counseled regarding this.

Ptln. Ciotti does well when speaking with members of the public and is able to keep a calm demeanor when dealing with aggitated subjects.

How can this employee best improve his/her performance? (Include setting Career /Performance Goals).

Ptln. Ciotti can improve his performance by expanding his knowledge of law and being more proactive with traffic and citizen stops. He should also put in for more training opportunities as they become available and this should help build his knowledge and confidence with investigations.

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(Goal settings Continue From Front)

4. OVERALL PERFORMANCE RATING: This overall rating is to be based on the following factors:

- A. The employee's performance in his/her present assignment during the evaluation period; AND  
B. Consideration of the general needs of the Department, comparing the capabilities and characteristics of this employee to all other employees of equal rank and pay grade known to the evaluator.

☐ EXCELLENT ☐ GOOD ☒ ACCEPTABLE ☐ NEEDS IMPROVEMENT ☐ UNSATISFACTORY

5. REVIEWING COMMANDING OFFICER

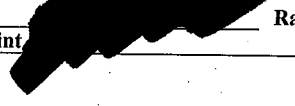
Signature  Rank Lt. Date 1/15/18

6. SUPERVISOR REVIEW

Signature  Rank SGT Date 1/15/18

7. EMPLOYEE'S COMMENTS

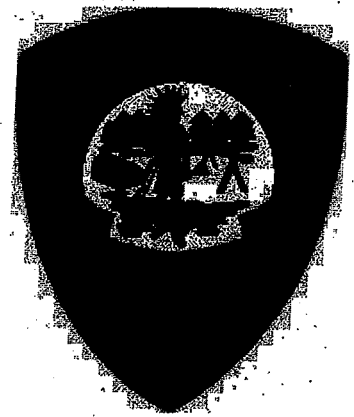
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Signature Z. Gotti Rank PO #1425 Date 1/15/18  
Print 

# **COUNSELING MEMORANDUM**

**TO: Officer Zachary Ciotti**  
**FROM: Lt. Sean Dougherty**  
**DATE: 4/16/20**  
**RE: Civilian Complaint of Katrina McKenzie**

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## **I. Identify and define the behavior to be modified:**

On February 18th 2020 at around 1330hrs, Katrina McKenzie alleged that you were rude and discourteous to her during a motor vehicle accident investigation. The accident allegedly occurred in front of the Oneida Square Market at 1331 Oneida St. You were assigned to the Oneida Square foot patrol detail at the time. Sgt. Joseph Cimpi was unable to make a determination about the complaint because you failed to activate your BWC during your initial interaction with McKenzie. The investigation was ultimately categorized as "not sustained".

## **II. Review of applicable rules & regulations, orders and operating procedures or laws:**

Chapter Four, Article Two, Body Worn Camera Systems (BWC)

### **2.20 WHEN TO RECORD EVENTS:**

A. Officers shall make every attempt to record the following enforcement and non-enforcement related contacts:

2. Immediately upon arrival for all officers who respond to, but were not dispatched to any call for service, traffic/citizen stop or other incident scene; where their purpose for being there is to assist in any way and/or act as a cover/back-up officer.

9. Any police/citizen encounters where the recording may have value as evidence, limit individual or department liability, resolve citizen complaints or serve as a training tool.

## **III. Employee's response to the performance deficiency:**

PO Ciotti accepted the terms of this counseling memorandum.

## **IV. Clearly explain the behavior expected of the member:**

He will adhere to the policies and procedures set forth by the Utica Police Department.

## **V. Potential consequences for continuing the unacceptable behavior:**

Progressive discipline may result from future violations that are similar in nature.

## **VI. Provisions for follow-up consultations:**

None



This counseling memorandum will be placed in your personnel file.

---

Signature of Employee: \_\_\_\_\_

#1425

Date: 4/16/20

Signature of Supervisor: \_\_\_\_\_

Date: 4/16/20

Signature of Witnessing Supervisor: \_\_\_\_\_

Date: 4/16/20



# CITY OF UTICA

DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE

413 ORISKANY STREET WEST

UTICA, NEW YORK 13502

ROBERT PALMIERI

Mayor

MARK WILLIAMS

Chief of Police

4/16/2020

PO Zachary Ciotti

B-3

Patrol Division

Officer Ciotti:

On November 24<sup>th</sup> 2019 at approximately 1030hrs, you asked Sgt. Starr Rae Wooden if you could use compensatory time to go on a detail at 1230hrs. Wooden told you that the platoon was at minimum staffing and therefore you couldn't use any accrued time to leave. Wooden then gave you permission to take care of this detail, while on the clock, as long as you monitored the radio for calls in your zone. Later in the afternoon, at around 1500hrs, another supervisor advised Wooden that you had posted a video on Snapchat while you were at Cavallo's Restaurant in the Village of New Hartford. Subsequently, you were told by Wooden to complete a narrative regarding your activity on November 24th. In the narrative, you admitted to attending a gender reveal party in a private room at Cavallo's from 1230hrs until 1250hrs, while on duty. You also admitted to posting a video from the party on your Snapchat account.

As a result of the investigation it was determined that you have violated Department Procedural Manual section(s): Chapter Eight, Article One: Professional Standards of Conduct and Ethics

## 1.14 PERFORMANCE AND ATTENTION TO DUTY:

### J. Duty Post;

#### 1. Employees shall not leave their area of assignment unless they are:

- a. On assignment from the dispatcher; or
- b. Authorized by a supervisor; or
- c. An incident outside their area requires immediate police attention; or
- d. In close pursuit of a violator of the law.

#### 2. Employees shall not travel beyond City Limits unless:

- a. On assignment from the dispatcher;
- b. On assignment or as otherwise authorized by the Chief of Police, or his designee;
- c. In close pursuit of a violator of the law; and
- (1) A supervisor is notified and gives permission; and

Last Revision Date 6/7/2016

- (2) A superior is notified and gives authorization; and  
(3) Communications is notified when City limits are exited

1.17 GENERAL RULES OF CONDUCT:

FF. Cell Phone Usage While On Duty;

2. The use of mobile phones, while on duty, is restricted to police business and personal calls of an emergency nature.
3. It is a violation of departmental policy to conduct personal business while on duty regardless of assignment. This includes landline and mobile phone usage for both personal business and casual communications.

On 4/16/2020, a Command Discipline hearing was commenced. You were offered PBA representation and you accepted/denied. Also present during this hearing was (N/A). We came to the following resolution.

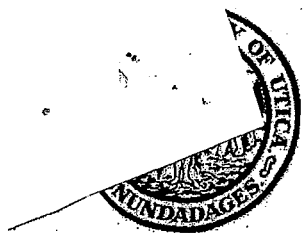
- A) You accept the findings of the investigation.  
B) You accept responsibility for violating the Departmental Procedural Manual.  
C) You accept this Letter of Reprimand.  
D) You also understand that in the future, this behavior or any other violation of Departmental Rules or Regulations of a similar nature will be subject to further disciplinary action.

You are being furnished a copy of this letter. The original with acknowledgment, signed by you, will be placed in your personnel file.

Capt. [Redacted]  
(Commanding Officer)  
(Unit) [Redacted]  
[Redacted] #1425  
[Redacted] Employee

[Redacted]  
(PBA Representative)

I acknowledge the content of this letter  
and a copy of it has been provided to me.



# CITY OF UTICA

DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE

413 ORISKANY STREET WEST

UTICA, NEW YORK 13502

ROBERT PALMIERI  
Mayor

MARK WILLIAMS  
Chief of Police

4/16/2020

PO Zachary Ciotti

B-3

Patrol Division

Officer Ciotti:

On January 27<sup>th</sup> 2020 at around 1333hrs, Capt. Donald Cinque and Sgt. Christopher Faniglula arrested Demarcus Warren for having four open traffic warrants, UPM and False Personation. Warren was subsequently transported to headquarters by PO Patrick Husnay and handcuffed to the booking bench. At the time, you (assigned as doorman) were at Utica City Court, tending to other prisoners. In the interest of saving time, Matron Frances Donato entered Warren's name into the booking module for you. At around 1515hrs, Donato went over to city court and advised you about Warren. Donato told you that she had created a booking entry for Warren, but you still had to complete the booking process with him. After learning about Warren, you responded back to the doorman's area to complete the booking. You ran through the various booking tabs and fingerprinted/photographed Warren. You admitted to going through the process quickly because your shift was ending and you wanted to get Warren in front of the judge, before he left for the day. After completing Warren's booking, you brought him over to city court for arraignment.

After shift change, PO's Michael Flo and Sado Korman relieved you at city court. Warren was eventually seen by Judge Giruzzi and released on his own recognizance. After Giruzzi released Warren, he was brought back over to the booking area by Flo and Korman. Before Warren was let go, Flo ran his name through e-justice. Flo discovered that Warren was wanted by the Oneida County Sheriff's Office for CPCS 3<sup>rd</sup>. Flo then contacted the OCSO and they took Warren into custody. Flo later told his Squad Commander, Lt. James Holt, that you failed to notify him about the OCSO warrant before you had left for the day.

A review of your booking report for Warren revealed that you answered "yes" to the question: Has the suspect been checked through the Integrated Justice Portal?

As a result of the investigation it was determined that you have violated Department Procedural Manual :

Chapter Eight, Article One, Professional Standards of Conduct and Ethics:

## 1.14 PERFORMANCE AND ATTENTION TO DUTY:

A. General Duties;

2. Employees shall perform their duties in a competent manner.

V. Performance of Duties;

Last Revision Date 6/7/2016

1. Employees shall not neglect their duty.

W. Unsatisfactory Performance;

1. Unsatisfactory performance may be demonstrated by a lack of knowledge, unwillingness, inability, or failure to perform assigned tasks, or failure to take appropriate action. Employees shall maintain sufficient competency, both physically and mentally, to properly perform their duties and assume the responsibilities of their positions.

Chapter/Article/Section

SMD

On 4/16/2020, a Command Discipline hearing was commenced. You were offered PBA representation and you accepted/denied. Also present during this hearing was (N/A). We came to the following resolution.

- A) You accept the findings of the investigation.
- B) You accept responsibility for violating the Departmental Procedural Manual.
- C) You accept this Letter of Reprimand. You also accept the deduction of (1) vacation day from your 2020 time bank.
- D) You also understand that in the future, this behavior or any other violation of Departmental Rules or Regulations of a similar nature will be subject to further disciplinary action.

You are being furnished a copy of this letter. The original with acknowledgment, signed by you, will be placed in your personnel file.

Capt. [Redacted] #2344  
(Command Officer) Sanson  
[Redacted] #1425  
Employee)

[Redacted] (PBA Representative)

I acknowledge the content of this letter  
and a copy of it has been provided to me.

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 12 YEAR 2020

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Ciotti, Zachary A.

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 77,179.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

Check Nature of Personnel Change

Date Effective

Action Necessary by Appointing Officer:

A  
P  
P  
O  
I  
N  
T  
M  
E  
N  
T  
S

- ☐ Permanent  
☐ Provisional  
☐ Temporary  
☐ Substitute  
☐ For Term of Office  
☐ Permanent Promotion  
☐ Provisional Promotion  
☐ Non-Competitive Class  
☐ Exempt Class  
☐ Labor Class

From: To:  
From: To:  
From: To:

Return report of Certification  
Attach application (MSD-330)  
State length of employment  
Give facts under Remarks  
Give facts under Remarks  
Return report of Certification  
Attach nomination  
Attach application (MSD-330)  
Submit this form only  
Attach application (MSD-330)

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S

- ☐ Resignation  
☐ Retirement  
☐ Deceased  
☐ Removal  
☐ Layoff (Lack of Work or Funds)

Submit signed resignation  
Give effective date  
Indicate date  
Attach copy of proceedings  
Give facts under Remarks

O  
T  
H  
E  
R  
  
C  
H  
A  
N  
G  
E  
S

- ☐ Military Leave of Absence  
☐ Other Leave of Absence  
☐ Transfer  
☐ Demotion  
☐ Suspension  
☐ Reinstatement  
☐ Change in Classification  
☐ New Position  
☒ Change in Salary  
☐ Change in Name  
☐ Other

From: To:

6/12/20

Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Submit form MSD-222  
Indicate new salary  
Give facts under Remarks  
Give facts under Remarks

Remarks: (Continue on back if necessary)

Longevity inc. eff. 6/12/20

3.75% contract inc. eff. 4/1/20.

Longevity inc. eff. 6/12/19

3.75% contract inc. eff. 4/1/19

Appointing Officer

Title

Address

Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 4 DAY 01 YEAR 2020

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Ciotti, Zachary A.

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 69,941.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

Check Nature of Personnel Change

Date Effective

Action Necessary by Appointing Officer:

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From: To:

From: To:

From: To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

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☐ Resignation

☐ Retirement

☐ Deceased

☐ Removal

☐ Layoff (Lack of Work or Funds)

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

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☐ Military Leave of Absence

☐ Other Leave of Absence

☐ Transfer

☐ Demotion

☐ Suspension

☐ Reinstatement

☐ Change in Classification

☐ New Position

☒ Change in Salary

☐ Change in Name

☐ Other

From: To:

4/1/20

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Submt form MSD-222

Indicate new saalry

Give facts under Remarks

Give facts under Remarks

Remarks: (Continue on back if necessary)

3.75% contract inc. eff. 4/1/20.

Appointing Officer

Title

Address

+

Longevity inc. eff. 6/12/19

3.75% contract inc. eff. 4/1/19

*Mark H. Miller*

Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 12 YEAR 2019

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Ciotti, Zachary A.

