

City of Utica, New York

2020-2021 Consolidated Annual Performance and Evaluation Report

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Adapting to COVID-19

During the course of the last year, we like so many other organizations were forced to adapt and modify our operations to meet the needs of the community. While some of our programs did have to shut down due to the pandemic, others were able to adapt and provide services virtually. On the city side, we were able to move forward with public infrastructure improvements such as street repaving and demolition projects. The Department of Urban and Economic Development purchased laptops, video conferencing software and wireless hotspots so that staffers could work from home and continue to support our subrecipients and work to complete regular community development initiatives. Though 4 months were spent working remotely, the department never skipped a beat or failed to provide services.

Demolitions

The 2020-2021 program year marks another year in the use of CDBG funds for selective demolition of larger commercial buildings. This program year brought about the completion of the demolition of 313 James Street (\$330,850). Discussions are underway to construct a new mixed use building which would house a small business incubator, fresh food market and affordable loft-style apartments. The project will compliment the efforts which have been underway throughout the neighborhood including the newly paved James Street (and other surrounding blocks) programming at the Empowerment Center, located down the block at 230 James Street and the creation of nearby Kemble Park on the 100 Block. James Street is the commercial corridor of Cornhill and be enhanced by the new proposed development.

Demolitions comprised 11.62% of the expenditures during the year and has already had a significant impact on the surrounding neighborhood.

Low/Mod Benefit

The City of Utica continues to maintain a high percentage of its expenditures for the benefit of low- to moderate-income persons and

families. According to Line 22 of PR26, the City expended 99.96% of its CDBG funds in 2020-2021 for low/mod benefit which exceeds the three-year average of 96.35% (Line 26 of Pr26).

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration, Planning and Management	Administration	CDBG: \$	Other	Other	1	0	0.00%	1	0	0.00%
Community Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15000	0	0.00%	3000	0	0.00%
Community Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	100	0	0.00%	20	0	0.00%
Community Development	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	17500	3251	18.58%	3500	3251	92.89%

Community Development	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	0	0.00%	20	0	0.00%
Community Development	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	50	0	0.00%	10	0	0.00%
Community Development	Non-Housing Community Development	CDBG: \$	Brownfield acres remediated	Acre	20	0	0.00%	4	0	0.00%
Community Development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	20	0	0.00%	4	0	0.00%
Community Development	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	20	0	0.00%	4	0	0.00%
Economic Development	Economic Development	CDBG: \$	Businesses assisted	Businesses Assisted	30	0	0.00%	6	0	0.00%
Homelessness	Homeless	ESG: \$ / ESG-CV: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	150	0	0.00%			
Homelessness	Homeless	ESG: \$ / ESG-CV: \$	Homeless Person Overnight Shelter	Persons Assisted	1000	0	0.00%	200	0	0.00%
Homelessness	Homeless	ESG: \$ / ESG-CV: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	50	0	0.00%	10	0	0.00%

Homelessness	Homeless	ESG: \$ / ESG-CV: \$	Housing for Homeless added	Household Housing Unit	20	0	0.00%	4	0	0.00%
Housing	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	100	0	0.00%	20	0	0.00%
Housing	Affordable Housing	HOME: \$	Rental units rehabilitated	Household Housing Unit	100	0	0.00%	20	0	0.00%
Housing	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	25	0	0.00%			
Housing	Affordable Housing	HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	50	0	0.00%	12	0	0.00%
Other Special Needs	Non-Homeless Special Needs	CDBG: \$	Other	Other	500	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Within the City of Utica’s 2015 – 2019 Consolidated Plan, six activities were identified as having the highest priority including: Housing, Homelessness, Other Special Needs, Community Development, Economic Development and Administration. At the conclusion of the 2019 - 2020 program year, most of the activities should be roughly at or around the 100% completion level as the plan was created based on the assumption that many of the activities would receive multi-year allocations throughout the 5 year plan.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	4,161	10	386
Black or African American	1,971	7	219
Asian	885	0	17
American Indian or American Native	26	0	9
Native Hawaiian or Other Pacific Islander	1,873	0	3
Total	8,916	17	634
Hispanic	590	9	79
Not Hispanic	632	8	609

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The numbers in the table above reflect those reported in IDIS along with end-of-year reporting figures, based on reports submitted by CDBG subrecipients.

***551 of those have reported do not have racial background information because they participated online at the Parkway Center and did not fill out demographic information.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,996,751	2,569,068
HOME	public - federal	658,303	459,202
ESG	public - federal	355,834	173,626
Other	public - federal	2,933,708	578,517

Table 3 - Resources Made Available

Narrative

The table above shows a significant increase of nearly double the amount spent on HOME last year. The increase in expenditures accounts for drawdowns from the continuation of 3 significant projects from previous years.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Utica CDBG Target Area	88	88	

Table 4 – Identify the geographic distribution and location of investments

Narrative

Virtually all of the activities funded through CDBG and HOME, save for the public services which are expended based on low to moderate family income documentation, are based on location within the City's CDBG Target Area.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

According to the PR33 - HOME Matching Liability Report, the City of Utica has a Match Liability Amount of \$0.00 for the 2020 program year, as it has dating back to 2003. This 100% match reduction is provided based on the fact that the City of Utica has been determined to be under severe fiscal distress. To meet the definition of severe fiscal distress, the City's percentage of families in poverty must exceed 19.9%, which is 125% of the average national rate for families in poverty of 15.54%. Additionally, the City's per capita income must have been less than \$21,268, which is 75% of the average per capital income of \$28,357 While not formally required, the City of Utica annually tracks the amount of funds leveraged by its public service subrecipients' use of Community Development Block Grant funds.

For the 2020 program year, a total of \$4,203,461.36 in funding was leveraged by the expenditure of \$242,893.02 in CDBG funds. This was divided among the following subrecipients: Utica Public Library, Compeer, CNY Fair Housing, Young Scholars, Elderlife, Utica Safe Schools, North Utica Senior Center, Empire State Poverty Reduction Initiative (ESPRI), Parkway Senior Center, JCTOD, Rescue Mission of Utica, On Point for College, Abraham House and Compassion Coalition.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
421	0	41	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	400	236
Number of Non-Homeless households to be provided affordable housing units	99	0
Number of Special-Needs households to be provided affordable housing units	11	15
Total	510	251

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	116	0
Number of households supported through The Production of New Units	50	60
Number of households supported through Rehab of Existing Units	20	8
Number of households supported through Acquisition of Existing Units	20	0
Total	206	68

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In reviewing Table 11, the biggest difference between one-year-goal and actual outcomes is the discrepancy between number of homeless households to provide affordable housing to and actual results.

