



CITY OF UTICA

Department of Codes Enforcement
1 Kennedy Plaza, Utica, New York 13502
(315)792-0157 fax: (315)792-0219

ROBERT M. PALMIERI
MAYOR

ANNOUNCEMENT

UTICA PLUMBING BOARD MASTER PLUMBING w/GAS EXAMINATION

The Plumbing Board is now accepting applications for the Master Plumbing w/Gas. The application fee is \$25.00 which is non-refundable, applications may be obtained on our website CityofUtica.com or can be emailed or mailed upon your request. There will be a separate exam fee of \$75.00 due upon submittal of application, which is refundable if your application is denied. All applications will be due no later than November 19, 2020 at 4:30 pm. The exam will be held at City Hall, Friday, December 4, 2020 at 1:00 pm in the Common Council Chambers located on the 1st floor. Only checks payable to the "City of Utica" will be accepted.

MASTER PLUMBING W/GAS EXAMINATION

DATE OF EXAMINATION: DECEMBER 4, 2020 @ 1:00 PM

DEADLINE TO SUBMIT APPLICATIONS: NOVEMBER 19, 2020

APPLICATION FEE: \$25.00- NON-REFUNDABLE

EXAMINATION FEE: \$75.00- REFUNDABLE IF APPLICATION IS DENIED

QUALIFICATIONS: SATISFACTORY EVIDENCE MUST BE SUBMITTED THAT HE/SHE HAS SERVED A TRADITIONAL FIVE YEAR APPRENTICESHIP AND NOT LESS THAN TWO YEARS AS JOURNEYMAN OR A NON-TRADITIONAL SEVEN YEARS EXPERIENCE IN THE PRACTICE OF THE TRADE OF PLUMBING, PROVIDING VERIFIABLE DOCUMENTATION THAT THEY ARE ENGAGED IN THE BUSINESS OF PLUMBING.

MATERIALS TO STUDY:

2020 NYS PLUMBING CODE & 2020 NYS FUEL GAS CODE

UPPER MOHAWK VALLEY REGIONAL WATER BOARD- RULES & REGULATIONS

***PLEASE TAKE NOTICE THAT THIS WILL BE A CLOSED BOOK EXAM**

APPLICATIONS WILL BE AVAILABLE ONLINE AT: CITYOFUTICA.COM OR YOU MAY REQUEST AN APPLICATION VIA EMAIL TO :

waiken@cityofutica.com

rzegarelli@cityofutica.com

UPON REQUEST YOU MAY PICK UP AN APPLICATION AT CITY HALL, PLEASE CONTACT WENDY @ 315-792-0157

***CALCULATORS ARE PERMITTED**

APPLICATION FOR EXAMINATION FOR
CERTIFICATE OF COMPETENCY
ADOPTED BY THE
EXAMINING BOARD OF PLUMBERS OF THE
DEPARTMENT OF CODES ENFORCEMENT- CITY OF UTICA, NEW YORK

Section 1. This Board shall hold their regular meetings upon the 2nd Tuesday of each month at 3 p.m. at City Hall, Codes Dept.

Section 2. Application for examinations will be received and reviewed at any regular meeting and the Board will determine upon what date such examination shall be made and notification of such date of examination shall be made to the applicant by the Secretary of the Board.

Section 3. The examination of approved applicants for certification, will be presented by the Examining Board of Plumbers will oversee implementation and conclusion.

Section 4. Applications for examinations shall be properly filled out and acknowledged and filed with the Secretary and shall be accompanied by the fee of Twenty Five dollars (\$25.00) which is non-refundable, as required by law before being received by the Board of Examiners. For those approved applicants, a Seventy Five (\$75.00) examination fee is required. Approved applicant will be notified by the Examining Board of Plumbers of procedure.

Section 5. The written examination, which will consist of questions and plumbing drawings, will be of such character as to fairly test the fitness and qualifications of the applicant for the trade, business or calling of plumbing.

Section 6. The applicant must achieve a grade of at least 75% on his examination in order to be entitled a certificate of competency.

Section 7. Falsehood or fraud in the application or examination shall be cause for revocation of the application and refusal of a certificate.

Section 8. The names and standings of all persons examined shall be formally entered on the records of the Board.

Section 9. Applicant shall be admitted to the examination upon the production of the official notification to appear for that purpose.

Section 10. Applications for examinations for the practice of the trade shall not be approved, nor accepted, from any applicant unless satisfactory evidence is given that he/she has served a traditional five-year apprenticeship and not less than two years as journeyman or a non-traditional seven years experience in the practice of the trade of plumbing, providing verifiable documentation that they are engaged in the business of plumbing.