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 67,413.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

Check Nature of Personnel Change

Date Effective

Action Necessary by Appointing Officer:

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From: To:

From: To:

From: To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

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☐ Resignation

☐ Retirement

☐ Deceased

☐ Removal

☐ Layoff (Lack of Work or Funds)

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

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☐ Military Leave of Absence

☐ Other Leave of Absence

☐ Transfer

☐ Demotion

☐ Suspension

☐ Reinstatement

☐ Change in Classification

☐ New Position

☒ Change in Salary

☐ Change in Name

☐ Other

From: To:

From: To:

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From: To:

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Submit form MSD-222

Indicate new salary

Give facts under Remarks

Give facts under Remarks

Remarks: (Continue on back if necessary)

Longevity inc. eff. 6/12/19

3.75% contract inc. eff. 4/1/19

Longevity inc. eff. 6/12/18

New Contract salary changes eff. 4/1/18

Appointing Officer

Title

Address

Chief of Police

CERTIFICATE

valid until

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

(Date)



Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 04 DAY 01 YEAR 2019

TO:  
**Utica Civil Service Commission**

NAME OF EMPLOYEE:  
**Ciotti, Zachary A.**

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
**Police Department**

TITLE OF POSITION:  
**Police Officer**

SALARY:  
**\$ 64,615.**

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

Check Nature of Personnel Change

Date Effective

Action Necessary by Appointing Officer:

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☐ Permanent  
☐ Provisional  
☐ Temporary  
☐ Substitute  
☐ For Term of Office  
☐ Permanent Promotion  
☐ Provisional Promotion  
☐ Non-Competitive Class  
☐ Exempt Class  
☐ Labor Class

From: To:  
From: To:  
From: To:

Return report of Certification  
Attach application (MSD-330)  
State length of employment  
Give facts under Remarks  
Give facts under Remarks  
Return report of Certification  
Attach nomination  
Attach application (MSD-330)  
Submit this form only  
Attach application (MSD-330)

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☐ Resignation  
☐ Retirement  
☐ Deceased  
☐ Removal  
☐ Layoff (Lack of Work or Funds)

Submit signed resignation  
Give effective date  
Indicate date  
Attach copy of proceedings

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☐ Military Leave of Absence  
☐ Other Leave of Absence  
☐ Transfer  
☐ Demotion  
☐ Suspension  
☐ Reinstatement  
☐ Change in Classification  
☐ New Position  
☒ Change in Salary  
☐ Change in Name  
☐ Other

From: To:  
From: To:  
From: To:  
From: To:  
From: To:  
From: To:  
From: To:  
4/1/19

Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Submit form MSD-222  
Indicate new salary  
Give facts under Remarks  
Give facts under Remarks

Remarks: (Continue on back if necessary)

3.75% contract inc. eff. 4/1/19

Longevity inc. eff. 6/12/18

New Contract salary changes eff. 4/1/18  
pp. 6/8/18

Appointing Officer

Title

Address

*Mark H. Williams*

Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 12 YEAR 2018

TO:  
**Utica Civil Service Commission**

NAME OF EMPLOYEE:  
**Ciotti, Zachary A.**

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
**Police Department**

TITLE OF POSITION:  
**Police Officer**

SALARY:  
**\$ 62,279.**

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

*Check Nature of Personnel Change*

*Date Effective*

*Action Necessary by Appointing Officer:*

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From: To:

From: To:

From: To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

Give facts under Remarks

From: To:

From: To:

From: To:

From: To:

From: To:

From: To:

From: To:

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Give facts under Remarks

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Give facts under Remarks

Remarks: (Continue on back if necessary)

Longevity inc. eff. 6/12/18

New Contract salary changes eff. 4/1/18  
pp. 6/8/18

Appointing Officer  
Title  
Address

*Mark Williams*  
Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 08 YEAR 2018

TO:  
**Utica Civil Service Commission**

NAME OF EMPLOYEE:  
**Ciotti, Zachary A.**

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
**Police Department**

TITLE OF POSITION:  
**Police Officer**

SALARY:  
**\$ 59,426.**

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

*Check Nature of Personnel Change*

*Date Effective*

*Action Necessary by Appointing Officer:*

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From: To:

From: To:

From: To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

Give facts under Remarks

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Remarks: (Continue on back if necessary)

New Contract salary changes eff. 4/1/18  
pp. 6/8/18

Longevity inc. eff. 6/12/17.

Appointing Officer

Title

Address

Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 12 YEAR 2017

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Ciotti, Zachary A.

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 54,920.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

*Check Nature of Personnel Change*

*Date Effective*

*Action Necessary by Appointing Officer:*

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- ☐ Permanent  
☐ Provisional  
☐ Temporary  
☐ Substitute  
☐ For Term of Office  
☐ Permanent Promotion  
☐ Provisional Promotion  
☐ Non-Competitive Class  
☐ Exempt Class  
☐ Labor Class

From: To:  
From: To:  
From: To:

Return report of Certification  
Attach application (MSD-330)  
State length of employment  
Give facts under Remarks  
Give facts under Remarks  
Return report of Certification  
Attach nomination  
Attach application (MSD-330)  
Submit this form only  
Attach application (MSD-330)

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- ☐ Resignation  
☐ Retirement  
☐ Deceased  
☐ Removal  
☐ Layoff (Lack of Work or Funds)

Submit signed resignation  
Give effective date  
Indicate date  
Attach copy of proceedings  
Give facts under Remarks

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- ☐ Military Leave of Absence  
☐ Other Leave of Absence  
☐ Transfer  
☐ Demotion  
☐ Suspension  
☐ Reinstatement  
☐ Change in Classification  
☐ New Position  
☐ Change in Salary  
☐ Change in Name

From: To:

Give facts under Remarks  
Give facts under Remarks  
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Give facts under Remarks  
Submit form MSD-222  
Indicate new salary  
Give facts under Remarks

☒ Other

6/12/17

Give facts under Remarks

Remarks: (Continue on back if necessary)

Longevity inc. eff. 6/12/17.  
1% Contract increase effective 10/1/15

Appointing Officer  
Title  
Address

Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 12 YEAR 2017

TO:  
**Utica Civil Service Commission**

NAME OF EMPLOYEE:  
**Ciotti, Zachary A.**

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
**Police Department**

TITLE OF POSITION:  
**Police Officer**

SALARY:  
**\$ 54,920.**

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

*Check Nature of Personnel Change*

*Date Effective*

*Action Necessary by Appointing Officer:*

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☐ Permanent  
☐ Provisional  
☒ Temporary  
☐ Substitute  
☐ For Term of Office  
☐ Permanent Promotion  
☐ Provisional Promotion  
☐ Non-Competitive Class  
☐ Exempt Class  
☐ Labor Class

From: To:  
From: To:  
From: To:

Return report of Certification  
Attach application (MSD-330)  
State length of employment  
Give facts under Remarks  
Give facts under Remarks  
Return report of Certification  
Attach nomination  
Attach application (MSD-330)  
Submit this form only  
Attach application (MSD-330)

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☐ Resignation  
☐ Retirement  
☐ Deceased  
☐ Removal  
☐ Layoff (Lack of Work or Funds)

Submit signed resignation  
Give effective date  
Indicate date  
Attach copy of proceedings

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☐ Military Leave of Absence  
☐ Other Leave of Absence  
☐ Transfer  
☐ Demotion  
☐ Suspension  
☐ Reinstatement  
☐ Change in Classification  
☐ New Position  
☒ Change in Salary  
☐ Change in Name  
☐ Other

From: To:

Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Give facts under Remarks  
Submit form MSD-222  
Indicate new salary  
Give facts under Remarks  
Give facts under Remarks

Remarks: (Continue on back if necessary)

Longevity inc. eff. 6/12/17.

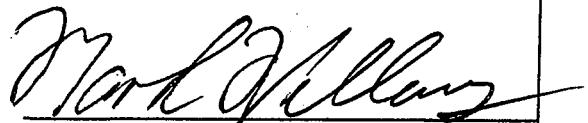
1% Contract increase effective 10/1/15

New Employee, Sworn in 6/12/15.

Appointing Officer

Title

Address

  
Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 10 YEAR 2016

TO:  
Utica Civil Service Commission

NAME OF EMPLOYEE:  
Ciotti, Zachary A.

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:  
Police Department

TITLE OF POSITION:  
Police Officer

SALARY:  
\$ 51,258.

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran ☐ Non-Veteran  
☐ Disabled Veteran ☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

*Check Nature of Personnel Change*

*Date Effective*

*Action Necessary by Appointing Officer:*

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From:

To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

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☐ Resignation

☐ Retirement

☐ Deceased

☐ Removal

☐ Layoff (Lack of Work or Funds)

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

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☐ Military Leave of Absence

☐ Other Leave of Absence

☐ Transfer

☐ Demotion

☐ Suspension

☐ Reinstatement

☐ Change in Classification

☐ New Position

☒ Change in Salary

☐ Change in Name

☐ Other

From:

To:

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Submt form MSD-222

Indicate new saalry

Give facts under Remarks

Give facts under Remarks

Remarks: (Continue on back if necessary)

Longevity inc. eff. 6/12/16.

1% Contract increase effective 10/1/15

New Employee, Sworn in 6/12/15.

Appointing Officer

Title

Address

Chief of Police

CERTIFICATE  
valid until

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

(Date)

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 09 DAY 23 YEAR 2015

TO:

Utica Civil Service Commission

NAME OF EMPLOYEE:

Ciotti, Zachary A.

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:

Police Department

TITLE OF POSITION:

Police Officer

SALARY:

\$ 42,317

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran

☐ Non-Veteran

☐ Disabled Veteran

☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

Check Nature of Personnel Change

Date Effective

Action Necessary by Appointing Officer:

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☐ Permanent

☐ Provisional

☐ Temporary

☐ Substitute

☐ For Term of Office

☐ Permanent Promotion

☐ Provisional Promotion

☐ Non-Competitive Class

☐ Exempt Class

☐ Labor Class

From: To:

From: To:

From: To:

Return report of Certification

Attach application (MSD-330)

State length of employment

Give facts under Remarks

Give facts under Remarks

Return report of Certification

Attach nomination

Attach application (MSD-330)

Submit this form only

Attach application (MSD-330)

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☐ Resignation

☐ Retirement

☐ Deceased

☐ Removal

☐ Layoff (Lack of Work or Funds)

Submit signed resignation

Give effective date

Indicate date

Attach copy of proceedings

Give facts under Remarks

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☐ Military Leave of Absence

☐ Other Leave of Absence

☐ Transfer

☐ Demotion

☐ Suspension

☐ Reinstatement

☐ Change in Classification

☐ New Position

☒ Change in Salary

☐ Change in Name

☐ Other

From: To:

From: To:

From: To:

From: To:

From: To:

From: To:

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From: To:

From: To:

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Give facts under Remarks

Submit form MSD-222

Indicate new salary

Give facts under Remarks

Give facts under Remarks

Remarks: (Continue on back if necessary)

1% Contract increase effective 10/1/15

New Employee, Sworn in 6/12/15.

Appointing Officer

Title

Address

Chief of Police

CERTIFICATE  
valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date

Report all personnel changes to this form  
Send ONE COPY prior to payroll affected by this change  
SUPPLEMENTARY PAYROLL CERTIFICATION AND  
REPORT OF PERSONNEL CHANGE

DATE

MONTH 06 DAY 12 YEAR 2015

TO:  
**Utica Civil Service Commission**

NAME OF EMPLOYEE:  
**Ciotti, Zachary A.**

FROM: (Check only one)

☒ City ☐ County ☐ Town ☐ Village or District

ADDRESS:

DEPARTMENT:

**Police Department**

TITLE OF POSITION:  
**Police Officer**

SALARY:  
**\$ 41,898**

NAME AND TITLE OF LAST EMPLOYEE IN POSITION:

☐ Veteran

☐ Non-Veteran

☐ Disabled Veteran

☐ Exempt Volunteer Fireman

DATE OF BIRTH:

SOCIAL SECURITY NUMBER:

*Check Nature of Personnel Change*

*Date Effective*

*Action Necessary by Appointing Officer:*

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☒ Permanent

6/12/15

Return report of Certification

☐ Provisional

Attach application (MSD-330)

☐ Temporary

From: To:

State length of employment

☐ Substitute

From: To:

Give facts under Remarks

☐ For Term of Office

From: To:

Give facts under Remarks

☐ Permanent Promotion

Return report of Certification

☐ Provisional Promotion

Attach nomination

☐ Non-Competitive Class

Attach application (MSD-330)

☐ Exempt Class

Submit this form only

☐ Labor Class

Attach application (MSD-330)

T  
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S

☐ Resignation

Submit signed resignation

☐ Retirement

Give effective date

☐ Deceased

Indicate date

☐ Removal

Attach copy of proceedings

☐ Layoff (Lack of Work or Funds)

Give facts under Remarks

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☐ Military Leave of Absence

Give facts under Remarks

☐ Other Leave of Absence

From: To:

Give facts under Remarks

☐ Transfer

Give facts under Remarks

☐ Demotion

Give facts under Remarks

☐ Suspension

Give facts under Remarks

☐ Reinstatement

Give facts under Remarks

☐ Change in Classification

Give facts under Remarks

☐ New Position

Submit form MSD-222

☐ Change in Salary

Indicate new salary

☐ Change in Name

Give facts under Remarks

☐ Other

Give facts under Remarks


Remarks: (Continue on back if necessary)

New Employee, Sworn in 6/12/15.

Appointing Officer

Title

Address

  
Chief of Police

CERTIFICATE

valid until

(Date)

This certifies that the above  
employment is in accordance with  
Law and Rules made in pursuance  
to law. Subject to any limitation or  
condition specified above.

By

Date



UTICA POLICE DEPARTMENT

**Personnel Order**



<b>Issue date:</b> 12/19/17	<b>Subject: Assignment / Transfer Orders</b>	P.O. 17-51
<b>Issuing Authority</b> Captain DE Cinque	<b>Approved by:</b> Chief M. Williams	

[REDACTED]

Will leave C Platoon on Tuesday, January 2nd, 2018. He will report to Lieutenant Sean Dougherty on Wednesday January 3, 2018 at 0745 hrs. for assignment in B Platoon Squad 2.

[REDACTED]

Will leave C Platoon Squad 2 on Wednesday January 3rd, 2018 at the completion of his training day. He will report to Lieutenant Sean Dougherty on Thursday Jan. 4th, 2018 at 0745 hrs. for assignment in B Platoon Squad 3.

[REDACTED]

Will leave C Platoon Squad 1 on Wednesday January 3rd, 2018 at the completion of 5<sup>th</sup> day training. She will report to Lieutenant Sean Dougherty on Friday, January 5th, 2018 at 0745 hrs. for assignment in B Platoon Squad 1.

[REDACTED]

Will leave C Platoon Squad 1 on Wednesday January 3rd, 2018 at the completion of 5<sup>th</sup> day training. He will report to Lieutenant Sean Dougherty on Friday, January 5th, 2018 at 0745 hrs. for assignment in B Platoon Squad 1.

[REDACTED]

Will leave B Platoon Squad 1 on Thursday January 4th, 2018 at the completion of his RDO. He will report to Lieutenant Michael D'Ambro on Thursday January 4th at 2345 hrs. for his shift which will commence at 0000 hrs. on Friday January 5th, 2018 for assignment in A Platoon Squad 1.

PO Zach Ciotti

Will leave B Platoon Squad 3 on Thursday January 4th, 2018 after the completion of his tour at 1600 hrs. He will report to Lieutenant Michael D'Ambro on Saturday January 6th, 2018 at 2345 hrs. for his shift which will commence at 0000 hrs on January 7<sup>th</sup> for assignment in A Platoon Squad 3.