In regards to non-homeless households, several projects opened in the 2020-2021 Program Year that offered units to low-income households, but did not apply for funding through the City's HOME

Program. These projects include the Globe Mill project in West Utica (no specific number of units set-aside for low-income households) and the Starting Line Apartments in East Utica (60 units of low-income housing). 15 of these units are set aside for households with special-needs.

Other projects mentioned in previous CAPERs are continuing to move forward in the 2021-2022 Program Year after experiencing moderate delays due to the COVID-19 health emergency. Those that are using HOME funds include the Macartovin Apartments on Genesee Street and The Link at Sunset on Sunset Ave.

In reviewing Table 12, the City of Utica HOME Program does not provide Tenant-Based Rental Assistance, as we use HOME as either a construction loan and leveraging tool to encourage to production of more rental units or as gap-funding. Otherwise, our actual numbers are not far from our goals or have exceeded the goals. The 8 units rehabilitated were completed by the UNHS Homeownership Center as part of the Lead-Safe Rehab and Old Utica City Rehab programs. The number will be significantly higher at the conclusion of the Macartovin Apartments rehabilitation currently underway.

Discuss how these outcomes will impact future annual action plans.

Utica's official HOME Program policy is to formally commit HOME dollars after a project is more fully financed rather than at the beginning of the process, acting as a gap-funding measure.

The Rescue Mission has approached the City for HOME funds to finish the remaining two structures in their "small houses" program that utilizes the Mission's skills building program to construct new infill housing that will be given away to families in need (the first home was given to a family that had helped build it). Success of this program may result in additional homes being constructed with HOME construction loan assistance.

As in previous years, The Olbiston Apartments on Genesee St (141 units) is still a high priority for rehabilitation, and is currently under negotiation for acquisition by an interested party. Should a sale agreement be reached, the City is committed to investing up to \$500,000 in HOME dollars toward its rehabilitation.

The Vecino Group and Municipal Housing Authority plan to team up to rehabilitate a warehouse at the corner of Broad St and Mohawk St into a 90 unit apartment building (to be called "Intrada Utica"), which will likely use HOME funds.

Johnson Park Center is nearly ready to enter a HOME agreement for its Phase VII project, which seeks to construct 60 rental units for low-income/elderly/disabled households.

The UNHS Homeownership Center continues making progress on the rehabilitation of 180 units for lead paint hazards, providing more sustainable and safe housing for low-income housing. The terms of the agreement, however, are proving to be an obstacle. To date, only four homes have been completed,

with an additional ten currently undergoing rehabilitation. All homes to date have required significantly more investment than the program initially predicted. It is unlikely that 180 units will be rehabilitated in the remaining time limit, and the HOC may potentially ask to revise projections and ask to rehabilitate a smaller number of units in order to allow for the full expenditure of grant funds on units without having to deny applicants that are most in-need.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	237
Low-income	0	210
Moderate-income	0	286
Total	0	733

Table 13 – Number of Households Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City's 2020-2021 ESG grant included funding for the Utica Municipal Housing Authority's Street Outreach program. The program hires three staff members through AmeriCorps to conduct outreach into areas with known homeless populations (including shelters and encampments), developing a rapport, and guiding individuals to services and shelters. This activity will be renewed for the 2021-2022 program year. In the 2021-2022 Program Year, MHA will be utilizing unspent funds from previous allocations to purchase a new transport vehicle to better assist their program, and has been using ESG-CV funds to intensify efforts to reach homeless populations to encourage the use of services offered by multiple subrecipient agencies.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City's 2020-2021 ESG grant included funding for shelter operations through the Johnson Park Center, the Rescue Mission of Utica, and the YWCA Hall House. Each organization serves a different segment of the homeless population. Rapid Rehousing programs through the Utica Center for Development, ICAN and the Municipal Housing Authority operate with the goal of finding housing for the homeless in shelters, and providing assistance with Security Deposits and Utilities to transition individuals from temporary shelter to permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City's 2020-2021 ESG grant included funding for a Homeless Prevention program through Utica Center for Development. This program allows funds for utility expenses and rental arrears to prevent eviction and subsequent homelessness. In addition to funds allocated through the Year 46 funding appropriations, an extra \$10,000 was committed to this activity as a result of prior-years' programs that were no longer eligible or with participating agencies.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to

permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The service organizations that partner with the City of Utica through the ESG funding (The Continuum of Care) all share this common mission, and in the most extreme cases, have worked together to ensure the mission is met. Of homeless individuals that pass through these programs from shelter to permanent housing, 90% successfully remain stable and off the streets.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

1. Begun the implementation of the Rental Assistance Demonstration Program (RAD), mixed finance, and Section 18 demolition/disposition planning activities to finance improvements to the housing authority's unit inventory;Held resident meetings at each development to obtain input from residents on proposed RAD, mixed finance, and Section 18 activities;Received RAD CHAP (Commitment to Enter into a Housing Assistance Payments Contract) awards and a portfolio reservation from HUD to enable the housing authority to apply for financing for the redevelopment of its public housing stock;Received funding from HUD to implement a Mainstream Section 8 rental assistance program for the homeless/at-risk disabled population;Achieved full occupancy of the Roosevelt Residences development;Delivered breakfast and lunches to children at public housing sites to compensate for school closings;Received a HUD Emergency Safety and Security Funding grant in the amount of \$248,710 for security improvements;Implemented direct COVID-19 emergency food deliveries and distribution to vulnerable senior and disabled residents;As an essential service agency, continued to provide services on site despite the challenges of COVID-19;Conducted wellness calls to senior and disabled residents to help them with any concerns during the pandemic;Completed construction with our co-developer – Construction Services, LLC – of a \$13 million Pioneer Village Utica College student housing complex;Received renewal funding from the City of Utica Emergency Solutions Grant to operate our community's first homeless street outreach program;Received renewal funding for the Rapid Rehousing Program which provides short-term rental assistance and supportive services to the homeless;Received a grant of \$239,250 from HUD to continue its ROSS Service Coordinator grant for the Marino-Ruggiero Apartments and Perretta Twin Towers;Conducted feasibility analyses of potential affordable housing developments;Continued to provide service coordination services through the Empire State Supportive Housing Initiative to Roosevelt Residences homeless tenants;Coordinate homeless outreach and assistance activities with the Continuum of Care, Homeless Management Information System, and the Oneida County Department of Social Services;Implemented the two HUD Capital Fund Lead Grants for Adrean Terrace, N.D. Peters Manor, F.X. Matt Apts. as well as Gillmore Village/Humphrey Gardens;Continued our successful Give Back Friday program during the holiday season which collected donated food, household furnishings, beds, and gifts UMHA residents;Conducted landlord and tenant workshops on the new NYS tenant law;Conducted training for public housing and community residents on Section 3 and entrepreneurship;Completed building upgrades and apartment renovations at our various developments;Obtained renewal funding for the FY 2019 Family Self-Sufficiency program;Provided fair housing and Section 3 training sessions for UMHA employees as well as staff of local housing agencies.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Continue to Respond to COVID-19In response to the COVID-19 public health emergency, the UMHA developed and implemented strategies to address the impact of the pandemic on our staff, residents, communities, and stakeholders. Our major priority was to safeguard and protect the health of our employees and residents. We continued to monitor up-to-date information from local governments, HUD, Centers for Disease Control and Prevention, NYS and Oneida County Health Departments, community public health organizations, emergency management organizations, and other reliable sources. We established contact with public health and emergency management organizations to ensure that the UMHA incorporated into their plans and maintain frequent contact. Our Housing Authority was determined by New York State as a provider of essential services during the pandemic and did not cease our operations or closed our offices and facilities.