Section 11. The board shall refuse to accept an application from any person who at the time of making same, may be unlawfully engaged in business as a master or employing plumbing in the City of Utica, New York.

Section 12. The Examining Board of Plumbers shall not endorse signed vouchers for applicants except in cases where the applicant is or has been in his employment.

Pursuant to paragraph 5.092(3) of the Utica City Code, the Commissioner of Codes, 1 Kennedy Plaza, Utica, NY 13502, 315-792-0157, shall review the application process and the examination process upon written complaint of any applicant within 15 days of the applicant receiving the results of such application and examination and make such recommendations, if any, to the Plumbing Board as the Commissioner may deem appropriate.

APPLICATION FOR EXAMINATIONS FOR A CERTIFICATE OF COMPETENCY

Department of Health City of Utica

Examining Board of Plumbers:

Gentlemen:

I respectfully apply for an examination as to my fitness and qualifications to enter and conduct the business of a master or employing plumber in the City of Utica, New York.

STATE OF NEW YORK ss. County of Oneida

(Sign Here)

being duly sworn deposes and says, "that this application is filled out by him, and for him only, and in his own handwriting."

That his full name is (Give Full Name)

That his address is that he is a citizen of the United States, and has been a resident or taxpayer of Utica, New York from

(Date) to (Date)

previous to the date of this application: that he has been employed

by (Name of Employer) of (Name of City) from (Date) to (Date)

by (Name of Employer) of (Name of City) from (Date) to (Date)

by (Name of Employer) of (Name of City) from (Date) to (Date)

by (Name of Employer) of (Name of City) from (Date) to (Date)

that his business or employment during the past seven years has been plumbing or

and that during such period has been engaged in the trade, business or calling of plumbing for yrs. mos; that he will faithfully observe the rules and regulations of the Examining Board as expressed in the Plumbing Code of the City of Utica, New York and that the whole of the foregoing statement is true.

Sworn to before me this day of 20

Age of Applicant years

(Sign here)

(Commissioner of Deeds or Notary Public Sign)

VOUCHER NO.1-A

I, _____, residing at No _____ Street, in the City of Utica, in the State of New York and at present conducting the business of Plumbing at No _____ Street, Utica, New York, do hereby certify that I have known the applicant,

Mr. _____ for a period of years from _____ to _____ and personally know that he has had _____ years full time apprenticeship in plumbing under my supervision and in my opinion has sufficient experience as stated in this application form.

Signature

Subscribed and sworn to before me
this _____ day of _____ 20____

Notary Public
Com. Of Deeds _____

VOUCHER NO.1-B

I, _____, residing at No _____ Street, in the City of Utica, in the State of New York and at present conducting the business of Plumbing at No _____ Street, Utica, New York, do hereby certify that I have known the applicant,

Mr. _____ for a period of years from _____ to _____ and personally know that he has had _____ years full time apprenticeship in plumbing under my supervision and in my opinion has sufficient experience as stated in this application form.

Signature

Subscribed and sworn to before me
this _____ day of _____ 20____

Notary Public
Com. Of Deeds _____

VOUCHER NO.2-A

I, _____, residing at No _____ Street, in the City of Utica, in the State of New York, do hereby certify that I have known the applicant

Mr. _____ for over a period of years from _____ to _____ and personally know that he has had _____ years full time experience as a journeyman plumber, under my supervision as a master plumber and in my opinion has sufficient experience and qualifications as prescribed in this application to take the examination for a Certificate of Competency, as given by the Examining Board of Plumbers of the City of Utica, State of New York.

Signature

Subscribed and sworn to before me
this _____ day of _____ 20____

Notary Public
Com. Of Deeds _____

VOUCHER NO.2-B

I, _____, residing at No _____ Street, in the City of Utica, in the State of New York, do hereby certify that I have known the applicant

Mr. _____ for over a period of years from _____ to _____ and personally know that he has had _____ years full time experience as a journeyman plumber, under my supervision as a master plumber and in my opinion has sufficient experience and qualifications as prescribed in this application to take the examination for a Certificate of Competency, as given by the Examining board of Plumbers of the City of Utica, State of New York.

Signature

Subscribed and sworn to before me
this _____ day of _____ 20____

Notary Public
Com. Of Deeds _____

No _____

APPLICATION

OF

NAME

RESIDENCE

for the examination for certificate of

competency for

CONDUCTING THE BUSINESS

OF

PLUMBING

FEE _____

RECEIVED BY _____

DATE _____ **20** _____

APPLICATION APPROVED _____ **20** _____

APPLICATION REJECTED _____ **20** _____

EXAMINATION GIVEN ON _____ **20** _____

**Above to be filled in by the
Secretary of the Board.**