UTICA POLICE DEPARTMENT

## Personnel Order



<b>Issue date:</b> 09/16/15	<b>Subject: Assignment / Transfer Orders</b>	P.O. 15-21
<b>Issuing Authority</b> Captain CS Kelly	<b>Approved by:</b> Chief M. Williams	

[REDACTED]

Will leave C Platoon Squad 2 on Monday September 21, 2015. He will report to Lieutenant Brian Bansner on Tuesday September 22, 2015 at 1845 hrs. for a temporary assignment in the Tactical Unit.

[REDACTED]

Will leave A Platoon Squad 3 on Sunday September 20, 2015. He will report to Lieutenant Donald Cinque on Monday September 21, 2015 at 1545 hrs. for assignment in C Platoon Squad 2.

[REDACTED]

Will leave the Training Unit on Monday September 21, 2015 at 1630 hrs.. He will report to Lieutenant Bryan Coromato on Tuesday September 22, 2015 at 2345 hrs. for assignment in A Platoon Squad 1.

[REDACTED]

Will leave the Training Unit on Monday September 21, 2015 at 1630 hrs.. He will report to Lieutenant Bryan Coromato on Tuesday September 22, 2015 at 2345 hrs. for assignment in A Platoon Squad 3.

Officer Zachary Ciotti

Will leave the Training Unit on Monday September 21, 2015 at 1630 hrs.. He will report to Lieutenant Sean Dougherty on Tuesday September 22, 2015 at 0745 hrs. for assignment in B Platoon Squad 2.

[REDACTED]

Will leave the Training Unit on Wednesday September 16, 2015 at 1630 hrs.. He will report to Lieutenant Sean Dougherty on Friday September 18, 2015 at 0745 hrs. for assignment in B Platoon Squad 2.

[REDACTED]

Will leave the Training Unit on Monday September 21, 2015 at 1630 hrs.. He will report to Lieutenant Sean Dougherty on Tuesday September 22, 2015 at 0745hrs. for assignment in B Platoon Squad 2.

## CITY OF UTICA, CIVIL SERVICE COMMISSION

**PROBATIONARY REPORT**

To Appointing Officer:

Please complete this form in triplicate:

- Forward original to the Civil Service Commission.
- Give one copy to the employee.
- Retain one copy for your files.

DATE THIS REPORT DUE:	The Civil Service Commission requires that this report be filed <u>two weeks</u> prior to the end of the probationary term. See date probationary term ends below.		
EMPLOYEE'S NAME:	<u>Zachary Ciotti</u>	DATE OF APPOINTMENT:	<u>6/12/15</u>
SOCIAL SECURITY NUMBER:	[REDACTED]	DEPARTMENT OR AGENCY:	
STATUS/TITLE OF POSITION:	<u>Police Officer</u>	JURISDICTIONAL CLASSIFICATION:	
ORIGINAL LENGTH OF THE PROBATIONARY TERM AS SHOWN ON THE GCCS-12(AorB):		<u>1 year</u>	
NUMBER OF DAYS ABSENT DURING THE PROBATIONARY TERM:			
NUMBER OF DAYS PROBATIONARY TERM IS TO BE EXTENDED: <u>0</u>			
DATE PROBATIONARY TERM ENDS:		<u>6/12/16</u>	
IF SATISFACTORY, DATE PERMANENT STATUS BEGINS:		<u>6/13/16</u>	

## CERTIFICATE OF APPOINTING OFFICER:

I hereby certify that the probationer has been observed and it has been found that the conduct, capacity, and fitness of the probationer is:



**SATISFACTORY.** Employee will be retained as a permanent employee.  
 Employee has served (Maximum) (Shortened) probationary period.  
 Minimum probationary period is usually eight weeks,  
 except in the case of trainee positions (12 weeks) and Police Officer (26 weeks).



**UNSATISFACTORY.** Employee will be discharged or returned to prior permanent position.

☐ Copy of letter to employee attached.

☐ Copy of letter to employee to be submitted.

Mark Williams  
 Authorized Signature

Mark Williams  
 Print Name  
Chief of Police  
 Title

I have received a copy of this form.

6/28/16  
 Date

**DEPARTMENT OF PUBLIC SAFETY****BUREAU OF POLICE****413 Oriskany Street West****Utica, New York 13502**11/9/15**SUBJECT:** 6 Week FTO Report: Zachary Ciotti**TO:** Chief of Police: Mark W. Williams

Recruit Officer Zachary Ciotti has completed week 6 of the FTO program. He also completed his 6 week Sergeant ride along on November 3, 2015. After reviewing all FTO sheets and Sgt. ride along sheets Recruit Officer Ciotti is progressing at an acceptable rate.

It has been noted that he is showing positive progress in his report writing skills. He is able to complete reports with minimal assistance at this time. He continues to gain confidence in taking the lead on calls. He has shown improvement with asking for questions and being more vocal with his FTO's. He shows good verbal skills when dealing with the public.

Recruit Officer Ciotti needs improvement with knowledge of the city streets and the patrol zones throughout the city. This has been a point of weakness for Recruit Officer Ciotti from the beginning of the FTO program. It has been noted in recent FTO reports that he is moving in a positive direction, and needs to continue his progress. It has been noted through the FTO program that Recruit Officer Ciotti has demonstrated good officer safety skills, but it should be noted that he was recently corrected on bad tactics during an approach on a vehicle stop. He was spoken to regarding his approach and his mistake was corrected. At this time, it appears this mistake is an isolated incident.

I believe based on the FTO sheets and Sgt. ride along paperwork is progressing in a positive manner and is where to be expected at this time in the FTO program.

NAME:

  
GROMAN

RANK:

Lt.

New York State Division of Criminal Justice Services  
**POLICE OFFICER REGISTRY ENTRY FORM - CERTIFICATION OF INITIAL EMPLOYMENT**  
(Executive Law § 845)

**SECTION I - REGISTRANT INFORMATION** (To be completed by the registrant)

Were you previously a police officer in NYS?  Yes <input type="radio"/> No <input checked="" type="radio"/>	Last Name <b>Ciotti</b>	First Name <b>Zachary</b>	MI [REDACTED]	Date of Birth [REDACTED]	Gender [REDACTED]	Social Security Number* [REDACTED]
	Home Residence Mailing Address [REDACTED]		City, State, Zip [REDACTED]		County of Home Residence [REDACTED]	
	Home Residence Street Address (if Different) [REDACTED]		City, State, Zip [REDACTED]		City, State, Country of birth (if other than U.S.) [REDACTED]	
I am the person named above. I understand that the information in this form is part of a written statement that will be presented to the Division of Criminal Justice Services for filing, and I certify that it is true to the best of my knowledge and belief.						
Signature [REDACTED]						Date <b>6/12/15</b>

\*Pursuant to the State Personal Privacy Protection Law, DCJS is authorized to collect personal identifying information as part of a public safety agency record. Personal identifying information on this form shall not be revealed, released, transferred, disseminated or otherwise communicated orally, in writing, or by electronic means other than to the registrant. Disclosure of personal identifying information is voluntary. Refusal to provide personal identifying information shall not result in the denial of any right, benefit, or privilege.

**SECTION II - AGENCY INFORMATION** (To be completed by the chief law enforcement officer)

Last Name <b>Williams</b>	First Name <b>Mark</b>	MI <b>W</b>	Title of Person Signing Section II <b>Chief of Police</b>
Name of Law Enforcement Agency <b>Utica Police Department</b>			Telephone <b>315-223-3400</b>
Address <b>413 Oriskany Street W.</b>		City, State, ZIP <b>Utica, NY, 13502</b>	
Type of Appointment Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/>	Background Check Conducted Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Residency Verified Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Fingerprints submitted to DCJS Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
I am the chief law enforcement officer responsible for appointing the person named in Section I as a police officer of the above named law enforcement agency. I understand that the information in Section II is part of a written statement that will be presented to the Division of Criminal Justice Services for filing, and I certify that it is true to the best of my knowledge and belief. I understand I am responsible for providing the registrant with the requisite training pursuant to §209-g of the General Municipal Law.			
Signature [REDACTED]			Date <b>6/12/15</b>

**SECTION III - CIVIL SERVICE INFORMATION** (To be completed by the civil service officer for all registrants Full or Part-time)

Last Name <b>Wrobel</b>	First Name <b>Lori</b>	MI <b>A</b>	Title of Person Signing Section III <b>Executive Secretary</b>
Name of Civil Service or Personnel Agency <b>City of Utica Civil Service</b>			Telephone <b>315-792-0227</b>
Address <b>1 Kennedy Plaza</b>		City, State, ZIP <b>Utica, New York 13502</b>	
Title and Civil Service Classification of the Registrant <b>Police Officer - Competitive</b>			
I am the civil service officer responsible for certifying the appointment of individuals appearing on the payroll of the law enforcement agency named in Section II. I understand that the information in Section III is part of a written statement that will be presented to the Division of Criminal Justice Services for filing, and I certify that it is true to the best of my knowledge and belief.			
Signature [REDACTED]			Date <b>06-23-15</b>

**SECTION IV - OATH OF OFFICE** (To be completed by the registrar responsible for recording oaths of office)

Last Name <b>Lindsey</b>	First Name <b>Patricia</b>	MI [REDACTED]	Title of Person Signing Section IV <b>City Clerk</b>
Name of Recording Office <b>City of Utica City Clerks Office</b>			Telephone <b>315-792-0117</b>
Address <b>1 Kennedy Plaza</b>		City, State, ZIP <b>Utica, New York 13502</b>	
Oath of Office Date	Oath of Office Title of the Registrant <b>Police Officer</b>		
I am the officer responsible for recording the oaths of office of individuals appointed as police officers of the law enforcement agency named in Section II. The person named in Section I has filed an oath of office as a police officer, pursuant to an appointment received from the person named in Section II. I understand that the information in Section IV is part of a written statement that will be presented to the Division of Criminal Justice Services for filing, and I certify that it is true to the best of my knowledge and belief.			
Signature [REDACTED]			Date <b>06-24-15</b>

jmoran

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**From:** mwilliams  
**Sent:** Friday, November 15, 2019 11:53 AM  
**To:** ckelly; enoonan; sdougherty; dcinque; zciotti  
**Cc:** Mayor; jmoran  
**Subject:** RE: Gun arrest yesterday

Officer Ciotti,

I just read about your gun arrest from November 11, 2019 and I wanted to personally reach out to you and acknowledge the excellent police work you exhibited. Most importantly I was glad to hear that you were not injured during your apprehension of Dunbar Lofton. The department has a strong appreciation for our police officers, who seize illegally possessed firearms from dangerous criminals. You should be proud of this arrest. I assure you that we are.

I copy of this email will be placed in your personnel file. Great job!

*Chief of Police Mark W. Williams*



City of Utica Police Department

413 Oriskany Street West

Utica, New York 13502

Office Telephone: [REDACTED]

E-mail address: [mwilliams@uticapd.com](mailto:mwilliams@uticapd.com)

\*\*\*\*\*  
**CONFIDENTIALITY NOTICE:** This electronic mail transmission may contain privileged and confidential information intended only for the individual or entity named above. Any dissemination, use, distribution, copying or disclosure of this communication by any other person or entity is strictly prohibited. Should you receive this transmission in error, please notify the sender by telephone or by return e-mail.  
\*\*\*\*\*

From: ckelly [REDACTED]  
Sent: Tuesday, November 12, 2019 10:37 AM  
To: mwilliams <mwilliams@uticapd.com>; enoonan <[REDACTED]>; sdougherty <s[REDACTED]>;  
dcinque <[REDACTED]>  
Subject: Gun arrest yesterday

All,

Officer Z. Ciotti using a suspect specific description and possibly former knowledge of the suspect made a stop of Dubar Lofton [REDACTED]. He was arrested on 11/11/19 for Grand Larceny 4th, CSPA 4th, Act in Manner to Injure Child, CPF, and CPW 2nd in connection to a robbery that occurred at 1736 Armory Dr just prior to the stop. He had a loaded 45 caliber handgun and struggled with Officer Ciotti at the time of the apprehension.

Captain Charles S. Kelly  
Utica Police Department  
413 Oriskany St. W  
Utica N.Y. 13502  
[REDACTED]

\*\*\*\*\*  
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# **State of New York Division of Criminal Justice Services**

Hereby Acknowledges and Declares that

**Zachary A. Ciotti**

has attended the

***Opioid Overdose and Intranasal Naloxone Training  
for Law Enforcement Course***

given under the auspices of the

**Mohawk Valley Police Academy  
Utica, New York  
June 29, 2015**

 New York  
Division of Criminal  
Justice Services



**Michael R. Wood**  
*Deputy Commissioner*



# State of New York

Division of Criminal Justice Services

## Municipal Police Training Council

Hereby Acknowledges and Declares that

**Zachary A. Ciotti**

has successfully completed a course equivalent to the

### **Basic Course for Police Officers Course**

which satisfies the minimum  
criteria established by the  
Municipal Police Training Council

**Mohawk Valley Police Academy  
Utica, New York**

**August 10, 2015 – February 12, 2016**

*Ronald G. Spike*

**Ronald G. Spike**  
Chairman  
Municipal Police Training Council

*Michael R. Wood*

**Michael R. Wood**  
Deputy Commissioner  
Division of Criminal Justice Services

**Utica Police Department**

Professional Standards

Officer Disciplinary History

Police Officer Zachary A Ciotti [1425/2015000000006]

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Part I - Personal Information

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Name: Police Officer Zachary A Ciotti  
: 2015000000006 Badge No: 1425 Hire Dt: 06/12/2015

Department: Patrol Division  
Bureau: Uniformed Patrol  
Division: Uniformed Patrol

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Part II - Discipline History

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**PD2018-0006 Case #: RMS 18-43044 UPD Damaged Prop Car/Equip**

General Rule Violation: Dec 9, 2018: Counseling Memorandum - [Action/discipline completed]

Issued Memo by Lt. Brodt


General Rule Violation 12/01/2018 [General Rule Violation] - failed to use "due care" Dec 9, 2018

**EF2020-0025 Case #: 20-544 Internal/Department**

UPD Policy and Procedure Violation: Apr 17, 2020: Letter of Reprimand -  
[Action/discipline completed]

**EF2020-0026 Case #: 20-2920 Internal/Department**

UPD Policy and Procedure Violation: Apr 17, 2020: Command DisciplineDays/hrs  
suspended: 1 - [Action/discipline completed]

Printed: Nov 05, 2020 10:35 By: 

## Concise OfficerStacked Incidents Listing

Police Officer Zachary A Ciotti [1425/2015000000006]

: 2015000000006 Hire date: Jun 12, 2015

## Current assignment(s):

Department: Patrol Division  
 Bureau: Uniformed Patrol  
 Division: Uniformed Patrol

## Incidents Listing -----

Received Dt Officers	IA No	Incident type Involved Citizens	Acc Lev	Involved
Nov 22, 2017 Officer Stanley J Rejrat	UOF2017-0146	Use of force Duamel Scavone	5	Police Police

Officer Zachary A Ciotti

This morning 11/22/2017 at approximately 1103 Hrs PO's Zach Ciotti & Stanley Rejrat attempted to make a custodial arrest of Duamel Scavone [REDACTED] in front of [REDACTED] Scavone had an open arrest warrant for Harassment 2nd out of UCC. When attempting to place Scavone into custody he resisted arrest by pulling his arms away and clinging to a railing. Both officers used soft-hand techniques in order to place Scavone in handcuffs.