Engage Public Residents as Partners in Housing Management Resident engagement is the foundation of successful and vibrant public housing communities. It fosters transformative relationships and increased ownership necessary to build communities of opportunity. Engagement brings meaning and relevance to housing management goals across a broad spectrum of players; and it encourages local innovations in supportive and affordable housing through creative problem solving. The UMHA made significant progress to empower residents by strengthening their Resident Associations by way of supporting leadership training, ROSS grants, a new outreach center at the Utica Public Library, providing technical assistance and community building activities have been held such as outdoor movie nights, festivals, and other events to engage residents with each other and the greater community.

Homeownership Programs To date, UMHA has constructed 55 new homes in the City of Utica and helped many others to purchase homes through our Family Self-Sufficiency program. Our area has many affordable homes for sale and services and programs like matched savings accounts are available to make buying a home easier. The UMHA continues to monitor homes sold in our HOPE VI and other homeownership production program to ensure that owners comply with the terms of their regulatory agreements. Owners must obtain authorization from the UMHA if they wish to sell or refinance the properties. The UMHA conducts annual monitoring visits of the homes and assists owners who are facing foreclosure or difficulty in paying their mortgage payments and taxes. Through its AmeriCorps funded Housing Opportunity Center, the housing authority helps public housing residents and low-income households to access homeownership training and purchase programs. Through its Family Self-Sufficiency Program, the UMHA helps low-income public housing residents purchase homes. During the year, 6 residents purchased homes by using the savings escrow accounts earned through the program.

Actions taken to provide assistance to troubled PHAs

Not Applicable - The Utica Municipal Housing Authority is not a troubled housing authority

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Utica has recently adopted a new Zoning Code which will enable the development of more affordable housing throughout the city.

Affordable housing developers have continued to express interest in the utica. One such project has been proposed by a national artist's housing developer, Artspace. They've proposed to construct a 40 unit mixed use building in Downtown and was awarded funding from a NYS Downtown Revitalization Initiative grant. This has not come without controversy as the land on which they proposed to build is owned by the city and it's sale must be approved by the Common Council. A neighboring performing arts center and others have been very vocal in their opposition to the project as their perceived concerns have created public and political barriers. City staff is currently working with the developer to find an alternate site for the project.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

For the past several years, City staff from numerous departments, including the Department of Urban & Economic Development, have been working to advance a plan by Mohawk Valley Health System (MVHS) to construct a single, consolidated health care center (hospital) in Downtown Utica. MVHS finished site clearing within the footprint of the hospital building early in 2020, and construction commenced later in the summer months. Construction is expected to conclude in 2023. The new hospital will replace St. Elizabeth's (Utica) and St. Luke's (New Hartford). Once built, the hospital will bring 3,000 employees into Downtown Utica on a daily basis and will result in a more vibrant downtown as well as increase progress toward a "walkable community" with vital amenities for all household types within walking distance.

In November 2019, the City was awarded a \$10 million Downtown Revitalization Initiative grant offered by New York State to one municipality in each of the State's regional economic development council districts. After a year of planning, deliberation and consideration, 16 project sites were selected for funds. Each project is expected to contribute to restoring the fabric of downtown Utica for all income/household/ethnic types, including public art, streetscapes and pedestrian pathways, businesses that will expand or replace vacant spaces, and improve the quality of life for many.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City, in partnership with the Community Foundation of Oneida and Herkimer Counties and other membership organizations of the "Lead-Free Mohawk Valley" committee, was awarded \$3.5 million in

2018 for funding through the Lead Based Paint Hazard Reduction Program from the United States Department of Housing & Urban Development (HUD). The grant funds are being utilized to address lead hazards in 180 housing units in the City of Utica. Units must be occupied by children under 6 years old, or a residence where children under 6 years old spend a significant amount of time.

The grant is being administered over the course of three years, and will abate the lead hazards that threaten hundreds to thousands of children and families over time.

As stated in part CR-20, to date, only four homes have been completed, with an additional ten currently undergoing rehabilitation. The cost of rehabilitation needed greatly exceeds the estimate predicted by HUD, as most homes in the oldest parts of the City are much larger than suburban single-family homes, and are in much greater states of disrepair than anticipated. Lead funds are used in tandem with other braided fund types to accomplish as much rehabilitation as possible, but some households are still slipping between the cracks due to the amount of work needed.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

In this program year, the City funded ESPRI in the amount of \$50,000 to hire staff for their extended child care program.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The pandemic required the Department of Urban and Economic Development to re-assess its policies as pertains to working remotely. Through an investment in laptops, video conferencing software and wifi hotspots, staff was able to work from home for approximately 4 months at the peak of the pandemic. This allowed business to carry on uninterrupted without limiting service to the general public.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Close coordination with the Utica Municipal Housing Authority and other private housing and social service agencies is a necessity in order to assist the low-to moderate-income residents of the City of Utica. Various partnerships that were formed over the past several years continue working together to address the needs of the city and its aging housing stock.

Many of those agencies regularly attend the regular meetings of the Mohawk Valley Housing and Homeless Coalition, which is the Continuum of Care for the Utica-Rome area. The City of Utica sends two representatives to those regular meetings – one from the City's Section 8 program and the Housing Development Specialist from the Department of Urban & Economic Development.

In addition to the Continuum of Care, the City also participates in a number of other regional working groups that requires close coordination between the City and public and private housing and social service agencies. For instance, the Lead Free MV coalition that has been developed by The Community Foundation of Herkimer & Oneida Counties, LLC and discussed above, boasts a membership of nearly fifty entities, many of whom are public and private housing and social service agencies.

As stated in the 2020-2021 Action Plan, the City's work through NY's Empire State Poverty Reduction Initiative (The Greater Utica Anti-Poverty Initiative), the Lead-Free MV initiative, and other partnerships will continue to bring together various public and private housing and social services agencies with various City departments in an effort to end poverty in the City of Utica.

