



CITY OF UTICA

Utica Civic Development Corporation
1 Kennedy Plaza, Utica, New York 13502
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ROBERT M. PALMIERI
MAYOR

VINCENT GILROY, JR
CHAIRMAN

JACK N. SPAETH
EXECUTIVE DIRECTOR

March 23, 2022 9:30a.m.
Utica Civic Development Corporation – Regular Meeting
City Hall, 1 Kennedy Plaza, Utica and WebEx

Members Present: Vin Gilroy, Mark Curley, John Zegarelli, Emmett Martin

Member Excused: John Buffa

Also Present: Jack Spaeth (Executive Director), Linda Romano and Laura Ruberto (BS&K – Agency counsel)

Others:

1) CALL MEETING TO ORDER: The meeting was called to order by Mr. Gilroy at 9:32a.m.

2) APPROVAL OF MINUTES: A motion was made by Mr. Curley, seconded by Mr. Zegarelli, to approve the minutes of the February 3, 2021 meeting. All in favor.

3) OLD BUSINESS: Approval of PAAA documents

Mr. Spaeth reviewed the PAAA documents required by NYS:

Annual, Investment and Procurement Reports, Operations and Accomplishments and Mission and Measurement Reports, Effectiveness of Internal Controls, and Investment and Procurement Policies.

Mr. Martin made a motion, seconded by Mr. Curley to approve the PAAA documents as presented. All in favor.

4) NEW BUSINESS: none

5) EXECUTIVE SESSION: not entered into

6) ADJOURNMENT: There being no further business brought before the Agency, Mr. Zegarelli made a motion to adjourn, seconded by Mr. Martin and the meeting was adjourned at 9:34am.