Jan 20, 2018 Officer Zachary A Ciotti	UOF2018-0008	Use of force Sheryl A Gary	5	Police Police
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Officer Joseph S Aiello Jr.

## Sgt. Abel's summary:

P.O. Aiello and P.O. Ciotti responded to a dispute at 1011 Court St. Resident Sheryl Gary was acting erratic and had removed a cap to the gas line in the kitchen. While interviewing Gary, she continue becoming upset and pushed P.O. Aiello. In order to get Gary handcuffed P.O. Aiello and P.O. Ciotti utilized a soft had takedown. They were then able to apply handcuffs to Gary.

May 08, 2018 Officer Pernel Wadley	UOF2018-0052	Use of force [REDACTED]	5	Police Police Police Police
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Officer James V Giruzzi

Officer Zachary A Ciotti

Officer Admir Gracanin

On 05/08/18 at 507 hours several units responded to [REDACTED] regarding a [REDACTED] which the victim was shot several times with a BB gun. Car 57 P.O. Wadley, Car 51 P.O. Ciotti and Car 56 P.O. Giruzzi and P.O. Gracanin arrived on scene and located the victim [REDACTED] and the suspect [REDACTED] on the second floor. During the course of interviewing [REDACTED] attempted to jump out of a 2nd floor window. The officers all pulled [REDACTED] back into the apartment where he was brought to the floor and handcuffed. While at headquarters, [REDACTED] stated he had groin pain and was concerned because he had surgery on one of his testicles in the past. He was transported to St Elizabeth's Hospital for evaluation. Photographs of Howard were taken prior to his transport. BWC footage will be tagged from all involved officers. The UOF Investigation has been initiated and logged.

Aug 15, 2018	2018-0028	External/Citizen	5	Police
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Officer Zachary A Ciotti

Nancy Morrock

Recived internet submission of complaint, same was forwarded to Lt. D'Ambro.

Oct 16, 2018 PD2018-0006  
Officer Zachary A Ciotti

UPD Damaged Prop Car/Equip

5 Police

On 10/16/18 P.O. Ciotti was using Car 44 for Zone 51. At approximately 0133 hrs he was traveling westbound on Water St when he struck a curb. As a result the front passenger side tire was damaged. P.O. Ciotti was able to make it back to the station where the tire was then changed. Photographs of the tire and the location where he struck the curb were taken. The garage was notified via e-mail. Incident number 18-43044 was created. I will be completing the investigation. John

Dec 26, 2018 2018-0055  
Joshua R Grande

External/Citizen

5 Sergeant

Investigator Paul F Paladino

Officer Zachary A Ciotti

Officer Kyle T Murphy

Officer Ray L Kellogg Jr.

Police

Police

Police

On the 26th, of December 2018, I received a Civilian Complaint (None Formal Secondary, External Complaint) from Deputy Chief Edward Noonan. This civilian complaint was from [REDACTED] that was sent to DC Noonan via [REDACTED] personal Facebook account. The post has a date of Sunday, December 23, 2018, and was time stamped at 9:41 pm and is specifically directed to "Deputy Chief E. Noonan. In summary, the writer requests that a proper investigation be conducted (transparency by the Utica Police Department). In reading the post [REDACTED] alleges that Investigator Paul Paladino was operating his vehicle in an unsafe condition (possibly intoxicated) and after being involved in an accident fled the scene causing the police to chase him down, in violation of NY State vehicle and traffic law.

3/12/19 Packet was ented. D/C Noonan complete investigation and was provided with the packet to conduct his investigation.

Aug 01, 2019 2019-0035  
Officer Jessica E Dodge

External/Citizen

Linda Lobdell

5 Police

Officer Zachary A Ciotti

Police

Recived internet complaint submission from Linda Lobdell.

On August 1, 2019, the Office of Professional Standards received an email notifying us of the attached complaint. The incident in question occurred on 7/28/19, at approximately 1400 hours and is identified by RMS# 19-28585. I began this investigation by viewing the body worn cameras of Officer Jessica Dodge. At no time did I hear the responding officers tell anyone to "Shut the fuck up". Furthermore Linda Lobdell provided Officer Dodge with a poem expressing her satisfaction with the police.

In reviewing all reports and evidence related to this incident it appears as though police services were provided in a competent and professional manner while in accordance with Utica Police Department, Policy and Procedure and State and Federal laws. The allegations of this complaint have not been verified by facts and at this time. I am unable to establish any basis for sustaining this complaint. Should any further information be obtained to contradict any information contained in this report, I will prepare an addendum report and re-evaluate my recommendation at that time.

This investigation is closed and has been registered into the Professional

Standards database as, "Unfounded" exonerated.

Assignment / Professional Standards Investigation Unit

Nov 05, 2019 UOF2019-0156 Use of force 5 Police  
Officer Zachary A Ciotti [REDACTED] as

On November 5, 2019 at around 1218 hours Car 52 (PO Ciotti) responded to the area of [REDACTED] for an Emotionally Disturbed Person. Upon his arrival to the area the he located the suspect in the parking lot of the Ukrainian Church being pinned down by his girlfriend with his sister, the caller, standing by. The caller advised PO Ciotti that the suspect, [REDACTED] was just released from the Psych Ward and was now threatening to run into traffic and kill himself. PO Ciotti advised the caller and [REDACTED] girlfriend to step away from [REDACTED] and he would interview him. PO Ciotti then got [REDACTED] off of the ground and while maintaining a grip on him escorted [REDACTED] to Car 52 to speak with him. [REDACTED] made several statements that he wanted to kill himself and could take PO Ciotti's gun if he wanted. He also tried to pull away from PO Ciotti's grip several times so PO Ciotti utilized a takedown maneuver and held [REDACTED] on the ground while he called for an Ambulance and waited for back up to arrive. Once Car 57 (PO Penree) arrived on scene [REDACTED] was placed into handcuffs and then transported by UFD to St. Luke's Hospital under MHL 9.41. [REDACTED] was not injured.

Nov 12, 2019 UOF2019-0157 Use of force 5 Police  
Officer Zachary A Ciotti [REDACTED]

On November 11, 2019 at around 1532 hours Car 55 (PO Ciotti) located a male suspect from a [REDACTED] a cell phone walking in the area of Arthur St. and Conkling Ave. PO Ciotti called out to the male by name [REDACTED] and advised him to stop and that he was not free to go. The male continued to walk away from PO Ciotti at which point PO Ciotti grabbed ahold of the male's arm. The male said "Do you want the phone that bad?" further confirming to PO Ciotti that he was the suspect. PO Ciotti attempted to get the male's hands behind his back but the male continued to pull away and struggle so PO Ciotti utilized a take down to get the male on the ground. With the help of a civilian [REDACTED] PO Ciotti was able to hold the suspect on the ground and get his hands behind his back secured in cuffs. PO Ciotti then searched the male and located a loaded Ithaca 1911 A1 handgun in the male's waistband.

Dec 06, 2019 UOF2019-0169 Use of force 5 Sergeant  
Starr Rae Wooden [REDACTED]  
Officer Stanley J Rejrat Police  
Officer Zachary A Ciotti Police  
Officer Nedoh Striker Police

This morning, at approximately 0956 hours, units were dispatched to 1434 Genesee St to assist Kunkel Ambulance with a male party who was refusing to be transported to the hospital. Upon arrival I met with Kunkel personnel who advised me that they were called to transport [REDACTED] due to him possibly [REDACTED] and once [REDACTED] was inside the ambulance he became non-compliant and fled back to his apartment. I was advised that [REDACTED] has [REDACTED] in the past where he suffered from hypoxia of the brain, and that he also suffers from mental health issues. I was advised that [REDACTED] appeared to be confused and could not respond correctly to questions that were being asked of him. I proceeded to interview [REDACTED] who was clearly disoriented stating that he did not know where he was, that he was not human, that he could not see or move, and that he was both big and small. While I was speaking with [REDACTED] he exhibited sporadic erratic behavior as he would jump up to his knees and then lay back down several times. Based on the interview of [REDACTED] did not meet the criteria for MHL 9.41

custody and the Kunkel personnel was advised of the same. At this time PO Rejrat, RPO Striker, and PO Ciotti arrived on scene and all attempted to reason with [REDACTED] but he continued to be non-compliant with going to the hospital. Based on [REDACTED]'s medical / mental health history and his current behavior Kunkel contacted St. Luke's Hospital and spoke with the ER doctor regarding a possible 9.45 MHL custody of [REDACTED]. Kunkel then confirmed that the ER doctor signed a 9.45 MHL custody order for [REDACTED] and further advised that they were going to give him some medication via injection in order to calm him down. We advised [REDACTED] that he had to go to the hospital and he became verbally non-compliant as he advised us that he was not going to go to the hospital. [REDACTED] son even attempted to pick [REDACTED] up and escort him to the transport chair, but [REDACTED] became dead weight and threw himself on his couch. Due to [REDACTED] unpredictable behavior, his verbal non-compliance, and the fact that Kunkel was going to administer a shot [REDACTED] was advised that he was going to be handcuffed. PO Ciotti, PO Rejrat, and RPO Striker then attempted to handcuff [REDACTED]. [REDACTED] immediately started to resist by verbally stating that he did not want to be handcuffed and then he actively resisted by flailing his arms, holding them underneath his body, and stiffening his arms preventing the officers from handcuffing him to the rear. PO Rejrat, PO Ciotti, and PO Striker all administered empty hand controls in attempt to handcuff [REDACTED] but he continued to actively resist. I then administered an empty hand head control in order to assist the officers with gaining a position of advantage. After a brief struggle [REDACTED] was handcuffed to the rear and seated on the floor. [REDACTED] continued to resist the officers by passively sitting on the floor and refusing to go with Kunkel. At that point PO Rejrat, PO Ciotti, and PO Striker administered an empty hand come along and placed [REDACTED] in Kunkel's transport chair. [REDACTED] was then transported downstairs, but he continued to resist attempting to squirm out of the transport chair. While in the front vestibule [REDACTED] was able to partially slip out of transport chair. At that point PO Rejrat, PO Ciotti, RPO Striker, and I removed [REDACTED] from the transport chair and carried him to the stretcher. [REDACTED] was then placed on the stretcher and escorted to the ambulance.

[REDACTED] sustained a minor abrasion to his right hands as a result of the handcuffs rubbing on his hand. Subsequently, [REDACTED] was transported to St. Luke's Hospital as a result of the 9.45 MHL custody.

The following response to resistance investigation was initiated.

Feb 19, 2020	IA2020-0003	External/Citizen	5	Police
Officer Zachary A Ciotti		Katrina Mckenzie		
Complaint Form dropped off by Lt. Dougherty				
Mar 05, 2020	EF2020-0016	E-File	5	Lieutenant
Ashley E Berger		Richard Vogel		
Officer Christopher R Manion				Police
Officer Alexander T Castilla				Police
Officer Zachary A Ciotti				Police
Officer Patrick M. Husnay				Police
Officer Reginald J. Sanders				Police
Compliment				
Mar 20, 2020	EF2020-0018	E-File	5	Sergeant
Starr Rae Wooden				
Officer Zachary A Ciotti				Police

I. Identify and define the behavior to be modified:

On November 24th 2019 at approximately 1030hrs, you gave PO Zachary Ciotti permission to complete a detail without inquiring about what the detail was. Later it was learned that Ciotti left the city, in a patrol car, to attend a gender

reveal party at Cavallo's Restaurant in the Village of New Hartford. Ciotti's actions were found to be in violation of our procedural manual.

Apr 17, 2020 EF2020-0025 Internal/Department 5 Police  
Officer Zachary A Ciotti

IA Pro case created to document investigation by patrol. See supporting documents for further details.

Apr 17, 2020 EF2020-0026 Internal/Department 5 Police  
Officer Zachary A Ciotti

Created to document investigation completed by patrol. See attached documents for further details.

May 21, 2020 IA2020-0018 External/Citizen 5 Police  
Officer Zachary A Ciotti Anon Ymous

Anonymous report of an unknown whiter officer driving in an erratic manner -.

Department of Public Safety  
BUREAU OF POLICE  
413 Oriskany Street West

Utica, New York 13502

Date: May 29, 2020

Subject: Complaint regarding UPD Car 47's operation (PO Z. Ciotti)  
20-18192

To: Chief of Police: Mark Williams

Summary:

On May 21, 2020 an anonymous complaint came in via the City of Utica/ Utica Police website complaint/compliment form. The complaint was regarding the way the officer was driving Car 47 on Route 12. An investigation was conducted and it was learned that PO Z. Ciotti was the operator of the vehicle at that time.

Investigation:

On May 21, 2020 at around 1550 hours I was made aware via e-mail of an anonymous complaint that came in through Professional Standards. The complaint was made online on the City of Utica's website. It stated the following:

"Car 47 (white male officer I believe) was heading into route 12 via the court street ramp. He got off at the Home Depot exit. There were several cars he cut off without a blinker and tailgated. Regardless of whether he was in pursuit with his lights off, these are not safe. Average citizens aren't allowed to drive like that regardless of whether it's an emergency or not. Neither can cops. If someone sees that kind of behavior what's to stop them from doing the same?"-

No officers had been assigned to Car 47 nor was it being utilized on any details. Captain Bansner provided me with the AVL information for Car 47 on May 21st and after viewing the locations Car 47 stopped and the short span of time it was on the road I determined that it was likely PO Z. Ciotti that had used Car 47. PO Ciotti was assigned as the Chauffeur on May 21st and could have utilized Car 47 as a spare vehicle during the lunch hour. I requested a narrative from PO Ciotti in which he stated the following:

"On May 21, 2020 I, Zachary Ciotti, reported to the Utica Police Department for the 0745-1600 hours shift. I was assigned as the chauffeur under Platoon Commander Sergeant Geddes. At some point during this shift I asked permission from

Sgt Geddes to stop at my house located on Roosevelt Dr in South Utica. I utilized Car 47 to complete this errand. While en route to my house I believe I drove on the arterial southbound. I do not recollect committing any vehicle and traffic violations."-

#### Findings:

The AVL information provided by Captain Bansner did not show any obvious issues with Car 47's speed or operation on the arterial or other locations. There are no traffic cameras on the arterial that would show if Car 47 was tailgating or failing to signal. This complaint is not-sustained.