In response to the COVID-19 pandemic, all agencies have committed to maintaining collaborative meeting schedules. While in-person meetings were suspended during the 2020-21 Program Year due to COVID social distancing protocols, Zoom virtual meetings have temporarily been used to ensure regular communication continues. This has been in practice since early March, 2020.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

For the past several years, the City of Utica has contracted with CNY Fair Housing, Inc. out of Syracuse to assist the City in addressing impediments to fair housing choice as identified in the City's Analysis of Impediments (AI); this practice continued in the 2020-2021 program year.

With the development of a new five-year Consolidated Plan, the City has also initiated a renewal of Analysis of Impediments.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

CDBG public services programs are focused on meeting the needs of low/moderate income individuals and households. These funds provide assistance and opportunities for low/mod income families. Programs within our community would serve significantly lower numbers of people if CDBG funds were not available. Throughout the funding cycle and awarding of CDBG funds, the City works towards directing funding to projects that meet the goals and objectives in our annual plan.

The City of Utica ensures that CDBG/ESG/HOME subrecipients maintain financial, statistical, and programmatic records of their operations and financial activities in accordance with HUD regulations. Remote monitoring of subrecipients occur on an on-going basis with the submission of reimbursement requests with required supporting documentation and quarterly program reports. All reimbursement requests and documentation are reviewed by staff for accuracy, completeness, and compliance with approved budget and program guidelines. As an added control, quarterly reports must be current in order to receive reimbursement payments. City staff review the quarterly program reports to ensure work is being carried out as described in the application and agreement. City staff also examine the program reports and financial information submitted in order to conduct risk assessments, ensure production, accountability, and to evaluate each agency's organizational and project performance.

Utilizing checklists developed for each activity/project, Department staff conduct the off-site monitoring by reviewing each subrecipient file. Within thirty (30) days of an off-site monitoring, staff will provide written comments to the subrecipient. The letter includes, at a minimum, the date of review, results of the monitoring (satisfactory performance, concern or finding), a statement describing the basis for each conclusion, instructions on what the recipient must do to address any area of concern or finding and a deadline by which the recipient must respond. In extreme cases of non-compliance, staff must determine if an additional on-site monitoring visit is necessary before an issue can be adequately resolved. In all cases, staff will work with recipients to come to a satisfactory resolution.

A large number of subrecipients were granted contract extensions to carry out the remainder of their programming which was affected by the pandemic. A majority of the youth and senior in-person programs were shut down for this entitlement year. Administration expenses were paid, however, several of these agencies have funds remaining for the actual programming side of the projects. Budget modifications were also made to reflect the change in expenses such as online programming which occurred. This accommodated the youth while they were receiving online classes along with wellness

checks for seniors.

The City of Utica focuses on areas of eligibility of beneficiaries and expenditures for the off-site monitoring. Overall, all programs and projects are in good standing at this time with very few concerns addressed.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Citizens will be provided with a minimum of fifteen (15) days to receive comments on the performance reports that are required to be submitted to HUD before their submission with a notice on the City's website, social media sites, posting on the City bulletin board, Section 8 Department, Utica Municipal Housing sites and/ or via a legal advertisement in the Observer Dispatch. All comments or views of citizens received in writing, or orally at public hearings in preparing the performance report will be considered and a summary of these comments shall be attached to the performance report.

The performance reports will be available to the public (electronic or paper copies), including the availability of materials in a form accessible to persons with disabilities, upon request at City Hall, 1 Kennedy Plaza, Department of Urban and Economic Development, 2nd Floor.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Despite the pandemic's disruption, this program year was the first in a new 5 year con-plan and the program objectives of our five year con-plan remain the same.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Rebuild Mohawk Valley: Home Preservation (1255). All units created as part of this programs were homebuyer units. Agency of the former RMV has been assumed by the Utica Municipal Housing Authority, which maintains all records and communications with program participants. All records are maintained, changes noted in the records. Previously-monitored programs included Oneida Homes Phases 4A through 4D, as well as the West Utica HOME Ownership program. One HOPE VI house was sold in the 2020-2021 Program Year, and records of this transaction are maintained in the property file.

Johnson Park Center: Johnson Park Apts., Phase VI (1498) was monitored for the first time in 2020, but is not required to be monitored again until the conclusion of the 2021-2022 Program Year. No issues were observed with project files and records. Physical unit inspection was deferred as a result of the COVID-19 pandemic, and was conducted during the Monitoring Visit for the Phase IV and Phase V programs in 2021. Previously-monitored programs included Phase II and Phase III, which concluded several years ago.

Habitat for Humanity: 306 Lansing Street (1502), 305 Lansing Street (1411), 315 Lansing Street (1252) are all homebuyer units that were monitored most recently in 2020. Physical unit inspection was deferred as a result of the COVID-19 pandemic, and will be conducted at the first opportunity. The physical records of construction have been kept in an off-site storage facility due to a roof collapse at their previous facility that resulted in records being covered in mold. At last opportunity to view prior to damage, they were deemed acceptable by the then-HOME Coordinator.

UNHS Homeownership Center: West Utica Healthy Housing Pilot Project (1568) and the Steuben Street Rehab (formerly Grant Street Rehab – 1640), as well as the Lead-Safe Paint Hazard Reduction Program (1866/1867) were monitored in 2021. Center City Rental and Homeowner Rehab, UNHS Homeowner Rehab and the Old Utica City Rehab programs will be monitored in 2022. Previously-monitored programs include the SAFE Program Year I and Year II.

Housing Visions: Genesee Crossings (1397-1409). Genesee Crossings is monitored annually. There have not been any issues with maintenance of physical property or records.

Vecino Group: Asteri Apartments (1664). Asteri Apartments is monitored annually. There have not been any issues with maintenance of physical property.

Rescue Mission of Utica: West Street Apartments (1618). West Street Apartments is monitored bi-annually, and was last monitored in 2021. There have not been any issues with maintenance of physical property or records.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.
92.351(b)**

In accordance with Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) regulations and in furtherance of the City of Utica's commitment to non-discrimination and equal opportunity in housing, the City of Utica has established procedures to affirmatively market units acquired, rehabilitated, constructed or otherwise assisted under the CDBG and/or HOME Programs. The City of Utica is committed to the goals of non-discrimination and equal access. In addition, the City of Utica is committed to the goals of increasing the housing opportunities of those with limited English proficiency, low-income residents and under-represented ethnic and racial groups.

