



VINCENT GILROY, JR.
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UTICA HARBOR POINT DEVELOPMENT CORPORATION

MEETING MINUTES – August 23, 2023

A regular meeting of the Board of Directors of the Utica Harbor Point Development Corporation (the “LDC”) was held in the Mayor’s Conference Room at City Hall and via conference call. Present at the meeting were members President Vin Gilroy, Councilman Joe Betrus, Brian Thomas, Alicia Dicks, and Jack LoMedico. Also present were, Jack Spaeth, Tim Fitzgerald, Lisa Nagle (conference line), Allison Damiano-DeTraglia, Paul Romano, Melanie Marotto (conference line), and Bob Murray (conference line). The meeting was called to order at 4:20PM by Board President Vin Gilroy.

The first item was approval of the Board minutes for the April 26, 2023 meeting. On a motion by Councilman Betrus, seconded by Mr. LoMedico and unanimously approved by all voting members, the Board approved the minutes of the meeting.

The next item on the agenda was discussion of the various project updates.

Real property acquisitions and dispositions:

DSA-1-Lot #3 and Lot #5: President Gilroy shared that an updated letter of intent had been signed and returned to the buyer. Buyer has reached out to Mr. Romano noting that he intends to update the project description and asked for some recommendations. Mr. Romano has shared those recommendations with buyer and buyer expects to have a new project description and layout for the September meeting.

Mr. Romano shared that there is a call scheduled for next week with the team from Jones Chemical. He expects to have an update at the September meeting.

Mr. Romano shared that the team continues to have monthly meetings with National Grid’s design team specific to the substation relocation. Ideas for how to screen the substation have been shared with National Grid for consideration.

Mr. Romano shared that work is progressing on the promenade. He will get photos from the construction team (Mohawk Valley Materials) and share them with Mr. Thomas to distribute to the board.

Mr. Romano updated the LDC that Mohawk Valley Garden has submitted a CFA application for first level renovations of the 1933 building. Expect to have a response in November.

1917 Building Request for Expressions of Interest (RFEI): Mr. Thomas shared that there was one response from Salvatore Borruso, and that response was shared with the LDC. Mr. Thomas will invite Mr. Borruso to present to the LDC at the September meeting and Mr. Romano will reach out to confirm the materials needed for the presentation.

There being no further business before the Board, Councilman Betrus made a motion to adjourn, which was seconded by Ms. Dicks and unanimously approved by all voting members at 4:56PM.