Respectively Submitted,  
Name: Ashley E. Berger

Jun 26, 2020	UOF2020-0097	Use of force	5	Sergeant
Benjamin L Perra		Anis S Mangal		Police
Officer Patrick H West				Police
Officer Jessica E Dodge				Police
Officer James P Fitzgerald				Police
Officer Zachary A Ciotti				Police

Created to document UOF Incident

Jul 21, 2020	IA2020-0029	Use of force	5	Police
Officer Zachary A Ciotti		Rose M. Gibson		Police
Officer Jordan D Dodge		Amy Stinson		

UOF investigation

Aug 06, 2020	MVA2020-0003	Vehicle accident	5	Police
Officer Zachary A Ciotti		Nho Duc Tran		

On-Duty MVA - Inv pending - Admin notified

Officer not at Fault

Aug 26, 2020	UOF2020-0138	Use of force	5	Sergeant
Joseph W Cimpi		Nikolay Parhomchuk		Police
Officer John P Detraglia				Police
Officer Zachary A Ciotti				


Created to document UOF investigation.

Report summary: totals by incident type:

Incident type	Received
Anonymous	0
Background Investigation	0
Department Discipline	0
Discretionary arrest	0
Drug test	0



E-File	2
External/Citizen	5
Firearm discharge	0
Foil Request	0
Forced entry	0
Generic incident	0
Integrity test	0
Internal/Department	2
K9 Utilization	0
Notice of Claim	0
Personnel Complaints	0
Show of force	0
Stop	0
UPD Damaged Prop Car/Equip	1
Use of force	9
Vehicle accident	1
Vehicle pursuit	0
<b>Total</b>	<b>20</b>

Printed: Nov 05, 2020 10:36 By: 

**DEPARTMENT OF PUBLIC SAFETY****BUREAU OF POLICE**

413 Oriskany Street West

Utica, New York 13502

November 13<sup>th</sup> 2018**INTRA-AGENCY MEMORANDUM****SUBJECT:** Damage to Tire Involving PO Ciotti in car 44**TO:** Chief of Police: Mark W. Williams

On the above date, October 16th 2018, I, Sgt John Abel reported for duty, assigned to the Uniformed Patrol Division, Platoon A – Squad 1 unit 40 for the shift hours of 2345 – 0800 Hrs.

**Summary:**

At approximately 0136 Hrs on the above date I received a phone call from PO Zachary Ciotti who informed me that he incurred damage to the front passenger side tire of car 44 (being utilized as car 51). At 0133 hrs he had been traveling westbound on Water St and had sideswiped the curb. After which he could hear the tire leaking air and observed a gash in the sidewall. He contacted Sgt French in the Squad Commander's Office and then contacted me. He had driven the vehicle to the shop gate. I asked in the tire was completely flat at this point and he said no. I then advised him to park behind headquarters and I would meet him there.

Upon arrival at Headquarters I observed the damage to car 44's tire and secured photographs. Attempts were made by phone and in person to raise someone at DPW to change the tire, however we were unable to raise anyone. West End Auto was contacted off of rotation and responded. A spare tire was retrieved from the tire room and a notification was sent to Fleet Maintenance. All proper notifications were made regarding the damage as outlined in the Guide for Supervisors.

**Investigation:**

As part of my initial investigation into this matter I interviewed PO Ciotti. He stated that had been driving normally (not in emergency mode), looking northbound at the front of the buildings when he struck the curb. I then responded to the area and located where the curb had been struck. The impact happened approximately halfway between Seneca St and Potter St, where the road begins to curve slightly. It is also where the curb begins along the roadside (North side of the road). East of that there is no curb so access can be made to the buildings belonging to the railroad. The railroad buildings (north side of the street) did not appear to have cameras on them. There are no buildings on the south side of the street in that area. According to P.O. Ciotti, it was just simple driver inattention. He stated he was not on his phone or using the computer. Photographs were taken of where the curb had been struck. A check into his driving history showed an incident from 09/25/18 in which he sustained a flat tire while parked at Greenman Field. While the tire was being changed by DPW, the jack slipped causing damage to that vehicle.

**Findings:**NAME: RANK: Sergeant

Based upon the above investigation I find PO Ciotti to be at fault for the damage to the tire. He failed to negotiate the slight curve in the roadway while looking at the railroad owned buildings. The cause for this appeared to be driver inattention.

Chapter 4, Article 1: Patrol Operations

1.14 CARE OF EQUIPMENT:

A. Officers assigned a departmental vehicle shall abide by all policies, procedures, and rules relating to the care, inspection, and maintenance of such vehicle.

Chapter 8, Article 1: Professional Standards of Conduct and Ethics

1.14 PERFORMANCE AND ATTENTION TO DUTY:

A. General Duties;

2. Employees shall perform their duties in a competent manner.

EE. Departmental Vehicles/Operation/Care/ Personal Use/MV Accident/Reporting;

2. Employees shall operate departmental vehicles in a careful and prudent manner, and shall obey all laws and departmental directives pertaining to such operation.

1.17 GENERAL RULES OF CONDUCT:

P. Departmental Property and Equipment;

1. Employees shall be held responsible for the proper care and use of departmental property and equipment assigned to or used by them. When obtaining any equipment, and again upon its return, it is the employee's responsibility to inspect it. Employees shall utilize departmental equipment only for its intended purpose.

Ancillary Issues: *N/A*

NAME: 

RANK: *Sergeant*

# Department of Public Safety

## BUREAU OF POLICE

413 Oriskany Street W.  
Utica, New York 13502

**Subject:** Internal Investigation: Damage to front passenger tire of car 44

**RMS:** 18-43044

**Investigating Supervisor:** Sgt. John Abel

**Reviewing Supervisor:** Lt. Howard Brodt

### Summary:

I, Lt. Howard Brodt, am employed by the City of Utica Police Department, assigned to the Patrol Division - A Platoon (night shift = 2345-0800 hours) as the Platoon Commander. While performing my duties as the A Platoon Commander, I reviewed an internal investigation submitted to me by Sgt. Abel regarding damage to the front passenger side tire of Car 44 which was incurred when the operator of Car 51 - PO Ciotti struck a curb while traveling westbound on Water St. A Platoon Patrol Supervisor Sgt. Abel was notified of the incident / damaged tire and subsequently initiated an internal investigation regarding the incident for the purpose of identifying any potential associated departmental policy / procedure violations.

### Investigative Facts:

As part of Sgt. Abel's investigation into this matter he interviewed PO Ciotti. Ciotti stated that had been driving normally (not in emergency mode), looking northbound at the front of the buildings when he struck the curb. Sgt Abel then responded to the area and located where the curb had been struck. The impact happened on Water St approximately halfway between Seneca St and Potter St, where the road begins to curve slightly. It is also where the curb begins along the roadside (North side of the road). East of that there is no curb so access can be made to the buildings belonging to the railroad. The railroad buildings (north side of the street) did not appear to have cameras on them. There are no buildings on the south side of the street in that area. According to P.O. Ciotti, it was just simple driver inattention. PO Ciotti stated he was not on his phone or using the computer. Photographs were taken of where the curb had been struck. A check into his driving history showed an incident from 09/25/2018 in which he sustained a flat tire while parked at Greenman field. While the tire was being changed by DPW, the jack slipped causing damage to that vehicle. Ciotti was deemed not at fault regarding that matter.

**Findings:**

Based upon the above investigation Sgt. Abel found PO Ciotti to be at fault for the damage to the tire. He failed to negotiate the slight curve in the roadway while looking at the railroad owned buildings. The cause for this appeared to be driver inattention.  
Chapter 4, Article 1: Patrol Operations

**1.14 CARE OF EQUIPMENT:**

A. Officers assigned a departmental vehicle shall abide by all policies, procedures, and rules relating to the care, inspection, and maintenance of such vehicle.

Chapter 8, Article 1: Professional Standards of Conduct and Ethics

**1.14 PERFORMANCE AND ATTENTION TO DUTY:**

A. General Duties;

2. Employees shall perform their duties in a competent manner.

EE. Departmental Vehicles/Operation/Care/ Personal Use/MV Accident/Reporting;

2. Employees shall operate departmental vehicles in a careful and prudent manner, and shall obey all laws and departmental directives pertaining to such operation.

**1.17 GENERAL RULES OF CONDUCT:**

P. Departmental Property and Equipment;

1. Employees shall be held responsible for the proper care and use of departmental property and equipment assigned to or used by them. When obtaining any equipment, and again upon its return, it is the employee's responsibility to inspect it. Employees shall utilize departmental equipment only for its intended purpose.

**Ancillary Issues:**

No ancillary issues were noted during this investigation.

**Recommendations:**

As a result of the above investigative findings as well as the associated determination that PO Ciotti violated the aforementioned departmental policy by failing to utilize "due care" while operating a department vehicle, I recommend that PO Ciotti receive a Written Counseling Memorandum which will serve as positive discipline / training in full satisfaction of the above matter.

Respectfully Submitted,

Lt. 

Lt. Howard Brodt

# **COUNSELING MEMORANDUM**



**TO: Po. Zachary Ciotti**  
**FROM: Lt. Howard Brodt**  
**DATE: 12/1/18**  
**RE: Damaged Tire Car 44**

---

## **I. Identify and define the behavior to be modified:**

**PO Zachary Ciotti was operating car 44/zone 51 in non-emergency mode west on Water St between Seneca St and Potter St when he sideswiped the curb on the north side of the roadway damaging the tire and rendering it flat. In the future he will exercise better care and attention when operating a police vehicle.**

## **II. Review of applicable rules & regulations, orders and operating procedures or laws:**

Chapter 4, Article 1: Patrol Operations

### **1.14 CARE OF EQUIPMENT:**

A. Officers assigned a departmental vehicle shall abide by all policies, procedures, and rules relating to the care, inspection, and maintenance of such vehicle.

Chapter 8, Article 1: Professional Standards of Conduct and Ethics

### **1.14 PERFORMANCE AND ATTENTION TO DUTY:**

A. General Duties;

2. Employees shall perform their duties in a competent manner.

EE. Departmental Vehicles/Operation/Care/ Personal Use/MV Accident/Reporting;

2. Employees shall operate departmental vehicles in a careful and prudent manner, and shall obey all laws and departmental directives pertaining to such operation.

### **1.17 GENERAL RULES OF CONDUCT:**

P. Departmental Property and Equipment;

1. Employees shall be held responsible for the proper care and use of departmental property and equipment assigned to or used by them. When obtaining any equipment, and again upon its return, it is the employee's responsibility to inspect it. Employees shall utilize departmental equipment only for its intended purpose.

## **III. Employee's response to the performance deficiency:**

PO Ciotti understands the importance of exercising due care, attention and prudence regarding the operation of police vehicles and the avoidance of causing damage to same whether inadvertent or not. He will strive to be much more careful and conscientious in the future.

## **IV. Clearly explain the behavior expected of the member:**

Careful, attentive and prudent operation of all police vehicles.

**V. Potential consequences for continuing the unacceptable behavior:**

If other instances arise where a police vehicle is damaged due to miscare, imprudence and inattention, it may result in progressive discipline.

**VI. Provisions for follow-up consultations:**

In the future, PO Ciotti will exercise due care and prudence when operating any Utica Police vehicle and will obey all laws and departmental directives pertaining to such operation.

This counseling memorandum will be placed in your personnel file.

---

Signature of Employee: \_\_\_\_\_

Date: 12/9/18

Signature of Supervisor: \_\_\_\_\_

Date: 12/9/18

Signature of Witnessing Supervisor: \_\_\_\_\_

Date: 12/9/18

# **COUNSELING MEMORANDUM**



**TO: Po. Zachary Ciotti**  
**FROM: Lt. Howard Brodt**  
**DATE: 12/1/18**  
**RE: Damaged Tire Car 44**

---

## **I. Identify and define the behavior to be modified:**

**PO Zachary Ciotti was operating car 44/zone 51 in non-emergency mode west on Water St between Seneca St and Potter St when he sideswiped the curb on the north side of the roadway damaging the tire and rendering it flat. In the future he will exercise better care and attention when operating a police vehicle.**

## **II. Review of applicable rules & regulations, orders and operating procedures or laws:**

Chapter 4, Article 1: Patrol Operations

### **1.14 CARE OF EQUIPMENT:**

A. Officers assigned a departmental vehicle shall abide by all policies, procedures, and rules relating to the care, inspection, and maintenance of such vehicle.

Chapter 8, Article 1: Professional Standards of Conduct and Ethics

### **1.14 PERFORMANCE AND ATTENTION TO DUTY:**

A. General Duties;

2. Employees shall perform their duties in a competent manner.

EE. Departmental Vehicles/Operation/Care/ Personal Use/MV Accident/Reporting;

2. Employees shall operate departmental vehicles in a careful and prudent manner, and shall obey all laws and departmental directives pertaining to such operation.

### **1.17 GENERAL RULES OF CONDUCT:**

P. Departmental Property and Equipment;

1. Employees shall be held responsible for the proper care and use of departmental property and equipment assigned to or used by them. When obtaining any equipment, and again upon its return, it is the employee's responsibility to inspect it. Employees shall utilize departmental equipment only for its intended purpose.

## **III. Employee's response to the performance deficiency:**

PO Ciotti understands the importance of exercising due care, attention and prudence regarding the operation of police vehicles and the avoidance of causing damage to same whether inadvertent or not. He will strive to be much more careful and conscientious in the future.

## **IV. Clearly explain the behavior expected of the member:**

Careful, attentive and prudent operation of all police vehicles.



**V. Potential consequences for continuing the unacceptable behavior:**

If other instances arise where a police vehicle is damaged due to miscare, imprudence and inattention, it may result in progressive discipline.

**VI. Provisions for follow-up consultations:**

In the future, PO Ciotti will exercise due care and prudence when operating any Utica Police vehicle and will obey all laws and departmental directives pertaining to such operation.

This counseling memorandum will be placed in your personnel file.

Signature of Employee:

Date: 12/9/18

Signature of Supervisor:

Date: 12/9/18

Signature of Witnessing Supervisor:

Date: 12/9/18

# Department of Public Safety

## BUREAU OF POLICE

413 Oriskany Street West, Utica New York 13502

Date: January 24<sup>th</sup> 2020

Subject: Internal investigation regarding social media use (PO Zachary Ciotti)

To: Chief of Police  
Mark W. Williams

### Summary and Investigation:

On November 24<sup>th</sup> 2019 at approximately 1030hrs, Sgt. Starr Rae Wooden received a text message from PO Zachary Ciotti asking if he could use comp time to go on a "detail" at 1230hrs. Wooden told Ciotti that the platoon was at minimum staffing and therefore he couldn't use any accrued time to leave. Wooden allowed Ciotti to take care of this "detail" while on the clock, as long as he monitor the radio for calls in his zone. At the time, Ciotti didn't specify what the "detail" was, that he had to take care of.