The City of Utica, by and through the Department of Urban and Economic Development, actively promotes fair housing through:

- Ongoing funding of fair housing services
- Adoption and implementation of an "Analysis of Impediments to Fair Housing Choice" which was most recently completed in preparation for the 2020-2024 Consolidated Plan.
- Adoption of "Consolidated Plan" for CDBG/HOME program, with an analysis and strategy for fair housing every five years, and in the Annual Action Plan each year.
- Annual monitoring of fair housing activities through monitoring of fair housing services and reporting on ongoing activities in its Consolidated Annual Performance and Evaluation Report (CAPER)

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

In reviewing PR27, a total of \$0 was authorized in program income for the City of Utica for Administration purposes in the 2020-2021 program year.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES

**ONLY: Including the coordination of LIHTC with the development of affordable housing).
91.320(j)**

In the past several years, the City has witnessed a renewed interest in the development of housing in all neighborhoods of the City and for a variety of housing types and target incomes.

Many of the projects, particularly those focused on low-to moderate-income persons and families provide for the inclusion of Low Income Housing Tax Credits as part of the financing. Invariably, the developers also ask for the City to commit HOME or CDBG dollars to the project. Additionally, many developers also seek Payment In Lieu Of Tax (PILOT) arrangements for the duration of the project as well, either directly through the Common Council or through the Utica Industrial Development Agency (UIDA). While the UIDA has not yet finalized their tax-exemption policy to specifically include standards for housing projects, general provisions have been established.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	UTICA
Organizational DUNS Number	010759959
EIN/TIN Number	156000418
Identify the Field Office	BUFFALO
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Utica/Rome/Oneida County CoC

ESG Contact Name

Prefix	Mr
First Name	Mike
Middle Name	0
Last Name	Peek
Suffix	0
Title	Housing Development Specialist

ESG Contact Address

CAPER

28

Street Address 1 1 Kennedy Plaza
Street Address 2 0
City Utica
State NY
ZIP Code 13502-
Phone Number 3155340399
Extension 0
Fax Number 0
Email Address mpeek@cityofutica.com

ESG Secondary Contact

Prefix Mr
First Name Chris
Last Name Lawrence
Suffix 0
Title Principal Planner
Phone Number 3157920181
Extension 0
Email Address clawrence@cityofutica.com

2. Reporting Period—All Recipients Complete

Program Year Start Date 04/01/2020
Program Year End Date 03/31/2021

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: UTICA
City: Utica
State: NY
Zip Code: 13502, 4234
DUNS Number: 010759959
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Unit of Government
ESG Subgrant or Contract Award Amount: 16181

Subrecipient or Contractor Name: JOHNSON PARK CENTER

City: Utica

State: NY

Zip Code: 13501, 4439

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Faith-Based Organization

ESG Subgrant or Contract Award Amount: 52400

Subrecipient or Contractor Name: Rescue Mission

City: Utica

State: NY

Zip Code: 13501, 3618

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Faith-Based Organization

ESG Subgrant or Contract Award Amount: 25000

Subrecipient or Contractor Name: Utica Municipal Housing Authority

City: Utica

State: NY

Zip Code: ,

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Unit of Government

ESG Subgrant or Contract Award Amount: 119775

Subrecipient or Contractor Name: Utica Center for Development

City: Utica

State: NY

Zip Code: 13502, 4328

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 22000

Subrecipient or Contractor Name: YWCA-New Horizons

City: Utica

State: NY

Zip Code: 13501, 3000

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Faith-Based Organization

ESG Subgrant or Contract Award Amount: 22000

Subrecipient or Contractor Name: ICAN

City: Utica

State: NY

Zip Code: 13501,

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 60478

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	10
Children	5
Don't Know/Refused/Other	0
Missing Information	0
Total	15

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	24
Children	27
Don't Know/Refused/Other	0
Missing Information	0
Total	51

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	87
Children	8
Don't Know/Refused/Other	0
Missing Information	0
Total	95

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	34
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	34

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	621
Children	82
Don't Know/Refused/Other	0
Missing Information	0
Total	703

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	446
Female	169
Transgender	6
Don't Know/Refused/Other	0
Missing Information	0
Total	621

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	82
18-24	110
25 and over	511
Don't Know/Refused/Other	0
Missing Information	0
Total	703

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	21	0	0	0
Victims of Domestic Violence	89	0	0	0
Elderly	30	0	0	0
HIV/AIDS	9	0	0	0
Chronically Homeless	122	0	0	0
Persons with Disabilities:				
Severely Mentally Ill	397	0	0	0
Chronic Substance Abuse	204	0	0	0
Other Disability	347	0	0	0
Total (Unduplicated if possible)	1,219	0	0	0

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	24,920
Total Number of bed-nights provided	99
Capacity Utilization	0.40%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Shelters operated at near-capacity for the duration of the 2020-2021 Program Year, though the numbers aren't reflected accurately in the chart. The contracts executed list the total number of available beds multiplied by the number of nights in a year (24,920) while the data provided by the HMIS database reflect the number of people who chose to stay when an overnight option was available (without specifying the number of nights stayed). Per Performance Standards, the shelters are meeting their obligations outlined in their contracts.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	0	0

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	4,534	5,610	34,444
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	145	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	4,534	5,755	34,444

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Essential Services	80,803	139,190	48,500
Operations	0	0	0
Renovation	0	0	0

Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	80,803	139,190	48,500

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Street Outreach	0	33,759	21,240
HMIS	10,000	10,000	10,000
Administration	1,615	14,607	16,181

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2018	2019	2020
	96,952	203,311	130,365

Table 29 - Total ESG Funds Expended

11f. Match Source

	2018	2019	2020
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	0

Private Funds	0	0	0
Other	891,589	1,102,017	1,186,734
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	891,589	1,102,017	1,186,734

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2018	2019	2020
	988,541	1,305,328	1,317,099


Table 31 - Total Amount of Funds Expended on ESG Activities

Attachment

SF-424 (revised)

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text" value="A: Increase Award"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="04/28/2021"/>	4. Applicant Identifier: <input type="text" value="B-21-RC-36-0110"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Utica, New York"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="13-0030-418"/>	* c. UEI: <input type="text" value="013759450006"/>	
d. Address:		
* Street1: <input type="text" value="1 Kennedy Plaza"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Utica"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="NY: New York"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="13502"/>	
e. Organizational Unit:		
Department Name: <input type="text"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Hon."/>	* First Name: <input type="text" value="ROBERT"/>	
Middle Name: <input type="text" value="W."/>	* Last Name: <input type="text" value="WALSH"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Mayor"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="1-315-782-0100"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="mayor@cityofutica.com"/>		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type:		
<input type="text" value="City or Township Government"/>		
Type of Applicant 2: Select Applicant Type:		
<input type="text"/>		
Type of Applicant 3: Select Applicant Type:		
<input type="text"/>		
* Other (specify):		
<input type="text"/>		
* 10. Name of Federal Agency:		
<input type="text" value="U.S. Department of Housing and Urban Development"/>		
11. Catalog of Federal Domestic Assistance Number:		
<input type="text"/>		
CFDA Title		
<input type="text"/>		
* 12. Funding Opportunity Number:		
<input type="text" value="--"/>		
* Title:		
<input type="text" value="--"/>		
13. Competition Identification Number:		
<input type="text"/>		
Title:		
<input type="text"/>		
14. Areas Affected by Project (Cities, Counties, States, etc.):		
<input type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>
<input type="button" value="View Attachment"/>		
* 15. Descriptive Title of Applicant's Project:		
<input type="text" value="City of Utica, New York Community Development Block Grant Annual Plan"/>		
Attach supporting documents as specified in agency instructions		
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="24"/>	* b. Program/Project: <input type="text" value="24"/>
Attach an additional list of Program/Project Congressional Districts if needed:	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="04/01/2021"/>	* b. End Date: <input type="text" value="03/31/2022"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="3,601,182.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="400,000.00"/>
* g. TOTAL	<input type="text" value="3,001,182.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Hon."/>	* First Name: <input type="text" value="Robert"/>
Middle Name: <input type="text" value="M."/>	
* Last Name: <input type="text" value="Palmer"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Mayor"/>	
* Telephone Number: <input type="text" value="315-792-0100"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="mayor@cityofeducation.com"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="07/19/2021"/>



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Debtment and Information System
 PS26 - CORE Financial Summary Report
 Program Year 2020

LINE: 07-1023
 TIME: 15:53
 PAGE: 1

UTDA, NY
 PR-26 CPE 2020

ART ID: SUMMARY OF CORE RESOURCES	
1. UNREVERSED CORE FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,200,994.82
2. ENTITLEMENT GRANT	2,565,751.00
3. SAVINGS UNDER GENERAL	0.00
4. SECTION 108 GUARANTEED LOAN FUNDS	0.00
5. CURRENT YEAR PROGRAM INCOME	181,811.29
5a. CURRENT YEAR SECTION 108 PROGRAM INCOME (POS-NI TYP)	15,556.20
6. FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
6a. FUNDS RETURNED TO THE LOCAL CORE ACCOUNT	0.00
7. ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
8. TOTAL AVAILABLE (SUM, LINES 01-07)	5,672,603.11
ART ID: SUMMARY OF CORE EXPENDITURES	
9. DISBURSEMENT'S OTHER THAN SECTION 108 REPAIRS, S AND PLANNING ADMINISTRATION	2,302,784.01
0. ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MID BENEFIT	510.20
1. AMOUNT SUBJECT TO LOW/MID BENEFIT (LINE 09 + LINE 10)	2,303,294.21
2. DISBURSED FUNDS FOR PLANNING/ADMINISTRATION	792,580.29
3. DISBURSED FUNDS FOR SECTION 108 REPAIRS	0.00
4. ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
5. TOTAL EXPENDITURES (SUM, LINES 11-14)	2,995,804.50
6. UNREVERSED BALANCE (LINE 08 - LINE 15)	3,027,428.31
ART ID: LOW/MID BENEFIT THIS REPORTING PERIOD	
7. EXPENSED FOR LOW/MID HOUSING IN SPECIAL AREAS	0.00
8. EXPENSED FOR LOW/MID MULTIFAMILY HOUSING	0.00
9. DISBURSED FOR OTHER LOW/MID ACTIVITIES	0.00
0. TOTAL LOW/MID CREDIT (SUM, LINES 17-20)	2,302,784.01
1. REVERT LOW/MID CREDIT (LINE 21/LINE 11)	59,955
LOW/MID BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
2. PROGRAM YEAR(S) COVERED IN CERTIFICATION	0.00
3. CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MID BENEFIT CALCULATION	0.00
4. PERCENT BENEFIT TO LOW/MID PERSONS (LINE 23/LINE 20)	0.00
5. CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MID PERSONS	6,419,556.82
6. PERCENT BENEFIT TO LOW/MID PERSONS (LINE 23/LINE 24)	6,185,055.21
7. PERCENT BENEFIT TO LOW/MID PERSONS (LINE 23/LINE 24)	58.35%
ART ID: PUBLIC SERVICE (PS) CAP CALCULATIONS	
8. DISBURSED IN 2015 FOR PUBLIC SERVICES	348,557.32
9. PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	25,377.54
0. PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	35,504.88
1. ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
2. TOTAL PS OBLIGATIONS (LINE 27 + LINE 18 + LINE 25 + LINE 30)	268,354.04
3. ENTITLEMENT GRANT	2,565,751.00
4. PRIOR YEAR PROGRAM INCOME	245,127.97
5. ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
6. TOTAL SUBJECT TO PS CAP (SUM, LINES 30-34)	2,812,875.07
7. PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 19/LINE 18)	13.57%



LINE#	DESCRIPTION	AMOUNT
7	DISBURSED IN 2010 FOR PLANNING/ADMINISTRATION	742,459.70
8	PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	1,000,000.00
9	PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	186,576.52
0	ADJUSTMENT TO COMPLETE TOTAL PA OBLIGATIONS	277,535.00
1	TOTAL PA OBLIGATIONS (LINE 27 + LINE 38 - LINE 39 - LINE 40)	516,554.23
2	ENTIREMENT GRANT	2,386,751.00
3	CURRENT YEAR PROGRAM INCOME	145,053.20
4	ADJUSTMENT TO COMPLETE TOTAL SUBJECT TO PA CAP	0.00
5	TOTAL SUBJECT TO PA CAP (SUM LINES 13-44)	2,711,810.20
6	PERCENT FUNDS ELIGIBLE FOR PA ACTIVITIES (LINE 41/LINE 45)	19.05%

ART V: PLANNING AND ADMINISTRATION (PA) CAP
 7 DISBURSED IN 2010 FOR PLANNING/ADMINISTRATION
 8 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR
 9 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR
 0 ADJUSTMENT TO COMPLETE TOTAL PA OBLIGATIONS
 1 TOTAL PA OBLIGATIONS (LINE 27 + LINE 38 - LINE 39 - LINE 40)
 2 ENTIREMENT GRANT
 3 CURRENT YEAR PROGRAM INCOME
 4 ADJUSTMENT TO COMPLETE TOTAL SUBJECT TO PA CAP
 5 TOTAL SUBJECT TO PA CAP (SUM LINES 13-44)
 6 PERCENT FUNDS ELIGIBLE FOR PA ACTIVITIES (LINE 41/LINE 45)