Later in the afternoon, at around 1500hrs, Sgt. Christopher Faniglula advised Wooden that Ciotti had posted a video of himself at Cavallo's Restaurant, in the Village of New Hartford, on Snapchat.

On December 4<sup>th</sup> 2019, Wooden asked Ciotti to provide her with a narrative report documenting his actions on November 24<sup>th</sup>. In his narrative, Ciotti admitted to attending a gender reveal party in a private room at Cavallo's Restaurant from 1230hrs until 1250hrs, while on duty. Ciotti also admitted to posting a video from the party on his Snapchat account.

### Findings:

Based upon Wooden's investigation into the matter, I have concluded that Ciotti violated the following sections of our procedural manual:

*Chapter Eight, Article One: Professional Standards of Conduct and Ethics*

#### **1.14 PERFORMANCE AND ATTENTION TO DUTY:**

##### **J. Duty Post;**

**1. Employees shall not leave their area of assignment unless they are:**

- a. On assignment from the dispatcher; or**
- b. Authorized by a supervisor; or**
- c. An incident outside their area requires immediate police attention; or**
- d. In close pursuit of a violator of the law.**

**2. Employees shall not travel beyond City Limits unless:**

- a. On assignment from the dispatcher;**
- b. On assignment or as otherwise authorized by the Chief of Police, or his designee;**
- c. In close pursuit of a violator of the law; and**
  - (1) A supervisor is notified and gives permission; and**
  - (2) A superior is notified and gives authorization; and**
  - (3) Communications is notified when City limits are exited**

**1.17 GENERAL RULES OF CONDUCT:**

**FF. Cell Phone Usage While On Duty;**

**2. The use of mobile phones, while on duty, is restricted to police business and personal calls of an emergency nature.**

**3. It is a violation of departmental policy to conduct personal business while on duty regardless of assignment. This includes landline and mobile phone usage for both personal business and casual communications.**

**\*Even though Ciotti doesn't have any previous disciplinary history, in regards to the above violations, I recommend that he receives a Letter of Reprimand for his indiscretions, based upon their blatancy.**

**\*On March 5<sup>th</sup> 2020, during a command staff meeting, this investigation was discussed. It was determined, by the panel, that Sgt. Wooden held some responsibility for giving Ciotti permission to complete the detail, without inquiring as to what it was. Based on this determination, it's recommended that Wooden receives a counseling memorandum for her indiscretion.**

  
Lt. [Redacted] #2553  
Regulatory Commander

# DEPARTMENT OF PUBLIC SAFETY

## BUREAU OF POLICE

413 ORISKANY STREET WEST

UTICA, NEW YORK 13502

Date: 1/6/20

**Subject:** Investigation Re: Internal Personnel Complaint involving Officer Z. Ciotti  
(RMS #: 20-544)

**To:** Chief of Police: Mark Williams

### Summary:

On Sunday November 24<sup>th</sup>, 2019 I, Sgt. S. Wooden, reported to the Utica Police Department in full uniform attire and was assigned as the Street Supervisor for the 0745-1600 hours tour of duty, utilizing BWC 8978.

At approximately 1030 hours I received a text message from PO Ciotti requesting if he could go on a detail at 1230 hours. PO Ciotti further requested to use "Comp Time" for an hour while he was on the detail. I advised PO Ciotti that we were staffed at minimum, so he could not use "Comp Time", but he could go on the detail making sure to monitor the calls for service specifically in his zone.

Later in the afternoon, at approximately 1500 hours, I was advised by Sgt. Faniglula that PO Ciotti had left the city when he was on the detail and that he posted a video of himself at Cavallo's on Snapchat.

On 12/4/19 I advised PO Ciotti to provide me with an Officer Narrative regarding him leaving the city and posting a video on Snapchat on 11/24/19. The following internal investigation was initiated.

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### Investigative Facts:

On 12/4/19 the following fact finding information was gathered as following:

- 
- On 11/24/19, at approximately 1030 hours, I received a text message from PO Ciotti requesting to go on a detail for about an hour. PO Ciotti stated in the message that he would use "Comp Time" if he could. On 11/24/19 we were staffed a 51-59 on the street, which was our minimum staffing, so I advised PO Ciotti that he could not use "Comp Time." I did advise PO Ciotti that he could go on the detail, but he had to monitor the calls for service specifically in his zone.
-

- At the time of the request I did not inquire with PO Ciotti as to where he was going on his detail, but I assumed that it was within the city as he did not advise me that he needed to leave the city.
- At approximately 1500 hours I responded to Headquarters and met with Sgt. Faniglula who asked me if I gave permission to PO Ciotti to leave the city. I advised Sgt. Faniglula that I did not give PO Ciotti permission to leave the city, but I did give him permission to go on a detail all awhile monitoring his zone calls. Sgt. Faniglula advised me that he observed a Snapchat video that PO Ciotti posted that showed him at Cavallo's Restaurant, which is located in New Hartford, while on duty.
- On 11/30/19 I had a discussion with Sgt. Berger regarding the incident, as she is PO Ciotti's direct supervisor. During the discussion I was apprised of previous incidents involving PO Ciotti which indicated that there is a pattern of concerning behavior.
- On 12/2/19 I spoke with Lt. Dougherty regarding the incident and it was decided that an internal complaint needed to be completed.

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### **Investigative Findings:**

Based on the above investigation I find that when PO Ciotti left the city without permission and posted a video on the Social Media medium of Snapchat he was in violation of the following Policy and Procedures:

#### **Chapter 2:**

#### **Article 14: Social Media**

##### **14.14 PERSONAL USE**

Precautions and Prohibitions: Barring New York State law or binding employment contracts to the contrary, department personnel shall abide by the following when using social media:

2. As public employees, department personnel are cautioned that speech on-duty or off-duty, made pursuant to their official duties—that is, that owes its existence to the employee's professional duties and responsibilities—is not protected speech under the First Amendment and may form the basis for discipline if deemed detrimental to the department. Department personnel should assume that their speech and related activity on social media sites will reflect upon their office and this department.

4. For safety and security reasons, department personnel are cautioned not to disclose their employment with this department nor shall they post information pertaining to any other member of the department without their permission. As such, department personnel are cautioned not to do the following:

a. Post personal photographs or provide similar means of personal recognition that may cause them to be identified as a police officer of this department. Officers who are, or who may reasonably be expected to work in undercover operations, shall not post any form of visual or personal identification.

b. Members are **forbidden** to display department logos, uniforms, or similar identifying items on personal web pages.

11. Department personnel should expect that any information created, transmitted, downloaded, exchanged, or discussed in a public online forum may be accessed by the department at any time without prior notice.

12. Reporting violations—Any employee becoming aware of or having knowledge of a posting or of any website or web page in violation of the provision of this policy shall notify his or her supervisor immediately for follow-up action.

## Chapter 8:

### Article 1: Professional Standards of Conduct & Ethics

#### 1.14 PERFORMANCE AND ATTENTION TO DUTY:

##### J. Duty Post;

2. Employees shall not travel beyond City Limits unless:

a. On assignment from the dispatcher;

b. On assignment or as otherwise authorized by the Chief of Police, or his designee;

c. In close pursuit of a violator of the law; and

(1) A supervisor is notified and gives permission; and

(2) A superior is notified and gives authorization; and

(3) Communications is notified when City limits are exited

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#### **Recommendations:**

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#### **Ancillary Issues:**

Respectively Submitted,

Sgt. Starr Rae Wooden #8978  
Assignment: B-2

Name  #8978

Rank Sergeant

**DEPARTMENT OF PUBLIC SAFETY****BUREAU OF POLICE**

413 Oriskany Street West

Utica, New York 13502

1/27/2020


**INTRA-AGENCY MEMORANDUM****SUBJECT:****TO:** Chief of Police: Mark W. Williams

On November 24th, 2019, I, Zachary Ciotti, reported to the Utica Police Department for the 0745 - 1600 hours shift. I was assigned to Uniform Patrol Division Car 52 BWC #1425 Platoon Commander Sergeant Faniglula.

At approximately 1030 hours I texted Sgt Wooden, who was the Street Supervisor, asking if I can go on a detail at 1230 hours offering to use "comp time" if necessary. I was invited to a gender reveal party on this date but was denied getting the day off. Sgt Wooden granted me permission to go on a detail and asked that I monitor my calls during this time frame which I agreed to do so.

At 1230 hours I went to Cavallo's where the party was located in a private room not mixed in with the public. Admittedly, I did not specify the location of where I would be. A short time later the gender was revealed and I posted a video of this on Snapchat. At approximately 1250 hours I left the party and returned to my zone.

Z. Ciotti #1425  
Squad B-3

NAME: PO Z. Ciotti RANK: PO



# Department of Public Safety

## BUREAU OF POLICE

413 Oriskany Street West, Utica New York 13502

Date: April 13<sup>th</sup> 2020

**Subject:** Booking issue involving PO Zachary Ciotti re: prisoner Demacus Warren

**To:** Chief of Police  
Mark W. Williams

**Summary:**

On March 26<sup>th</sup> 2020, I reviewed an investigation completed by Sgt. Ashley Berger in relation to a booking issue involving PO Zachary Ciotti.

**Investigation:**

On January 27<sup>th</sup> 2020 at around 1333hrs, Captain Donald Cinque and Sgt. Christopher Faniglula conducted a citizen stop of Demacus Warren (REDACTED). Warren was subsequently arrested for four open traffic warrants, UPM and False Personation. Warren was transported to headquarters by PO Patrick Husnay and cuffed to the booking bench. At the time, the doorman, PO Zachary Ciotti, was at Utica City Court, tending to other prisoners. In the interest of saving time and for documentation purposes, Matron Frances Donato entered Warren's name into the booking module. At around 1515hrs, Donato went over to city court and advised Ciotti about Warren. Donato told Ciotti that she had created a booking entry for Warren but he still had to complete the booking process with him. After learning about Warren, Ciotti responded back to the doorman's area to complete the booking. Ciotti ran through the various booking tabs and fingerprinted/photographed Warren. Ciotti admittedly went through the process quickly because his shift was ending and he wanted to get Warren in front of the judge, before he (the judge) left for the day. After completing Warren's booking, Ciotti brought him over to city court for arraignment.

At shift change, PO's Michael Flo and Sado Korman relieved Ciotti at city court. Warren was eventually seen by Judge Giruzzi and released on his own recognizance. After Giruzzi released Warren, he was brought back over to the booking area by Flo and Korman. Before Warren was let go, Flo ran his name through e-justice. Flo discovered that Warren was wanted by the Oneida County Sheriff's Office for CPCS 3<sup>rd</sup>. Flo then contacted the OCSO and they took Warren into their custody.

Flo later told his Squad Commander Lt. James Holt that Ciotti failed to notify him about the OCSO warrant before he left for the day. In his narrative, Ciotti took responsibility for not running Warren through e-justice. He also took responsibility for failing to notify Flo of same. Finally, in the booking report, Ciotti entered "yes" that he checked Warren through e-justice. Also, on its face, it appears that Ciotti was untruthful in an official report, however it's my belief that he was just rushing to complete the booking, in order to get Warren over to court and the act was unintentional and done without malice.

**Findings:**

**Based upon my review of the incident, I've concluded that Ciotti violated the following section(s) of our procedural manual:**

**Chapter Eight, Article One, Professional Standards of Conduct and Ethics:**

**1.14 PERFORMANCE AND ATTENTION TO DUTY:**

**A. General Duties;**

**2. Employees shall perform their duties in a competent manner.**

**V. Performance of Duties;**

**1. Employees shall not neglect their duty.**

**W. Unsatisfactory Performance;**

**1. Unsatisfactory performance may be demonstrated by a lack of knowledge, unwillingness, inability, or failure to perform assigned tasks, or failure to take appropriate action. Employees shall maintain sufficient competency, both physically and mentally, to properly perform their duties and assume the responsibilities of their positions.**

**\*Based upon my review of Ciotti's disciplinary history, I recommend that he receives a Letter of Reprimand and the deduction of (1) vacation day from his 2020 time bank.**

  
Lt. Sean D. [redacted] #2553  
B Platoon [redacted] ander



# CITY OF UTICA

DEPARTMENT OF PUBLIC SAFETY

BUREAU OF POLICE

413 ORISKANY STREET WEST

UTICA, NEW YORK 13502

ROBERT PALMIERI

Mayor

MARK WILLIAMS

Chief of Police

4/16/2020

PO Zachary Ciotti

B-3

Patrol Division

Officer Ciotti:

On January 27<sup>th</sup> 2020 at around 1333hrs, Capt. Donald Cinque and Sgt. Christopher Faniglula arrested Demarcus Warren for having four open traffic warrants, UPM and False Personation. Warren was subsequently transported to headquarters by PO Patrick Husnay and handcuffed to the booking bench. At the time, you (assigned as doorman) were at Utica City Court, tending to other prisoners. In the interest of saving time, Matron Frances Donato entered Warren's name into the booking module for you. At around 1515hrs, Donato went over to city court and advised you about Warren. Donato told you that she had created a booking entry for Warren, but you still had to complete the booking process with him. After learning about Warren, you responded back to the doorman's area to complete the booking. You ran through the various booking tabs and fingerprinted/photographed Warren. You admitted to going through the process quickly because your shift was ending and you wanted to get Warren in front of the judge, before he left for the day. After completing Warren's booking, you brought him over to city court for arraignment.

After shift change, PO's Michael Flo and Sado Korman relieved you at city court. Warren was eventually seen by Judge Giruzzi and released on his own recognizance. After Giruzzi released Warren, he was brought back over to the booking area by Flo and Korman. Before Warren was let go, Flo ran his name through e-justice. Flo discovered that Warren was wanted by the Oneida County Sheriff's Office for CPCS 3<sup>rd</sup>. Flo then contacted the OCSO and they took Warren into custody. Flo later told his Squad Commander, Lt. James Holt, that you failed to notify him about the OCSO warrant before you had left for the day.

A review of your booking report for Warren revealed that you answered "yes" to the question: Has the suspect been checked through the Integrated Justice Portal?

As a result of the investigation it was determined that you have violated Department Procedural Manual :

Chapter Eight, Article One, Professional Standards of Conduct and Ethics:

## 1.14 PERFORMANCE AND ATTENTION TO DUTY:

A. General Duties;

2. Employees shall perform their duties in a competent manner.

V. Performance of Duties;

Last Revision Date 6/7/2016

1. Employees shall not neglect their duty.

W. Unsatisfactory Performance;

1. Unsatisfactory performance may be demonstrated by a lack of knowledge, unwillingness, inability, or failure to perform assigned tasks, or failure to take appropriate action. Employees shall maintain sufficient competency, both physically and mentally, to properly perform their duties and assume the responsibilities of their positions.