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Line	CD35 Project	CD35 Activity	Voucher Number	Activity Name	Matrix Code	Matrix Objective	Drawn Amount
01.4	8	1518	6455304	Chancellor Park Improvements	03F	19A	\$7,800.00
01.4	8	1518	6457453	Chancellor Park Improvements	03F	19A	\$779.00
01.7	4	1454	6455304	Park and Recreation program delivery 2017-2018	03F	19A	\$5,824.77
01.8	2	1280	6455304	Park and Recreation program delivery	03F	19A	\$5,650.00
01.9	15	1506	6450716	One Acre Garden design & construction	03F	19A	\$1,910.00
01.9	15	1506	6455304	Urban Playground Improvements	03F	19A	\$1,810.00
01.9	15	1555	6457930	Urban Playground Improvements	03F	19A	\$1,375.00
02.0	15	1504	6459207	Park program delivery 20-21	03F	19A	\$3,050.19
01.6	11	1046	6457774	Street Improvements-Carroll Ave (Kassak Street to James Street)	03K	19A	\$16,279.47
02.0	1	1074	6455148	2000 Street Housing: addition, James St to Elms St	03K	19A	\$11,910.00
02.0	1	1081	6455148	2000 Street Housing: addition, Graham St to Hobart St	03K	19A	\$1,810.00
02.0	1	1087	6455148	2000 Street Housing: addition, Orange St to Ridge St	03K	19A	\$4,010.00
02.0	1	1083	6455148	2000 Street Housing: addition, Orange St to Ridge St	03K	19A	\$24,010.00
02.0	1	1084	6455148	2000 Street Housing: addition, Seymour Ave to Litch St	03K	19A	\$6,810.00
02.0	1	1085	6455148	2000 Street Housing: addition, Sunset Ave to Shaw St to Utrich Ave	03K	19A	\$24,010.00
01.6	2	1786	6450417	Proctor Park Sewer Construction/Over Ave	03K	19A	\$19,024.34
01.9	13	1626	6454857	Rocktona Sewer Rehabilitation (Reimbursement) Program	03L	19A	\$1,527.33
01.9	13	1626	6453650	Rocktona Sewer Rehabilitation (Reimbursement) Program	03L	19A	\$5,315.33
01.9	13	1626	6450716	Rocktona Sewer Rehabilitation (Reimbursement) Program	03L	19A	\$1,334.00
01.9	1	1607	6450417	Rocktona Sewer Rehabilitation (Reimbursement) Program	03L	19A	\$2.65
01.9	13	1827	6451207	Purchase of home for grantee (this line Department serving licensed residents)	03L	19A	\$57,623.66
01.9	13	1815	6453650	0102 The Depannee 4 (Home) per	03L	19A	\$15,000.00
01.9	13	1816	0384507	City Hill AUM implementation	03L	19A	\$53,000.00
01.9	13	1816	6453650	City Hill AUM implementation	03L	19A	\$5,984.00
01.9	13	1816	6453650	City Hill AUM implementation	03L	19A	\$3,167.50
01.6	6	1757	6450650	Dormition 1522 Ellis St add	03Z	19A	\$93,723.91
01.6	6	1757	6450650	Dormition 1522 Ellis St add	03Z	19A	\$7,023.50
01.9	10	1052	6454567	Dormition 1128 Strand St	03Z	19A	\$15,000.00
02.0	2	1059	6453821	Dormition 312 James Street	03Z	19A	\$5,461.00
02.0	2	1059	6450204	Dormition 312 James Street	03Z	19A	\$95,195.40



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Ln	IDIS	IDIS	Activity	Voucher	Activity Name	Matrix Code	National Objective	Drawn Amount
002	2	1928		6492794	Demolition program delivery 20-21	04	Matrix Code	\$2,782,79
						04	Matrix Code	\$220,089.49
018	9	1859		6492717	Mid-Libia High Technical Preparation Corporation	05A	LNC	\$1,000.00
018	15	1886		6492716	West Side Senior Center	05A	LNC	\$5,000.00
020	3	1856		6492856	Utica Public Library Senior Transportation	05A	LNC	\$4,181.26
020	3	1856		6492822	Utica Public Library Senior Transportation	05A	LNC	\$1,000.00
020	3	1856		6492856	Palmyer Senior Center	05A	LNC	\$5,701.91
020	3	1856		6492822	Palmyer Senior Center	05A	LNC	\$3,619.01
020	3	1856		6494100	Palmyer Senior Center	05A	LNC	\$4,800.37
020	3	1856		6492856	Comfort House, Inc. DBA: Mocham House	05A	LNC	\$25,000.00
						05A	Matrix Code	\$98,012.83
019	15	1799		6492710	Utica Center for Developmental/mentor program	05D	LNC	\$6,290.79
019	15	1882		6394507	ACTO-ON HOOK PARK CENTER DRIVE IN YOUTH RECREATION	05D	LNC	\$17,000.00
019	15	1883		6492716	Utica College Young Scholars Program	05D	LNC	\$38,000.00
020	3	1873		6494100	Rebuilding the Village, Inc.	05D	LNC	\$3,240.00
020	3	1882		6492821	Utica Center for Development/mentor program	05D	LNC	\$12,853.31
020	3	1893		6492821	Utica College Young Scholars Program	05D	LNC	\$25,000.00
020	3	1894		6492821	Utica College Young Scholars Program	05D	LNC	\$27,300.00
020	3	1907		6494100	Utica College Young Scholars Program	05D	LNC	\$10,000.00
020	3	1901		6494100	ACTO-ON HOOK PARK CENTER DRIVE IN YOUTH RECREATION	05D	LNC	\$30,000.00
020	3	1902		6494100	Contract for Gasjet	05D	LNC	\$15,000.00
						05D	Matrix Code	\$213,587.00
019	15	1894		6394567	United Way of the Greater Utica Area- Utica ESFR	05L	LNC	\$4,075.36
019	15	1900		6433680	United Way of the Greater Utica Area- Utica ESFR	05L	LNC	\$9,270.70
						05L	Matrix Code	\$13,346.14
020	3	1857		6490356	Elmer's Parkways Center-SWAP 3BT Farmer's Market	05N	LNC	\$6,025.43
020	3	1857		6493331	Elmer's Parkways Center-SWAP 3BT Farmer's Market	05N	LNC	\$2,738.15
020	3	1857		6490354	Elmer's Parkways Center-SWAP 3BT Farmer's Market	05N	LNC	\$2,948.51
						05N	Matrix Code	\$11,712.12
019	15	1899		6492608	Center for Family Life and Recovery-Campbell	05O	LVA	\$1,570.00
020	3	1857		6492321	Center for Family Life and Recovery-Campbell	05O	LVA	\$7,520.00
						05O	Matrix Code	\$9,090.00
019	15	1798		6394567	Elmer's Parkways Center SWAP 3BT Farmer's Market	05Z	LVA	\$308.43
						05Z	Matrix Code	\$275.00
020	3	1826		6394567	Russell-Gonzalez Street program delivery 2020-2021	14E	Matrix Code	\$275.00
020	3	1823		6394567	ERP Program Delivery 2020-2021	18A	LVA	\$37,065.00
020	3	1823		6490354	ERP Program Delivery 2020-2021	18A	LVA	\$81.81
020	3	1823		6490354	ERP Program Delivery 2020-2021	18A	LVA	\$75,801.27
020	3	1823		6490354	ERP Program Delivery 2020-2021	18A	LVA	\$2,061.00
020	3	1823		6490354	ERP-CV Adminstrative Staffery COVID-19	18A	LVA	\$1,000.00
020	3	1823		6490354	ERP-CV Adminstrative COVID-19	18A	LVA	\$1,000.00
020	3	1823		6490354	ERP-CV TRNK Interference of NY COVID-19	18A	LVA	\$13,000.00