Chapter/Article/Section *SMD*

On 4/16/2020, a Command Discipline hearing was commenced. You were offered PBA representation and you ~~accepted~~ denied. Also present during this hearing was (N/A). We came to the following resolution.

- A) You accept the findings of the investigation.
- B) You accept responsibility for violating the Departmental Procedural Manual.
- C) You accept this Letter of Reprimand. You also accept the deduction of (1) vacation day from your 2020 time bank.
- D) You also understand that in the future, this behavior or any other violation of Departmental Rules or Regulations of a similar nature will be subject to further disciplinary action.

You are being furnished a copy of this letter. The original with acknowledgment, signed by you, will be placed in your personnel file.

*Capt.*

(Command Office  
Unit)

*Bansan*

(Employee)

I acknowledge the content of this letter  
and a copy of it has been provided to me.

*N/A*  
(PBA Representative)

# DEPARTMENT OF PUBLIC SAFETY

## BUREAU OF POLICE

413 Oriskany Street West

Utica, New York 13502

1/28/2020

### INTRA-AGENCY MEMORANDUM

**SUBJECT:** Demacus Warren

**TO:** Chief of Police: Mark W. Williams

-I was the Booking Officer on 1/27/2020.

-I was in Utica City Court with a prisoner waiting for his arraignment when Matron Donato took watch of this prisoner at approximately 1515 hours. At this time Matron Donato advised me that there was an additional prisoner, Demacus Warren, on the bench who she had already put in the computer, but I still needed to add the charges and fingerprint/photograph him.

-Matron Donato put Warren in the computer as she often does because she likes to be helpful towards the Booking Officers as she knows we are often at City Court when new prisoners come in.

-I completed the fingerprints and photographs for Warren and brought him to Utica City Court awaiting arraignment. It was nearing shift change and I completed this process quickly so I could try to alleviate the responsibility of this prisoner for the next shift.

-I did not run Warren through E-Justice.

-While in the courtroom in the process of arraignment, PO Flo and PO Sado came to relieve me.

-At this time I did not advise my relief that Warren had not been run through E-Justice.

NAME: PO Z. Cioffi

RANK: PO

# DEPARTMENT OF PUBLIC SAFETY

## BUREAU OF POLICE

413 ORISKANY STREET WEST

UTICA, NEW YORK 13502

**Date:** February 21, 2020

**Subject:** Booking Issue with Ofc. Z. Ciotti  
20-3011

**To:** Chief of Police: Mark Williams

### Summary:

On January 27, 2020 Demacus W. Warren [REDACTED] was arrested and brought to headquarters to be booked and arraigned. Warren was not run for outstanding warrants through EJustice by the B Platoon Booking Officer and was nearly released from custody while having a Felony warrant through the Oneida County Sheriff's Office. Due to the apparent improper procedure by the B. Platoon Doorman I was subsequently assigned an investigation into this matter.

### Investigation:

On January 27, 2020 at around 1333 hours Captain D. Cinque and Sgt. C. Faniglula conducted a citizen stop of a male now known to be Demacus W. Warren [REDACTED]. Upon completing their investigation the supervisors determined that they would be taking Warren into custody on 4 open traffic warrants from the City of Utica as well as Unlawful Possession of Marijuana and False Personation. Warren was transported to headquarters by Ofc. Husnay and secured in the booking area (bench). At the time that Warren was brought in to headquarters the Booking Officer, Ofc. Zachary Ciotti, was at Utica City Court with other prisoners. Warren was cuffed to the bench by the transporting officer and left in the presence of Matron Donato. In the interest of saving time and assisting Ofc. Ciotti, Matron Donato created a booking entry in RMS for Warren but did not actually complete the booking process. At approximately 1515 hours Matron Donato responded to Utica City Court and advised Ofc. Ciotti of Warren's presence in the booking area and that she had created a booking entry but that Ofc. Ciotti needed to complete the booking.

Shortly after learning of Warren's presence Ofc. Ciotti responded to the booking area to complete the booking of Warren. At that time Ofc. Ciotti fingerprinted and photographed Warren and completed the numerous tabs in the booking report. Ofc. Ciotti stated that he ran through the process quickly as it was nearing the end of the shift and he wanted to alleviate the responsibility for the prisoner from the next shift. After completing the booking process Ofc. Ciotti brought Warren to City Court for arraignment.

At around 1545 hours shift change was completed while Ofc. Ciotti was still at City Court with Warren. Ofc. Michael Flo and Ofc. Sado Korman were assigned to the Doorman's position for C Platoon and relieved Ofc. Ciotti at City Court.

After Ofc. Ciotti transferred custody of Warren he was seen by Judge Giruzzi and released on his own recognizance. Ofc. Flo and Ofc. Korman brought Warren back over to the booking area and prior to releasing him from headquarters Ofc. Flo ran Warren through EJustice to verify he didn't have any other outstanding warrants. At that time Ofc. Flo found that Warren was wanted out of the Oneida County Sheriff's Office for Criminal Possession of a Controlled Substance 3<sup>rd</sup>. Ofc. Flo then contacted OCSO who came and took over custody of Warren. Ofc. Flo then notified Lt. Holt that Warren had an outstanding warrant and that Ofc. Ciotti had not told him about it when custody of the prisoner was exchanged at shift change.

Ofc. Ciotti stated that he had not run Warren through EJustice because he was in a hurry to get Warren to court. However he did answer the question in his booking report as "Yes" he had run Warren through EJustice. Ofc. Ciotti said he did not relay the information to his relief that Warren still needed to be run through EJustice.

#### Findings:

When a person is arrested and brought to Police Headquarters they need to be run through EJustice to confirm whether or not they have any outstanding warrants. This is typically done by either the arresting officer who then passes the information along to the Booking Officer, or the Booking Officer does it themselves while they are completing the booking report. There is a question under the "Officers Answers" tab in the booking report which asks "Has the suspect been checked through the Integrated Justice Portal (EJustice)?" which the Booking Officer has to answer. In this case Ofc. Ciotti answered "Yes" even though he had not completed this task, nor had the arresting officers. This procedure is not spelled out in the Utica Police Department Policy & Procedure Manual, however it is the standard operating procedure and officers are trained in this when learning the Doorman's position.

Ofc. Ciotti did violate the UPD Policy & Procedure when he completed an inaccurate and untruthful booking report by answering "Yes" knowing that he had not run the prisoner for warrants through EJustice.

#### Chapter 8 - Rules and Regulations

##### Article 1 - Professional Standards of Conduct and Ethics

##### 1.17 General Rules of Conduct

##### H. Truthfulness;

1. Employees are required to be truthful in speech and writing whether or not under oath.

##### 1.18 Reports

4. Employees shall not falsely make or submit any type of official report or knowingly enter or cause to be entered any inaccurate, false or improper information in the records of the department.

Respectively Submitted,  
Name: Ashley E. Berger



Rank: Sergeant B-3

# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Prerequisites		
			Credits	Hours	Comments
2016000000007	2015 December In-Service-Active Shooter	In Service	0.00	8.00	

## Course Schedule

### Schedule

Class ID	Start Date/Time	End Date/Time	Company	Course Location
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	12/01/2015 08:00	12/01/2015 16:00		
	12/03/2015 08:00	12/03/2015 16:00		
	12/07/2015 08:00	12/07/2015 16:00		
	12/07/2015 08:00	12/07/2015 16:00		
	12/09/2015 08:00	12/09/2015 16:00		
	12/11/2015 08:00	12/11/2015 16:00		
	12/11/2015 08:00	12/11/2015 16:00		
	12/17/2015 08:00	12/17/2015 16:00		
	12/17/2015 08:00	12/17/2015 16:00		
	12/17/2015 08:00	12/17/2015 16:00		

### Instructor

Instructor	Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Prerequisites			Comments
			Credits	Hours	Course 1	
2017000000004	2016 December Inservice	In Service	0.00	8.00	Course 2	Active Shooter Training

## Course Schedule

### Schedule

Class ID	Start Date/Time	End Date/Time	Company	Course Location
	12/05/2016 08:00	12/05/2016 16:00		
	12/05/2016 08:00	12/05/2016 16:00		
	12/07/2016 08:00	12/07/2016 16:00		
	12/07/2016 08:00	12/07/2016 16:00		
	12/09/2016 08:00	12/09/2016 16:00		
	12/15/2016 08:00	12/15/2016 16:00		
	12/19/2016 08:00	12/19/2016 16:00		

### Instructor

Instructor	Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	In Service	Type	Credits	Hours	Course 1	Course 2	Comments
20160000000015	2016 January In Service Workplace Violence/Sexual	In Service		0.00	8.00			Domestic Violence-Legal Updates-JAU updates-Debour Doctrine-Work place violence /Sexual harassment

## Course Schedule

### Schedule

Class ID	Start Date/Time	End Date/Time	Company	Course Location
	01/06/2016 08:00	01/06/2016 16:00		
	01/06/2016 08:00	01/06/2016 16:00		
	01/06/2016 08:00	01/06/2016 16:00		
	01/08/2016 08:00	01/08/2016 16:00		
	01/08/2016 08:00	01/08/2016 16:00		
	01/08/2016 08:00	01/08/2016 16:00		
	01/08/2016 08:00	01/08/2016 16:00		
	01/14/2016 08:00	01/14/2016 16:00		
	01/14/2016 08:00	01/14/2016 16:00		
	01/14/2016 08:00	01/14/2016 16:00		
	01/18/2016 08:00	01/18/2016 16:00		
	01/18/2016 08:00	01/18/2016 16:00		
	01/18/2016 08:00	01/18/2016 16:00		
	01/22/2016 08:00	01/22/2016 16:00		
	01/22/2016 08:00	01/22/2016 16:00		
	01/22/2016 08:00	01/22/2016 16:00		
	01/28/2016 08:00	01/28/2016 16:00		
	01/28/2016 08:00	01/28/2016 16:00		
	01/28/2016 08:00	01/28/2016 16:00		

# Training Course Summary

<u>Instructor</u>		<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
<u>Course Information</u>					
<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Prerequisites</u>		
2017000000005	2016 October Inservice	In Service	<u>Credits</u>	<u>Hours</u>	<u>Course 1</u> <u>Course 2</u> <u>Comments</u>
			0.00	0.00	Use of Force / Legal Updates / Infectious Disease / Performance Evaluation Training for Supervisors
<u>Course Schedule</u>					
<u>Schedule</u>	<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
		10/04/2016 08:00	10/04/2016 16:00		
		10/14/2016 08:00	10/14/2016 16:00		
		10/18/2016 08:00	10/18/2016 16:00		
		10/20/2016 08:00	10/20/2016 16:00		
		10/24/2016 08:00	10/24/2016 16:00		
		10/28/2016 08:00	10/28/2016 16:00		
<u>Instructor</u>	<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>	

# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Prerequisites		Comments
			Credits	Hours	
2017000000003	2016 September Inservice-DefTac	In Service	0.00	8.00	Verbal Judo, DT, Leads On-Line, Proper Collection City Marshall Supervisor training

## Course Schedule

Schedule	Class ID	Start Date/Time	End Date/Time	Company	Course Location
		09/06/2016 08:00	09/06/2016 16:00		
		09/08/2016 08:00	09/08/2016 16:00		
		09/12/2016 08:00	09/12/2016 16:00		
		09/14/2016 08:00	09/14/2016 16:00		
		09/16/2016 08:00	09/16/2016 16:00		
		09/22/2016 08:00	09/22/2016 16:00		

Instructor	Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Prerequisites</u>		
			<u>Credits</u>	<u>Hours</u>	<u>Course 1</u> <u>Course 2</u> <u>Comments</u>
2016000000030	2016 TASER InService	In Service	0.00	8.00	

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
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	02/05/2016 08:00	02/05/2016 16:00		
	02/09/2016 08:00	02/09/2016 16:00		
	02/15/2016 08:00	02/15/2016 16:00		
	02/17/2016 08:00	02/17/2016 16:00		
	02/19/2016 08:00	02/19/2016 16:00		
	02/25/2016 08:00	02/25/2016 16:00		

### Instructor

<u>Instructor</u>	<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Prerequisites</u>				<u>Comments</u>
			<u>Credits</u>	<u>Hours</u>	<u>Course 1</u>	<u>Course 2</u>	
2018000000002	2017 December Inservice/Active Shooter	In Service	0.00	8.00			Training conducted at DHS by Inv Joe Amerosa

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
	12/04/2017 08:00	12/04/2017 16:00		
	12/06/2017 08:00	12/06/2017 16:00		
	12/08/2017 08:00	12/08/2017 16:00		
	12/12/2017 08:00	12/12/2017 16:00		
	12/14/2017 08:00	12/14/2017 16:00		
	12/22/2017 08:00	12/22/2017 16:00		

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Prerequisites</u>			<u>Comments</u>
			<u>Credits</u>	<u>Hours</u>	<u>Course 1</u>	<u>Course 2</u>
2017000000043	2017 in-service Taser/Defensive Tactics	In Service	0.00	8.00		
						In-Service instructors Sgt. S Berger, Inv Paladino, Inv Amerosa, Sgt. Wooden, Sgt. Laurey

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
	05/02/2017 08:00	05/02/2017 16:00		
	05/08/2017 08:00	05/08/2017 16:00		
	05/10/2017 08:00	05/10/2017 16:00		
	05/16/2017 08:00	05/16/2017 16:00		
	05/18/2017 08:00	05/18/2017 16:00		
	05/22/2017 08:00	05/22/2017 16:00		

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Credits</u>	<u>Hours</u>	<u>Course 1</u>	<u>Course 2</u>	<u>Comments</u>
2017000000006	2017 January Inservice	In Service	0.00	8.00			Arrest Diversion/ DV/ NARCO/ Workplace Violence/Sexual Harassment/City Court Procedures

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
	01/04/2017 08:00	01/04/2017 16:00		
	01/06/2017 08:00	01/06/2017 16:00		
	01/10/2017 08:00	01/10/2017 16:00		

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Prerequisites</u>			<u>Comments</u>
			<u>Credits</u>	<u>Hours</u>	<u>Course 1</u>	
2017000000087	2017 September in-service Fall Firearms	In Service	0.00	8.00	Course 2	in-service Night fire and tactical course.

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
	09/07/2017 14:00	09/07/2017 22:00		
	09/11/2017 14:00	09/11/2017 22:00		
	09/13/2017 14:00	09/13/2017 22:00		
	09/15/2017 14:00	09/15/2017 22:00		
	09/21/2017 14:00	09/21/2017 16:00		
	09/29/2017 14:00	09/29/2017 22:00		

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Credits</u>	<u>Hours</u>	<u>Course 1</u>	<u>Course 2</u>	<u>Comments</u>
20180000000036	2018 April In Service/EVOC	In Service	0.00	8.00			EVOC Instructors: Geddes, Berger, Howe, Grande, Acquaviva

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
	04/09/2018 08:00	04/09/2018 16:00		
	04/17/2018 08:00	04/17/2018 16:00		
	04/19/2018 08:00	04/19/2018 16:00		
	04/23/2018 08:00	04/23/2018 16:00		
	04/25/2018 08:00	04/25/2018 16:00		
	04/27/2018 08:00	04/27/2018 16:00		

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Prerequisites</u>			<u>Comments</u>
			<u>Credits</u>	<u>Hours</u>	<u>Course 1</u>	
2019000000005	2018 December Inservice	In Service	0.00	8.00	<u>Course 2</u>	Active Shooter/ Inv Amerosa

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
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12/03/2018 08:00 12/03/2018 16:00

12/07/2018 08:00 12/07/2018 16:00

12/11/2018 08:00 12/11/2018 16:00

12/17/2018 08:00 12/17/2018 16:00

12/19/2018 08:00 12/19/2018 16:00

12/21/2018 08:00 12/21/2018 16:00

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Credits	Hours	Course 1	Course 2	Comments
2018000000009	2018 February In-Service	In Service	0.00	0.00			CPR/Cultural Diversity/Workplace Violence-Sexual Harassment

## Course Schedule

### Schedule

Class ID	Start Date/Time	End Date/Time	Company	Course Location
	02/02/2018 08:00	02/02/2018 16:00		
	02/06/2018 08:00	02/06/2018 16:00		
	02/08/2018 08:00	02/08/2018 16:00		
	02/12/2018 08:00	02/12/2018 16:00		
	02/16/2018 08:00	02/16/2018 16:00		
	02/22/2018 08:00	02/22/2018 16:00		

### Instructor

Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Prerequisites</u>			<u>Comments</u>
			<u>Credits</u>	<u>Hours</u>	<u>Course 1</u>	
2018000000001	2018 January Inservice UOF/Person With Diss.	In Service	0.00	8.00	<u>Course 2</u>	Use of Force and Person with disabilities.

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
	01/03/2018 08:00	01/03/2018 16:00		
	01/05/2018 08:00	01/05/2018 16:00		
	01/09/2018 08:00	01/09/2018 16:00		
	01/11/2018 08:00	01/11/2018 16:00		
	01/19/2018 08:00	01/19/2018 16:00		
	01/25/2018 08:00	01/25/2018 16:00		

### Instructor

<u>Instructor</u>	<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Credits	Hours	Course 1	Course 2	Comments
2019000000004	2018 September Inservice	In Service	0.00	0.00			Firearms/ Inv Amerosa

## Course Schedule

Schedule	Class ID	Start Date/Time	End Date/Time	Company	Course Location
		09/10/2018 08:00	09/10/2018 16:00		
		09/14/2018 08:00	09/14/2018 16:00		
		09/18/2018 08:00	09/18/2018 16:00		
		09/20/2018 08:00	09/20/2018 16:00		
		09/24/2018 08:00	09/24/2018 16:00		
		09/28/2018 08:00	09/28/2018 16:00		

## Instructor

Instructor	Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Prerequisites			Comments
			Credits	Hours	Course 1	
2019000000007	2019 Feb Inservice	In Service	0.00	8.00	Course 2	Legal Updates/ Alcohol awareness/ EAP services

## Course Schedule

### Schedule

Class ID	Start Date/Time	End Date/Time	Company	Course Location
	02/05/2019 08:00	02/05/2019 16:00		
	02/07/2019 08:00	02/07/2019 16:00		
	02/11/2019 08:00	02/11/2019 16:00		
	02/15/2019 08:00	02/15/2019 16:00		
	02/21/2019 08:00	02/21/2019 16:00		
	02/25/2019 08:00	02/25/2019 16:00		

### Instructor

Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Prerequisites			Comments
			Credits	Hours	Course 1	
2019000000003	2019 January Inservice	In Service	0.00	8.00	Course 2	Infectious Disease (Phil Taurisano UFD)/Use of Force( LT Holt)/ DV/Work place violence/Sexual Harassment (PO Jess Dodge)

## Course Schedule

Schedule	Class ID	Start Date/Time	End Date/Time	Company	Course Location
		01/08/2019 08:00	01/08/2019 16:00		
		01/10/2019 08:00	01/10/2019 16:00		
		01/14/2019 08:00	01/14/2019 16:00		
		01/16/2019 08:00	01/16/2019 16:00		
		01/18/2019 08:00	01/18/2019 16:00		
		01/24/2019 08:00	01/24/2019 16:00		

## Instructor

Instructor	Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Credits	Hours	Course 1	Course 2	Comments
2019000000031	2019 May Inservice Firearms	In Service	0.00	8.00			Lead Instructor Inv. Amerosa

## Course Schedule

### Schedule

Class ID	Start Date/Time	End Date/Time	Company	Course Location
	05/06/2019 05:00	05/06/2019 13:00		
	05/08/2019 05:00	05/08/2019 13:00		
	05/10/2019 05:00	05/10/2019 13:00		
	05/16/2019 05:00	05/16/2019 13:00		
	05/20/2019 05:00	05/20/2019 13:00		
	05/24/2019 05:00	05/24/2019 13:00		

### Instructor

Instructor	Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Credits	Hours	Course 1	Course 2	Comments
20190000000050	2019 November inservice defensive Tac	In Service	0.00	8.00			Defensive tactics/ CIT/Sexual Harassment / Critical Incident and continuity / Supervisor performance Eval training

## Course Schedule

Schedule	Class ID	Start Date/Time	End Date/Time	Company	Course Location
		11/04/2019 08:00	11/04/2019 16:00		
		11/08/2019 08:00	11/08/2019 16:00		
		11/12/2019 08:00	11/12/2019 16:00		
		11/14/2019 08:00	11/14/2019 16:00		
		11/18/2019 08:00	11/18/2019 16:00		
		11/22/2019 08:00	11/22/2019 16:00		

Instructor	Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Prerequisites</u>			<u>Comments</u>
			<u>Credits</u>	<u>Hours</u>	<u>Course 1</u>	
2020000000002	2020 February in-service	In Service	0.00	8.00	<u>Course 2</u>	CPR recert/ DV/ Workplace Violence/Sexual Harassment

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
	02/04/2020 08:00	02/04/2020 16:00		
	02/10/2020 08:00	02/10/2020 16:00		
	02/12/2020 08:00	02/12/2020 16:00		
	02/20/2020 08:00	02/20/2020 16:00		
	02/24/2020 08:00	02/24/2020 16:00		
	02/26/2020 08:00	02/26/2020 16:00		

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Prerequisites				Comments
			Credits	Hours	Course 1	Course 2	
202000000001	2020 January inservice	In Service	0.00	8.00			Discovery/Bail reform/UOF

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
	01/07/2020 08:00	01/07/2020 16:00		
	01/13/2020 08:00	01/13/2020 16:00		
	01/15/2020 08:00	01/15/2020 16:00		
	01/21/2020 08:00	01/21/2020 16:00		
	01/23/2020 08:00	01/23/2020 16:00		
	01/29/2020 08:00	01/29/2020 16:00		

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Credits	Hours	Course 1	Course 2	Comments
2017000000067	August 2017 Inservice	In Service	0.00	8.00			Legall Updates/Infectious disease/Supervisor training/CPTED/Pursuit Policy

## Course Schedule

### Schedule

Class ID	Start Date/Time	End Date/Time	Company	Course Location
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	08/08/2017 08:00	08/08/2017 16:00		
	08/14/2017 08:00	08/14/2017 16:00		
	08/16/2017 08:00	08/16/2017 16:00		
	08/18/2017 08:00	08/18/2017 16:00		
	08/22/2017 08:00	08/22/2017 16:00		
	08/24/2017 08:00	08/24/2017 16:00		

### Instructor

Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Credits</u>	<u>Hours</u>	<u>Course 1</u>	<u>Course 2</u>	<u>Comments</u>
2017000000021	Feb 2017 Inservice Blue Courage	In Service	0.00	8.00			Blue Courage/Officer Wellness Instructors: Capt Cinque and Sgt. Laurey

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
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	02/07/2017 08:00	03/07/2017 16:00		
	02/13/2017 08:00	02/13/2017 16:00		
	02/17/2017 08:00	02/17/2017 16:00		
	02/17/2017 08:00	02/17/2017 16:00		
	02/21/2017 08:00	02/21/2017 16:00		
	02/23/2017 08:00	02/23/2017 16:00		

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Prerequisites</u>		
			<u>Credits</u>	<u>Hours</u>	<u>Course 2</u>
2016000000053	Firearms 2016 in-service	In Service	0.00	8.00	<u>Comments</u>

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
Firearms	06/06/2016 08:00	06/06/2016 16:00		
Firearms	06/08/2016 08:00	06/08/2016 16:00		
Firearms	06/10/2016 08:00	06/10/2016 16:00		
Firearms	06/14/2016 08:00	06/14/2016 16:00		
Firearms	06/16/2016 08:00	06/16/2016 16:00		
Firearms	06/24/2016 08:00	06/24/2016 16:00		

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Credits	Hours	Course 1	Course 2	Comments
2017000000060	June 2017 Firearms w/ Use of Force Review	In Service	0.00	8.00			Inv Amerosa Lead Instructor- Oneida County Range

## Course Schedule

Schedule	Class ID	Start Date/Time	End Date/Time	Company	Course Location
		06/05/2017 08:00	06/05/2017 16:00		
		06/07/2017 08:00	06/07/2017 16:00		
		06/09/2017 08:00	06/09/2017 16:00		
		06/15/2017 08:00	06/15/2017 16:00		
		06/19/2017 08:00	06/19/2017 16:00		
		06/23/2017 08:00	06/23/2017 16:00		

Instructor	Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Prerequisites</u>			<u>Comments</u>
			<u>Credits</u>	<u>Hours</u>	<u>Course 1</u>	
2018000000045	JUne 2018 Inservice	In Service	0.00	8.00	<u>Course 2</u>	Infectious Disease, Barricaded Subject, Legal Updates, Raise the age

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
	06/04/2018 08:00	06/04/2018 16:00		
	06/12/2018 08:00	06/12/2018 16:00		
	06/14/2018 08:00	06/14/2018 16:00		
	06/18/2018 08:00	06/18/2018 16:00		
	06/22/2018 08:00	06/22/2018 16:00		

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Prerequisites			
			Credits	Hours	Course 1	Course 2
2020000000026	June 2020 EVOC	In Service	0.00	8.00		

## Course Schedule

### Schedule

Class ID	Start Date/Time	End Date/Time	Company	Course Location
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	06/03/2020 08:00	06/03/2020 16:00		
	06/09/2020 08:00	06/09/2020 16:00		
	06/11/2020 08:00	06/11/2020 16:00		
	06/17/2020 08:00	06/17/2020 16:00		
	06/19/2020 08:00	06/19/2020 16:00		
	06/23/2020 08:00	06/23/2020 16:00		
	06/25/2020 08:00	06/25/2020 16:00		

### Instructor

Instructor	Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Credits</u>	<u>Hours</u>	<u>Course 1</u>	<u>Course 2</u>	<u>Comments</u>
2019000000029	June Inservice 2019	In Service	0.00	8.00			Narcan Refresher training/ Leads On-Line training/ Taserrecert

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
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06/07/2019 08:00 06/07/2019 16:00

06/11/2019 08:00 06/11/2019 16:00

06/13/2019 08:00 06/13/2019 16:00

06/17/2019 08:00 06/17/2019 16:00

06/21/2019 08:00 06/21/2019 16:00

06/27/2019 08:00 06/27/2019 16:00

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Prerequisites			Comments
			Credits	Hours	Course 1	
2016000000006	October 2015 in-service	In Service	0.00	8.00	Course 2	Infectious disease-Dealing with difficult people-K9

## Course Schedule

Schedule	Class ID	Start Date/Time	End Date/Time	Company	Course Location
		10/08/2015 08:00	10/08/2015 16:00		--
		10/28/2015 08:00	10/28/2015 16:00		--
		10/30/2015 08:00	10/30/2015 16:00		--

## Instructor

Instructor	Reserve Date	Course Category	Serial ID	Notes
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## Course Information

Course NO	Title	Type	Prerequisites			Comments
			Credits	Hours	Course 1	
2018000000021	Patrick Johnson Work Shop	Other Outside agency sponsored	0.00	8.00	Course 2	

## Course Schedule

Schedule	Class ID	Start Date/Time	End Date/Time	Company	Course Location
		03/29/2018 08:00	03/29/2018 16:00		--

## Instructor

Instructor	Reserve Date	Course Category	Serial ID	Notes
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

<u>Course NO</u>	<u>Title</u>	<u>Type</u>	<u>Prerequisites</u>			
			<u>Credits</u>	<u>Hours</u>	<u>Course 1</u>	<u>Course 2</u>
2016000000051	Riot Control & Civil Disturbance	In Service	0.00	0.00		

## Course Schedule

### Schedule

<u>Class ID</u>	<u>Start Date/Time</u>	<u>End Date/Time</u>	<u>Company</u>	<u>Course Location</u>
Riot Control	05/03/2016 08:00	05/03/2016 16:00		
Riot Control	05/09/2016 08:00	05/09/2016 16:00		
Riot Control	05/11/2016 08:00	05/11/2016 16:00		
Riot Control	05/19/2016 08:00	05/19/2016 16:00		
Riot Control	05/27/2016 08:00	05/27/2016 16:00		

### Instructor

<u>Reserve Date</u>	<u>Course Category</u>	<u>Serial ID</u>	<u>Notes</u>
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# Training Course Summary

Print Date: November 05, 2020

## Course Information

Course NO	Title	Type	Prerequisites		
			Credits	Hours	Course 2
202000000023	TASER inservice	In Service	0.00	4.00	

## Course Schedule

### Schedule

Class ID	Start Date/Time	End Date/Time	Company	Course Location
	04/03/2020 08:00	04/03/2020 12:00		
	04/06/2020 08:00	04/06/2020 12:00		
	04/07/2020 08:00	04/07/2020 12:00		
	04/14/2020 08:00	04/14/2020 12:00		
	04/15/2020 08:00	04/15/2020 12:00		
	04/16/2020 08:00	04/16/2020 12:00		
	04/20/2020 08:00	04/20/2020 12:00		
	04/23/2020 08:00	04/23/2020 12:00		
	04/24/2020 08:00	04/24/2020 12:00		
	04/28/2020 08:00	04/28/2020 12:00		
	04/30/2020 08:00	04/30/2020 12:00		

### Instructor

Reserve Date	Course Category	Serial ID	Notes
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