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Line	IDIS Project	IDIS Activity	Youcher Number	Activity Name	Grant Number	Fund Type	Habitat Code	National Objective	Drawn Amount
015	9	1859	5470427	Mid-Utica Neighborhood Preservation Corporation	RTMNC180110	EN	05A	LWC	\$3,000.00
019	15	1858	5470716	West Side Senior Center	RTMNC180110	EN	05A	LWC	\$3,000.00
020	3	1856	5470656	Utica Public Library-Senior Transportation	RTMNC180110	EN	05A	LWC	\$4,161.26
020	3	1856	5473231	Utica Public Library-Senior Transportation	RTMNC180110	EN	05A	LWC	\$1,508.78
020	3	1858	5470656	Pathway Senior Center	RTMNC180110	EN	05A	LWC	\$2,701.91
020	3	1858	5473231	Pathway Senior Center	RTMNC180110	EN	05A	LWC	\$3,810.61
020	3	1858	5491100	Pathway Senior Center	RTMNC180110	EN	05A	LWC	\$4,801.27
020	3	1875	5470656	Centennial House Inc. DBA:Abraham House	RTMNC180110	EN	05A	LWC	\$25,000.00
Habitat Code 05A									\$88,012.83
019	15	1759	5470716	Utica Center for Developmental Disabilities	RTMNC180110	EN	05D	LWC	\$1,980.28
019	15	1850	5384907	UTICG-JOHNSON PARK CENTERS DROP IN YOUTH PROGRAM	RTMNC180110	EN	05D	LWC	\$1,075.00
019	15	1850	5384907	UTICG-JOHNSON PARK CENTERS DROP IN YOUTH PROGRAM	RTMNC180110	EN	05D	LWC	\$1,075.00
019	15	1850	5470716	Utica College Youth Services Program	RTMNC180110	EN	05D	LWC	\$30,000.00
020	3	1878	5491100	Hubbardville Village, Inc	RTMNC180110	EN	05D	LWC	\$1,240.00
020	3	1859	5473321	Utica Center for Developmental Disabilities	RTMNC180110	EN	05D	LWC	\$13,607.51
020	3	1853	5473321	Utica State School/The Underberg Child Teen Drop In Center	RTMNC180110	EN	05D	LWC	\$25,000.00
020	3	1854	5473321	Solo Schools Newark Valley Park Way See-Or Youth Program	RTMNC180110	EN	05D	LWC	\$27,540.00
020	3	1920	5491100	Utica College Youth Services Program	RTMNC180110	EN	05D	LWC	\$40,000.00
020	3	1921	5491100	UTICG-JOHNSON PARK CENTERS DROP IN YOUTH PROGRAM	RTMNC180110	EN	05D	LWC	\$20,000.00
020	3	1922	5491100	Outreach for College	RTMNC180110	EN	05D	LWC	\$15,000.00
Habitat Code 05D									\$213,567.80
019	15	1820	5381967	United Way of the Greater Utica Area-JICA BEPC	RTMNC180110	EN	05L	LWC	\$4,915.58
019	15	1820	5423660	United Way of the Greater Utica Area-JICA BEPC	RTMNC180110	EN	05L	LWC	\$5,230.76
Habitat Code 05L									\$10,146.34
020	3	1857	5470656	Edu-Ed, Pathway Center/Share EST Farmer's Market	RTMNC180110	EN	05K	LWC	\$1,005.43
020	3	1857	5473321	Edu-Ed, Pathway Center/Share EST Farmer's Market	RTMNC180110	EN	05K	LWC	\$2,738.15
020	3	1857	5487954	Edu-Ed, Pathway Center/Share EST Farmer's Market	RTMNC180110	EN	05K	LWC	\$2,940.54
Habitat Code 05K									\$6,684.12
019	15	1872	5423660	Center for Family Life and Recovery-Center	RTMNC180110	EN	05O	LWA	\$1,500.00
020	3	1867	5473321	Center for Family Life and Recovery-Center	RTMNC180110	EN	05O	LWA	\$7,500.00
Habitat Code 05O									\$9,000.00
019	15	1778	5381967	Elderlife, Pathway Center/Share EST Farmer's Market	RTMNC180110	EN	05Z	LWA	\$365.63
Habitat Code 05Z									\$365.63
Activity to prevent, prepare for, and respond to Coronavirus									\$366,567.32
Total									\$366,567.32

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37



UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
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Line Item	JDIS Project	JDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
016	4	1001	6461945	CBRS ADMINISTRATION COSTS	21A		\$22,22
017	18	1665	6465853	CBRS ADMINISTRATION COSTS	21A		\$10,961.95
018	2	1769	6471662	CBRS ADMINISTRATION COSTS	21A		\$186,514.57
024	7	1851	6291967	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		\$31,116.04
024	7	1851	6121662	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		\$16,106.96
024	7	1851	6439003	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		\$2,794.53
024	7	1851	6445901	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		\$196.59
024	7	1851	6470716	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		\$4,187.40
024	7	1851	6491403	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		\$26.45
024	7	1851	6491701	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		\$73.17
024	7	1851	6491711	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		\$114.78
024	7	1851	6491971	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		\$95.57
024	7	1851	6491931	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		\$536.58
024	7	1851	6491994	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		\$261,935.20
024	7	1851	6491994	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		\$37,794.28
024	7	1851	6501583	CBRS ADMINISTRATION COSTS FOR 1005-2021	21A		
					21A	Matrix Code	\$624,275.79
024	7	1851	6173321	CBRS ADMINISTRATION COSTS FOR 1005-2021	21B		\$64,346.00
024	7	1857	6450556	Analysis of Interventions to Fair Housing	21B	Matrix Code	\$94,000.00
024	7	1857	6471323	Analysis of Interventions to Fair Housing	21D		\$25,736.50
					21D	Matrix Code	\$4,572.50
					21D	Matrix Code	\$34,314.00
					21D	Matrix Code	\$742,569.79